

Contract #: 243-S1711  
Index Code: 530500

# CONTRACT ROUTING SHEET

**RUSH!**

Date Prepared: 9/8/16 9/14/16 - To Counsel

Need Date: 9/20/16

## PROCESSING DEPARTMENT:

Department: HHS/Social Services Div

Dept. Contact: Jennifer Anderson

Phone #: X6901

Department

Head Signature: Patricia Charles-Heathers  
Patricia Charles-Heathers, Ph. D.,  
Director

## CONTRACTOR:

Name: A Balanced Life: Individual,  
Family, and Child Therapy, Inc.

Address: 2100 Eloise Ave  
South Lake Tahoe, CA 96158

Phone: 530/544-1748

## CONTRACTING DEPARTMENT: HHS/Social Services Division

Service Requested: Therapeutic Counseling, Psychological Evaluations, Substance Abuse Services

Contract Term: 11/1/16 - 10/31/19

Contract/Grant Value: \$381,000.00

Compliance with Human Resources requirements? N/A Yes X No:   

Compliance verified by:   

## COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: X Disapproved:    Date: 9/20/16 By:   

Approved:    Disapproved:    Date:    By:   

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ✓ Disapproved:    Date: 9-27-16 By:   

Approved:    Disapproved: ✓ Date: 9-20-16 By:   

EDC HR/RISK

'16 SEP 20 PM 02:24

## OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

**NOTE:** Any contract that involves the development, installation, implementation, storing, retrieving, transfer, or sending of electronic information, the acquisition of software or computer related items, or any other service/item that may be IT related, especially those that involve computers and telecommunications, must be approved by IT before submission to Counsel. This also applies to any other contract that requires approval from another department.

Departments:   

Approved:    Disapproved:    Date:    By:   

Approved:    Disapproved:    Date:    By:   

Please contact Jennifer Anderson X6901 with questions or for contract packet pick-up. Thank you!

CFO Review

Date

Deputy Director, Administration and Contracts

Date