


CONTRACT ROUTING SHEET

Date Prepared: January 4, 2016

Need Date: January 5, 2016

PROCESSING DEPARTMENT:

Department: Chief Administrative Office
Dept. Contact: Jeff McLaughlin
Phone #: 621-5595
Department
Head Signature: 

CONTRACTOR:

Name: N/A
Address: _____
Phone: _____

CONTRACTING DEPARTMENT: Chief Administrative Office

Service Requested: Resolution to apply for EDA Grant
Contract Term: _____ Contract Value: \$ _____
Compliance with Human Resources requirements? Yes: _____ No: _____
Compliance verified by: N/A

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: _____ Date: 1/11/2016 By: J. San Pedro
Approved: _____ Disapproved: _____ Date: _____ By: _____

~~PLEASE FORWARD TO RISK MANAGEMENT. THANKS!~~

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

EL DORADO COUNTY COUNSEL
2016 JAN -5 PM 1:59