

Contract #: 097-M1710 Index Code:

419500

CONTRACT ROUTING SHEET

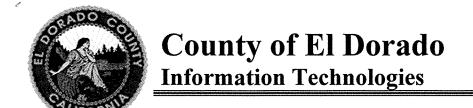
Date Prepared:	06-14-2016 06-29-2016	Need Da		016	
PROCESSING D		CONTRA	Needs to be on 08-02-2016 Agend CONTRACTOR:		
Department:	HHSA/MH	Name:	CA Dept. of Health Care Services		
Dept. Contact:	Zhana Mc Cullough		1500 Capitol Avenue	e, MS 2702	
Phone #:	Ext. 7154		Sacramento, CA 95899		
Department					
Head Signature:	Tations Charles -	lestles			
The state of the s	Don Ashton, M.P.A., Directo	or			
CONTRACTING	DEPARTMENT: HHSA/Me	ntal Haalth Divisia			
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COUNTY COUNS	SEL: (Must approve all contr	acts and MOU's)	1	AC P	
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	ose that involve computers and te			re submission to	
Departments:	pplies to any other contract that rec	quires approvar ironi a	nother department.		
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Lallald	h 6/28/16	Je	- les	16/16	
CFO Review	Date	Deputy Director,	Administration and Contracts	Date	
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CONTRACT ROUTING SHEET

2 of 2

Date Prepared:	06-14-2016	Need Dat	e: 06-28-20/6	
PROCESSING DEPARTMENT:		CONTRACTOR:		
Department:	HHSA/MH	Name:	CA Dept. of Health Care Services	
Dept. Contact: Zhana Mc Cullough			1500 Capitol Avenue, MS 2702	
Phone #:	Ext. 7154		Sacramento, CA 95899	
Department				
Head Signature:				
J	Don Ashton, M.P.A., Director			
CONTRACTING	DEPARTMENT: HHSA/Mental	l Health Division		
Service Requeste	d: Performance Agreement			
Contract Term: 07/01/2016 - 06/30/2017		Contract	/Grant Value: \$0	
Compliance with Compliance verification	Human Resources requirements′ ed by: _ n/a	? N/A <u>x</u>	YesNo:	
COUNTY COUNS	SEL: (Must approve all contracts	and MOU's)		
	Disapproved:		By:	
Approved:	Disapproved:	Date:	By:	
	PLEASE FORWARD TO RISK	MANAGEMENT.	THANK YOU!	
	ENT: (All contracts and MOU's	except boilerpla		
Approved:		Date:	By:	
Approved:	Disapproved:	Date:	By:	
NOTE: Any contract electronic information related, especially the	n, the acquisition of software or comp	tion, implementation uter related items, mmunications, mus	n, storing, retrieving, transfer, or sending of or any other service/item that may be IT it be approved by IT before submission to	
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-				
CFO Review	Date	Deputy Director A	lministration and Contracts Date	



Jon Henry
Deputy Director

Address: 360 Fair Lane Placerville, CA 95667 Voice (530) 621-5452

MEMORANDUM

Date: June 22, 2016

To: Zhana McCullough, HHSA/Public Health

Subject: Contract Review, HHSA #097-M1710 Mental Health Division Performance Agreement

Information Technologies reviewed the subject contract, and the following items are noted:

This is a renewal of a previously reviewed agreement. There were some issues noted on previous review (see attached memo). The issue regarding removable media devices remains the same. The other two issues have been addressed with changes in IT Department policy and procedures.

Contract #: 024-M1610

Index Code: 419500

CONTRACT ROUTING SHEET

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Date Prepared:	April 21, 2015	Need Date: April 28, 2015	
PROCESSING D	EPARTMENT:	CONTRACTOR:	
	HHSA/Mental Health	Name: CA Dept. of Health Care Service	es
	Zhana Mc Cullough	Address: 1501 Capitol Avenue, Suite 71.519	
Phone #:	Ext. 7154	Sacramento, CA 95899	
Department			
Head Signature:		Phone:	
0	Don Ashton, M.P.A., Director		
CONTRACTING	DEPARTMENT: HHSA/Mental	-lealth	
Service Requeste	ed: Performance Agreement		
		Contract/Grant Value: \$0.00	
Compliance with	Human Resources requirements?		
	ed by: Funding Agreement		
COUNTY COUNS	SEL: (Must approve all contracts	and MOU's)	
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OTHER APPROV	/AI · (Specify department/s) parti	cipating or directly affected by this contract).	
		on, implementation, storing, retrieving, transfer, or sen	ndina o
		er related items, or any other service/item that may	
related, especially th	ose that involve computers and telecom	munications, must be approved by IT before submis	sion to
	pplies to any other contract that requires	approval from another department.	
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Approved:	Disapproved:	Date: 4/21/15 By: 1/W/N/	}
Approved:	Disapproved:	Date: / / By: // V	
Diago	contact (NAME + EYT) with questions	or for contract packet pick-up. Thank you!	
Liegae	confact flaving a revit mini drasnous	or to contract packet pick-up. Triank your	
CFO Review	Date	Program Manager II, Administration and Contracts	Date

Jon Henry
Deputy Director

Address: 360 Fair Lane Placerville, CA 95667 Voice (530) 621-5452

MEMORANDUM

Date: April 1, 2015

To: Zhana McCullough, HHSA

Subject: Contract Review, HHSA Contract #024-M1610

Information Technologies reviewed the subject contract, and the following items are noted:

Exhibit D, paragraph 6 A 2) d. Removable media devices

Written policy prohibits use of unapproved, unencrypted removable storage. However, currently there is no hardware configuration in place to enforce the policy.

Exhibit D, paragraph 6 A 2) f. Patch Management

Current IT system policy does not force reboots of desktop machines. To mitigate this gap, IT will begin forcing reboots of HHSA workstations as needed for compliance. This may impact users who routinely leave workstations turned on for extended periods of time (weeks or months, in some cases).

Exhibit D, paragraph 6 A 2) g. User IDs and Password Controls

Password complexity and change frequency is in force for some users. To comply, IT will begin enforcing the complexity and frequency policies for all applicable HHSA users, including local admin accounts.