



COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATION AND FINANCE DIVISION

2850 Fairlane Court, Placerville, CA 95667
 Phone (530) 621-5900, Fax (530) 626-0387

DATE: July 31, 2015

TO: All Prospective Bidders

SUBJECT: **Addendum No. 1**
Placerville Airport
Crack Seal and Remark Runway 5-23, Taxiways, Aprons and Taxilanes
Contract No. PW 15-31096, FAA AIP No. 3-06-0188-015, CIP No. 93129

Submit proposals for this work with the understanding and full consideration of this addendum. The revisions declared in this addendum are essential parts of the Contract.

ITEM NO.	LOCATION, PAGE, OR DRAWING NO.	DESCRIPTION OF CHANGE
1.01	GENERAL	THE BID OPENING DATE HAS BEEN REVISED TO MONDAY, AUGUST 10, 2015 AT 2:00 PM. All other provisions in the project documents remain in effect.
1.02	GENERAL	Bidders attention is called to the Notice to Bidders, Subsection titled “Obtaining or Viewing Contract Documents” for the requirements to download the project documents from Quest in order to be eligible to submit a bid.
1.03	ATTACHMENT A	See Attachment A , which contains the minutes from the Pre-Bid meeting, conducted on July 23, 2015.
1.04	EXHIBIT A	Insert Exhibit A as an attachment to the project plans.
1.05	RESPONSE TO BIDDER’S INQUIRY – No. 1	See the “Response to Bidder’s Inquiry (RTBI)” attached to this addendum.
1.06	NOTICE TO BIDDERS	See subsection titled “Contractors License Classification”. Replace the first paragraph with the following: “CONTRACTORS LICENSE CLASSIFICATION. <i>Bidders shall be properly licensed to perform the Work pursuant to the Contractors’ State License Law (Business and Professions Code Section 7000 et seq.) and shall possess either a single or combination of an A, B, C12, C32 and/or C33 license required by the categories and type of Work</i>

Placerville Airport – Crack Seal and Remark Runway 5-23,
 Taxiways, Aprons and Taxilanes
AIP No. 3-06-0188-015, PW No. 15-31096, CIP No. 93129
Addendum No. 1

County of El Dorado

ITEM NO.	LOCATION, PAGE, OR DRAWING NO.	DESCRIPTION OF CHANGE
		<i>included in the Contract Documents and Plans.”</i>
1.07	PROPOSAL FORM	Remove Proposal Form, page 3 , containing the bid price schedule, and replace with the <i>Proposal Pay Items Bid Price Schedule</i> contained in this Addendum.
1.08	DIVISION II – DBE	<p>Replace the last three paragraphs of subsection 3-1.01, DBE Records with the language below:</p> <p><i>“Before the 15th of each month, submit a Monthly DBE Trucking Verification form (CEM-2404F). For a DBE that leases trucks from a non-DBE, count only the fee or commission the DBE receives as a result of the lease arrangement.</i></p> <p><i>The Contractor shall submit a Monthly Disadvantaged Business Enterprises (DBE) Payment form (CEM-2406) by the 15th of the month for the previous month’s work. If the Contractor fails to submit Form CEM-2406 monthly, the Department must withhold 25 percent of the progress payment, but not more than 10 percent of the total bid, per Caltrans Standard Specifications Section 9-1.16E(3).</i></p> <p><i>Upon completion of the contract, a summary of these records shall be prepared on “Final Report – Utilization of Disadvantaged Business Enterprises (DBE), First Tier Subcontractors” Form CEM-2402(F) (copy attached) and certified correct by the Contractor or the Contractor’s authorized representative, and shall be furnished to the County as a condition for the release of retainage withheld until thirty-five (35) days after the recordation of the Notice of Acceptance. The amount of \$10,000 will be withheld from payment until a satisfactory form is submitted.”</i></p>
1.09	DIVISION II – DBE	Insert Forms CEM 2406 and CEM-2404F following subsection 3-1.06 Prompt Payment of Withheld Funds to Subcontractors, as contained in this addendum.
1.10	ITEM P-107 CRACK SEALING	<p>Revise the second sentence of subsection 107.3.2, Crack Sealing to the following:</p> <p><i>“Cracks shall not be overfilled or overbanded, and use of a squeegee shall not be permitted. Blotter material may be required.”</i></p>
1.11	ITEM P-107 CRACK SEALING	Add the following language following the first paragraph in subsection 107.3.2, Crack Sealing:

