include this information in your billing		-16-54434	Legistar #:	N/A	P&C#: N/A
		Index Code: 306500	Project #:	25000	Charge To #: 25000
	1	Project Review and Approve Amendment I to the Previously Approved Airport Ground Lease Template - Used for new contract development; Template Date: 04/13/16. Includes "Approved as to Form" contract approval.			

CONTRACT ROUTING SHEET

PROCESSING I	DEPARTMENT:		
Department:	Community Development Agency	This CRS will be used	O for all
Division:	Administration & Finance		
Dept Contact:	Sandy Ewert	Airport Ground Lease B	loard items
Phone:	x5102 / 1/2	*	
Authorized Signa			
Authorized Olgrid	Michele Weimer	ii ii	
	Administrative Services Officer Contracts & Procurement Unit	Date Submitted: 04/14/16	
CONTRACTING	DEPT: CDA	Date Needed: 04/28/16	
	ed: Review & Approve	Funding Sources: N/A	
Contract Term:		Turiding Codrocs. 14/7	
Contract/Amend	ment Amount: \$0.00		
Compliance with	Human Resources Requirements:	Yes: X No:	
Compliance verif	fied by: Contract Notification Sent	: HR Response Received:	
	Ok Per: N/A - Review of Te	emplate / Aa	o a
COUNTY COUN	SEL: (must approve all contracts a	nd MOUs)	
Approved:	Disapproved:	Date: 5/27/16 By: 1	
Approved:	Disapproved:	Date: By:	
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counal pro	Demonstration of the contration of the contratio	U OF THU	OF SERVICE OF SERVICE AND A
Please forward	to Transportation upon approval.	O FAA policy. Auport ground l	Lax2
RISK MANAGEI	WIENT: (All contracts and MOUs exc	ept boilerplate grant funding agreements	
Approved:	Opnoviál by Commuc m c Disapproved:	07/28/16.	
Approved:	Disapproved:	Date: 871 291 16 By:	
Approved.		Date By	
	See attached email with k	Pisk Management approve.	
1	2-2-2-4		
OTHER APPRO	VAL: (Specify department(s) partic	ipating or directly affected by this contract)	
Approved:	Disapproved:	Date: By:	
Approved:		Date: By:	
			· · · · · · · · · · · · · · · · · · ·
			



Deborah McGill <deb.mcgill@edcgov.us>

Re: Placerville Airport Hanger Insurances (Foster & McPherson)

1 message

Marco Sandoval <marco.sandoval@edcgov.us>
To: Deborah McGill <deb.mcgill@edcgov.us>

Thu, Apr 28, 2016 at 4:08 PM

I waived the deficiencies for both parties.

Marco Sandoval Risk Manager El Dorado County 330 Fair Lane Placerville, CA 95667 (530) 621-6084 (530) 642-9815, fax marco.sandoval@edcgov.us

On Thu, Apr 28, 2016 at 3:45 PM, Deborah McGill <deb.mcgill@edcgov.us> wrote:

Thank you for getting back with me I've attached the Approved Template for your review (insurance requirements start on page 2).

Debbie McGill

Administrative Technician

County of El Dorado

Community Development Agency Administration & Finance Division Contracts & Procurement Unit (530) 621-5928 FAX (530) 626-0387 deb.mcgill@edcgov.us

On Thu, Apr 28, 2016 at 3:30 PM, Marco Sandoval marco.sandoval@edcgov.us wrote:

Would you have copies of these two agreements? I would like to see what the agreements require in terms of insurance.

Thanks.

Marco Sandoval Risk Manager El Dorado County 330 Fair Lane Placerville, CA 95667 (530) 621-6084 (530) 642-9815, fax marco.sandoval@edcgov.us

On Thu, Apr 28, 2016 at 9:33 AM, Deborah McGill <deb.mcgill@edcgov.us> wrote:

Good Morning Marco,

Please check on these two Airport Hanger Insurances in Ebix. I'm hoping you will be able to waive the deficiencies for the following:

1) Steve Foster Family Living Trust (292929). Ebix shows major deficiencies. First they say it's missing General Liability - which isn't required for Airport Hangar contracts; and secondly, the auto certificate is not signed (but is only a declaration page proving auto is current & at correct limits) and

2) John or Donna McPherson, Trustees Revocable Trust (303030). Again, Ebix shows major deficiencies because it is also missing the General Liability COI.

If you could, please send a return email stating that either we are compliant or let me know what we need to fix. This email will be attached to the Legistar item in lieu of the blue (because we use a Master Template for Airport Hangar Agreements - previously approved by County Counsel).

Thank you for your assistance, Debbie McGill Administrative Technician

County of El Dorado Community Development Agency Administration & Finance Division Contracts & Procurement Unit (530) 621-5928 FAX (530) 626-0387 deb.mcgill@edcgov.us