Counsel please include this information in your billing description.	> -16-54449	Legistar #: 16-0456	P&C #: 041-F1711
	> Index Code: 307142	Project #: 93527	Charge To #: 93527
	> Project Description:	FAA Grant Agmt for Rehabilitate Runway, Taxiways, and T-hangar Taxilanes at the Georgetown Airport	

CONTRACT ROUTING SHEET

PROCESSING DEPARTMENT:

Department: Community Development Agency
Division: Administration and Finance
Dept Contact: Sherrie Busby
Phone: x5984
Authorized Signature: *[signature]*

Kate Sampson, Assistant Director,
Administration and Finance

CONTRACTOR:

Name: Federal Aviation Administration
Address: 1000 Marina Boulevard, Suite 220
Brisbane, CA 94005-1835
Phone: (650) 827-7624

Date Submitted: 4/26/2016
Date Needed: 5/6/2016
Funding Sources: Federal Aviation Administration

CONTRACTING DEPT: CDA

Service Requested: Review & Approve
Contract Term:
Contract/Amendment Amount: **$0.00**
Compliance with Human Resources Requirements: Yes: **X** No: _____
Compliance verified by: **Contract Notification Sent:** _____ **HR Response Received:** _____
Ok Per: NA - Grant Agreement

COUNTY COUNSEL: (must approve all contracts and MOUs)

Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

_____
_____
_____
_____
_____
_____
CDA administration
_____

Please forward to upon approval.

RISK MANAGEMENT: (All contracts and MOUs except boilerplate grant funding agreements

Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

Risk Management review not required – grant agreement
_____
_____

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract)

Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____