ITEM NO.	LOCATION, PAGE, OR DRAWING NO.	DESCRIPTION OF CHANGE
		<i>“Contractor has the option to place sand in the bottom of the cracks, as detailed on the project plans, or to fill the entire crack depth with crack seal material.”</i>
1.12	ITEM P-107 CRACK SEALING	Revise the second sentence of subsection 107.5, Basis of Payment to the following: <i>“This price shall be full compensation for all preparation, mixing, and placing of this material, and for all labor, tools, and incidentals necessary to complete this item, including clearing and applying herbicide into the cracks, as well as the placement of sand or crack seal material to the bottom of the crack.”</i>
1.13	PLANS – SHEET C-501	With pen and ink, add the following note to Detail C4, Crack Seal Details on sheet C-501: <i>“3. Contractor has the option to place sand in the bottom of the cracks or to fill the entire crack depth with crack seal material. No additional payment shall be made for filling the entire crack with sand and/or crack seal material.”</i>

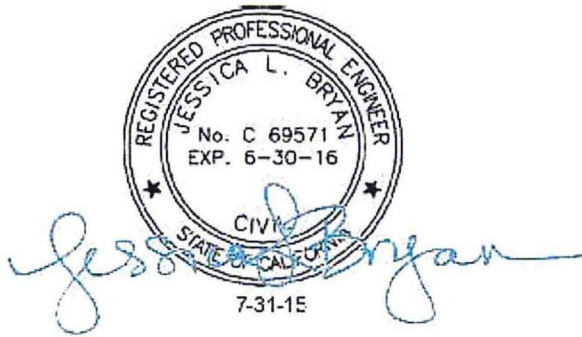
Indicate receipt of this addendum by filling in the number of this addendum in the space provided on the “Certification for Receipt of Addenda” in the proposal section.

Inform all suppliers and subcontractors as necessary.

The Community Development Agency is only sending this addendum by posting on QuestCDN’s website at: <https://www.questcdn.com/>.

If you are not a Contract Documents Holder, but request a set of documents to bid on this project, you must comply with the requirements of this addendum when submitting your bid.

Approved by:



Jessica L. Bryan, RCE No. 69571

End of Addendum No. 1

SB

Steven M. Pedretti
Approved by:
Steven M. Pedretti
Community Development Agency Director

7/31/15
Date

Addendum 1 - Attachment A
PRE-BID MEETING MINUTES
FOR
CRACK SEAL AND REMARK RUNWAY 5-23, TAXIWAYS, APRONS, AND TAXILANES
AT THE
PLACERVILLE AIRPORT

July 23, 2015

The content of this report is not a complete representation of the meeting minutes. Instead, it is a list of important information and clarifications pertaining to the project. If any corrections, comments, or additional items are necessary, please notify Jessica Bryan (jbryan@cscos.com) at C&S Engineers, Inc.

I. RELATIONSHIPS OF THE PROJECT

- A. Owner and Project Sponsor is the County of El Dorado (Placerville Airport) and will obtain a grant agreement from FAA for the construction of this project, with an anticipated start date in October 2015. Award of Contract will be made within one hundred twenty (120) Calendar Days of bid opening date.
- B. C&S Engineers, Inc. is the A/E firm and has an agreement with County of El Dorado to perform Design and Part-time Construction Monitoring.
- C. Contractor of award will have an agreement with the County of El Dorado.

II. DEFINITION AND STATEMENT OF “SCOPE OF WORK”

- A. General Project Description:
 - a. Applying crack seal treatment to cracks ranging from 1/4-inch to greater than 2-inches.
 - b. Paintstripping runway, taxiway, and apron areas.

III. DISCUSSION OF “INFORMATION TO BIDDERS”

- A. Prevailing wage and salary rates – This project is subject to compliance with Davis Bacon Wage Rates and California Prevailing Wage. The higher of the wage rates shall be paid.
- B. Disadvantaged Business Enterprise Participation – The DBE goal for this project is 0%. The County encourages bidders to submit “Exhibit 15-G Local Agency Bidder – DBE Commitment Form (Construction Contracts)” and “Exhibit 15-H DBE Information – Good Faith Efforts” form, in accordance with the specifications Division II, Disadvantaged Business Enterprise, with their bid.
- C. Equal Employment Opportunity & Non Discrimination – Within Contractor’s own forces:
 - a. Minority – Per Vol. 45 Federal Register, pg. 65984
 - b. Female – 6.9%

IV. OPERATIONAL SAFETY AND SECURITY ON THE AIRPORT

- A. Safety during construction is the highest priority for the protection of the Airport users, employees and the contractor’s employees. The Contractor is responsible for safety during Construction on Airport Projects.

