

Contract #: 588-S1310, A2
Index Code: 419400

CONTRACT ROUTING SHEET

Date Prepared: ~~03-23-2016~~ 03-24-2016

Need Date: Please Rush
Needed for 04-19-2016 BOS Agenda

PROCESSING DEPARTMENT:

Department: HHSA/Mental Health
Dept. Contact: Zhana Mc Cullough
Phone #: X 7154

Department Head Signature: 
Don Ashton, M.P.A., Director

CONTRACTOR:

Name: Relias Learning, LLC
Address: 107 Edinburgh South, Suite 206
Cary, NC 27511
Phone:

CONTRACTING DEPARTMENT: HHSA/Mental Health Division

Service Requested: Amendment to web-based subscription services agreement
Contract Term: 01/01/2013 – 12/31/2016 Contract/Grant Value: \$40,072.23
Compliance with Human Resources requirements? N/A ☒ Yes ☐ No
Compliance verified by: Feasibility Analysis Attached.

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: ☒ Disapproved: ☐ Date: 3/29/16 By: 
Approved: ☐ Disapproved: ☐ Date: ☐ By: ☐

RECEIVED

MAR 24 2016

El Dorado County Counsel

PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ☒ Disapproved: ☐ Date: 3/30/16 By: 
Approved: ☐ Disapproved: ☐ Date: ☐ By: ☐

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

NOTE: Any contract that involves the development, installation, implementation, storing, retrieving, transfer, or sending of electronic information, the acquisition of software or computer related items, or any other service/item that may be IT related, especially those that involve computers and telecommunications, must be approved by IT before submission to Counsel. This also applies to any other contract that requires approval from another department.

Departments:

Approved: ☐ Disapproved: ☐ Date: ☐ By: ☐
Approved: ☐ Disapproved: ☐ Date: ☐ By: ☐


CFO Review 3/23/16 Date


Deputy Director, Administration and Contracts 3/23/16 Date