V. CONSTRUCTION PHASING

- A. The specific project work areas and Construction Safety Phasing Plan (CSPP) requirements were discussed.
 - a. The Phasing was reviewed during the site visit with all the attendees, this project consists of six

- (6) Phases (work areas).
- b. No deviations of men and equipment from designated work areas and access routes will be allowed.

VI. PROPOSAL FORMS

- A. Proposal Pay Items and Bid Price Schedule – Must be completed in both words and numeric form and submitted with the bid.
- B. Major Equipment Items – Must also be completed and submitted with bid.

VII. ASSURANCES, CERTIFICATIONS AND OTHER BID REQUIREMENTS

- A. The following forms shall also be completed and submitted with the bid:
 - a. Bidders Questionnaire and Statements (California Public Contract Code Section 10162)
 - b. Non-Collusive Bidding Certificate
 - c. Non-Collusion Declaration
 - d. Resolution for Corporate Bidders
 - e. Buy American Certification
 - f. Certificate of Buy American Compliance for Manufactured Products
 - g. Certifications:
 - i. Certification of Non-Segregated Facilities
 - ii. Regarding Debarment and Suspension
 - h. Bidder's Statement of Previous Contracts Subject to EEO Clause
 - i. Statement of Surety's Intent
 - j. List of Subcontractors and Professional Services Providers
 - k. Disadvantaged Business Enterprise Statement
 - l. Exhibit 15-G Local Agency Bidder - DBE Commitment Form (Construction Contracts)
 - m. Exhibit 15-H DBE Information – Good Faith Efforts
 - n. Safety Plan Compliance Document (SPCD) Certification
 - o. Certification for Federal Aid Contracts
 - p. Disclosure of Lobbying Activities
 - q. Trade Restriction Clause
 - r. Contractor Immigration Warranty
 - s. Bidder Information Sheet
 - t. Certification for Receipt of Addenda
 - u. Certificate of Insurability
 - v. Certification of Bidder for Proposal
 - w. Bid Bond – 10%
 - i. The form included in the Contract Documents **MUST BE USED**

VIII. DBE GOOD FAITH EFFORT SUBMITTAL

- A. Disadvantaged Business Enterprise Good Faith Effort Submittal – The County encourages bidders to submit “Exhibit 15-G Local Agency Bidder – DBE Commitment Form (Construction Contracts)” and “Exhibit 15-H DBE Information – Good Faith Efforts” form, in accordance with the specifications Division II, Disadvantaged Business Enterprise, with their bid.

IX. AWARD OF CONTRACT

- A. Award of contract will be made to the lowest responsive, responsible bidder meeting the requirements of the bid and Contract Documents, as determined by the County.
- B. Award is subject to concurrence by the Federal Aviation Administration and availability of funds.

X. TIME SCHEDULE AND LIQUIDATED DAMAGES

- A. Time schedule – 30 calendar days
- B. Liquidated damages - \$1,000/day

XI. ADDENDUM ITEMS

- A. Any changes or modifications identified at this meeting will be made by addendum to all prospective bidders. It is a responsibility of the Contractor to include acknowledgment of the addenda in the proposal. The following items will be clarified via addendum:
 - a. Determine EEO participation percentage for Minorities
 - b. Clarify use of sand in cracks
 - c. Provide more information as to the location of the various sizes of cracks
 - d. Clarify that overbanding/use of squeegee is not permitted

XII. CLARIFICATION PRIOR TO BID OPENING

- A. Submit all Requests for Information (RFI's) prior to bid opening on the Quest website under the Quest #3871530 under "Project Q&A". If the response does not require an addendum, a response will be posted on the Quest website under the RFI under "Project Q&A." It is the bidders' responsibility to check this website under "Project Q&A" for responses to bidders' inquiries during the bid period.

XIII. ANNOUNCEMENT OF BID OPENING DATE

- A. August 4, 2015 at 2:00 p.m. at the Clerk of the Board of Supervisors, 330 Fair Lane, Placerville, California 95667



COUNTY OF EL DORADO - PLACERVILLE AIRPORT
 CRACK SEAL AND REMARK RUNWAY 5-23, TAXIWAYS, APRONS AND TAXILANES
 AIP NO. 3-06-0188-015
 PW #15-31096
 CIP #93129
 PRE-BID MEETING
 ATTENDEES LIST

NAME	AFFILIATION	MAILING ADDRESS	E-MAIL ADDRESS	PHONE
Sherrie Busby	County of El Dorado	2850 Fair Lane Court Placerville, CA 95677	Sherrie.busby@ edc.gov.us	530-621-5984
Jessica Bryan, P.E., C.M	C&S Engineers, Inc	8590 Cal Center Drive, Suite 112 Sacramento, CA 95826	jbryan@cscos.com	(916) 364-1470
Sergio Arellano	C&S Engineers, Inc	8950 Cal Center Drive, Suite 112 Sacramento, CA 95826	sarellano@cscos.com	(916) 364-1470
Matt Mergen	County of El Dorado	3501 Airport Rd. Placerville CA. 95667	matthew.mergen@ edc.gov.us	530-622-0459
Janet Jalquin David Jalquin	Jalquin Seal Coating	P.O. Box 561 Somerset CA 95684	Jalquinsomerset @aol.com	530 503-5416
Brian Burgess	County of El Dorado	3501 Airport Rd Placerville, Ca	Brian.Burgess@ EDCgov.us	530- 622-0459



COMMUNITY DEVELOPMENT AGENCY

ADMINISTRATION AND FINANCE DIVISION

2850 Fairlane Court, Placerville, CA 95667
Phone (530) 621-5900, Fax (530) 626-0387

DATE: July 31, 2015

TO: All Prospective Bidders

SUBJECT: Addendum No. 1
Placerville Airport
Crack Seal and Remark Runway 5-23, Taxiways, Aprons and Taxilanes
Contract No. PW 15-31096, FAA AIP No. 3-06-0188-015, CIP No. 93129

RE: Response to Bidder's Inquiry (RTBI) – No. 1

ITEM NO.	LOCATION, PAGE OR DRAWING NO.	QUESTION/ANSWER
1.01	GENERAL	<p>Question: Is there a bid item for paint striping removal?</p> <p>Answer: No paint striping removal is anticipated for this project, however, if this work is necessary, it would be considered incidental to the paint striping items.</p>
1.02	GENERAL	<p>Question: What is the license type for this project?</p> <p>Answer: Contractor to reference CA contractor licensing requirements:</p> <p>http://www.cslb.ca.gov/About_Us/Library/Licensing_Classifications/</p> <p>Licenses applicable to the scope include, but are not limited to, any single or combination of the following, in accordance with CA state contractor licensing requirements:</p> <ul style="list-style-type: none">• A or B – General• C12 – Earthwork and Paving Contractor• C32 – Parking and Highway Improvement Contractor• C33 – Painting and Decorating Contractor
1.03	GENERAL	<p>Question: In what locations are the larger (greater than 2-inches) cracks located?</p> <p>Answer: The majority of the greater than 2-inch cracks are located on the parallel and connector taxiways and in the</p>

ITEM NO.	LOCATION, PAGE OR DRAWING NO.	QUESTION/ANSWER
		apron areas. It is not anticipated that 2-inch or greater cracks will be treated on the runway.
1.04	NOTICE TO BIDDERS	<p>Question: What is the minority participation goal percentage?</p> <p>Answer: Per Volume 45 of the Federal Register No. 194, the minority participation for El Dorado County is 14.3%.</p>
1.05	ITEM P-107 CRACK SEALING	<p>Question: Is overbanding or use of a squeegee permitted?</p> <p>Answer: No. Per specification Item P-107, Crack Sealing, subsection 107.3.2, Cracks shall not be overbanded. Use of a squeegee is not permitted.</p>

The Community Development Agency is only sending this Response to Bidders' Inquiries by posting on QuestCDN's website at: <https://www.questcdn.com/> or through the County's website at: <http://www.edcgov.us/Government/DOT/BidsHome.aspx>.

Responses to bidder inquiries, unless incorporated into formal addenda to the contract, are not a part of the contract, and are provided for the bidder's convenience only. In some instances, the question and answer may represent a summary of the matters discussed rather than a word-for-word recitation. The availability or use of information provided in the responses to bidder inquiries is not to be construed in any way as a waiver of the provisions of FAA General Provisions Section 20-06 "Examination of plans, specifications, and site" of the Standard Specifications or any other provision of the contract, the plans, or any and all portions of the specifications, nor to excuse the contractor from full compliance with those contract requirements. Bidders are cautioned that subsequent responses or contract addenda may affect or vary a response previously given.

Sincerely,



Sherrie Busby, Administrative Services Officer
 County of El Dorado
 Community Development Agency
 Administration and Finance Division

**PLACERVILLE AIRPORT
COUNTY OF EL DORADO, PLACERVILLE, CALIFORNIA
CRACK SEAL AND REMARK RUNWAY 5-23, TAXIWAYS, APRONS AND TAXILANES
PROPOSAL PAY ITEMS BID PRICE SCHEDULE**

Item No.	FAA Spec No.	Quantity	Item List Item Description (IN ACCORDANCE WITH SECTION 20-07, PRICES TO BE WRITTEN IN WORDS AND NUMERALS)	Unit Price (In Figures)		Total Amount	
				Dollars	Cents	Dollars	Cents
1	P-109	375 LF	Crack Repair (Greater than 2-inch) At _____dollars _____cents, per linear foot				
2	P-107	6,440 LF	Crack Sealing (1-inch to 2-inches) At _____dollars _____cents, per linear foot				
3	P-107	31,470 LF	Crack Sealing (1/4-inch to 1-inch) At _____dollars _____cents, per linear foot				
4	P-156	1 LS	Compliance with Pollution, Erosion & Siltation Control At _____dollars _____cents, per lump sum				
5	P-620	10,500 SF	Taxiway and Apron Marking (Yellow Reflectorized) At _____dollars _____cents, per square foot				
6	P-620	2,170 SF	Taxiway and Apron Marking (Yellow Non-Reflectorized) At _____dollars _____cents, per square foot				
7	P-620	27,710 SF	Runway Pavement Marking (White Reflectorized) At _____dollars _____cents, per square foot				
8	P-620	1,170 SF	Runway Pavement Marking (White Non-Reflectorized) At _____dollars _____cents, per square foot				
9	M-100	1 LS	Maintenance and Protection of Traffic At _____dollars _____cents, per lump sum				
10	M-200	1 LS	Mobilization At _____dollars _____cents, per lump sum				
11	P-620	11 EA	Paint "No Parking" Marking (Yellow Non-Reflectorized) At _____dollars _____cents, per each				
			TOTAL PRICE (written in words) _____dollars _____cents	Dollars		Cents	
			TOTAL:				

(NOTICE: Bidder's failure to fully complete and execute the questions and statements required by these Contract Documents, and/or as required by applicable law and regulations may prohibit award of the subject contract to the Bidder. The County of El Dorado may make a determination based upon Bidder's responses to the questions and statements required by these Contract Documents that may prohibit the award of the Contract to Bidder.)

MONTHLY DISADVANTAGED BUSINESS ENTERPRISES (DBE) PAYMENT

CEM-2406 (NEW 05/2015)

CONTRACT NUMBER:	MONTH:	YEAR:	FEDERAL AID NUMBER:
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PRIME CONTRACTOR:	BUSINESS ADDRESS:
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ITEM NUMBER(S) OF WORK PERFORMED	DBE FIRM NAME AND BUSINESS ADDRESS	DBE CERT. NUMBER	DATE OF PAYMENT	AMOUNT PAID	PERCENT OF PARTICIPATION CREDIT TOWARDS COMMITMENT	TOTAL PERCENT OF DBE WORK COMPLETED TO DATE	COMMENTS

List all Disadvantaged Business Enterprises (DBEs) regardless of tier, whether or not the firms were originally listed for goal credit. If actual DBE utilization (or item of work) was different than that approved at the time of award, provide comments. List actual amount paid to each entity.

I CERTIFY THAT THE ABOVE INFORMATION IS COMPLETE AND CORRECT

CONTRACTOR REPRESENTATIVE SIGNATURE:	CONTRACTOR'S REPRESENTATIVE NAME: (PRINT)	BUSINESS PHONE NUMBER:	DATE:
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COPY DISTRIBUTION - Original - Resident Engineer Copy - District Construction Copy - OBEO - email business.support.unit@dot.ca.gov

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MONTHLY DISADVANTAGED BUSINESS ENTERPRISES (DBE) PAYMENT

CEM-2406 (NEW 05/2015)

Instructions

The prime contractor enters the contract number, reporting month and year, federal aid number, prime contractor name and address. For each DBE, identify the item(s) of work performed, the DBE firm name, address, certification number, amount paid, payment date, percent of participation credited towards contract commitment (as detailed in section 2-112B of the *Standard Specifications*), and total percent of work completed to date. Use the comments section to explain any differences in the original commitment and the payments to the DBE firms.

If a firm performing work as a DBE becomes decertified during the project, enter payment information for the work performed while certified as a DBE. If a subcontractor performing work as a non-DBE on the project becomes certified as a DBE, enter the amount paid for work performed after certification as a DBE. Any changes to DBE certification must also be submitted on form CEM-2403F, "Disadvantaged Business Enterprise (DBE) certification status change."

The contractor will sign, print name, and date the form indicating that the information provided is completed and correct.

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION
MONTHLY DBE/UDBE TRUCKING VERIFICATION
 CEM-2404F (REV 7/2012)

CONTRACT NO.			MONTH				YEAR	
Trucking Company or Owner Operator	DBE Cert. No. (if certified)	Company Name and Address Telephone Number	Truck No.	CA No.	Amount paid to DBE and UDBE Truckers	Amount paid to DBE and UDBE for lease arrangement with non-DBE and UDBE	Date Paid	Transportation Arrangement (✓ all that apply)
					\$	\$		<input type="checkbox"/> Lease <input type="checkbox"/> Non-DBE <input type="checkbox"/> DBE <input type="checkbox"/> UDBE
					\$	\$		<input type="checkbox"/> Lease <input type="checkbox"/> Non-DBE <input type="checkbox"/> DBE <input type="checkbox"/> UDBE
					\$	\$		<input type="checkbox"/> Lease <input type="checkbox"/> Non-DBE <input type="checkbox"/> DBE <input type="checkbox"/> UDBE
					\$	\$		<input type="checkbox"/> Lease <input type="checkbox"/> Non-DBE <input type="checkbox"/> DBE <input type="checkbox"/> UDBE
					\$	\$		<input type="checkbox"/> Lease <input type="checkbox"/> Non-DBE <input type="checkbox"/> DBE <input type="checkbox"/> UDBE
					\$	\$		<input type="checkbox"/> Lease <input type="checkbox"/> Non-DBE <input type="checkbox"/> DBE <input type="checkbox"/> UDBE
					\$	\$		<input type="checkbox"/> Lease <input type="checkbox"/> Non-DBE <input type="checkbox"/> DBE <input type="checkbox"/> UDBE
					\$	\$		<input type="checkbox"/> Lease <input type="checkbox"/> Non-DBE <input type="checkbox"/> DBE <input type="checkbox"/> UDBE
TOTAL AMOUNT PAID					\$ 0.00	\$ 0.00		

PRIME CONTRACTOR	BUSINESS ADDRESS	BUSINESS PHONE NUMBER
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* Upon request all lease agreements must be made available, in accordance with the special provisions.

I CERTIFY THAT THE ABOVE INFORMATION IS COMPLETE AND CORRECT

CONTRACTOR REPRESENTATIVE'S SIGNATURE	TITLE	DATE
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Instructions

Contracts advertised on or before June 15, 2012 may contain UDBE contract goals. UDBE trucking participation must be reported on contracts with UDBE goals only. All other trucking participation must be reported as DBE or non-DBE.

In the "Amount paid to DBE and UDBE Truckers" column, the contractor must show the dollar amount paid to:

1. DBE and UDBE trucking companies using trucks it owns, insures and operates. Include 100 percent of the amount paid to DBE and UDBE for trucking services provided.
2. DBE and UDBE trucking companies who lease from other UDBE and DBE trucking companies or owner operators. Include 100 percent of the amount paid to DBE and UDBE for trucking services provided.

To ensure proper crediting of participation on contracts advertised on or before June 15, 2012, identify the firm as a DBE or UDBE in the "Transportation Arrangement" column.

In the "Amount paid to DBE/UDBE for lease arrangement with non-DBE/UDBE" column, the contractor must show the dollar amount paid to the DBE and UDBE who leases trucks from non-DBE firms. Include only the amount for the fee or commission received as a result of the lease arrangement.

In the "Transportation Arrangement" column check all that apply for each firm listed. Use the DBE check box for all DBE trucking participation on contracts advertised after June 15, 2012.

The prime contractor or its representative must sign, including the individual's title and the date, certifying that the information provided on the form is complete and accurate.

The form must be submitted to the Department of Transportation before the 15th of each month.