



El Dorado County

Master Report

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File Number: 06-1450

File ID: 06-1450

Type: Agenda Item

Status: Consent Calendar

Version: 1

Reference:

In Control: Board Of
Supervisors

Department: CAO - Procurement
and Contracts

Created: 09/06/2006

Agenda Title: Award Bid #07-206-005

Final Action:

Title: RECOMMENDATION: Chief Administrative Office, Procurement and Contracts Division, recommending your Board: (1) Award Bid #07-206-005 for the purchase of one (1) Kodak i660 color scanner including one (1) XL feeder consumables kit to the low qualified bidder, Image Access West of Berkeley, CA; (2) Authorize the Purchasing Agent to issue a purchase order in the amount of \$38,599.00, including sales tax for the purchase of the scanner; and (3) Authorize the Purchasing Agent to initiate a contract for an extended twelve (12) month warranty in the amount of \$4,586.00.

RECOMMENDED ACTION: Approve

FUNDING: General Fund

Notes:

Agenda Date: 09/26/2006

Agenda Number:

Sponsors:

Enactment Date:

Attachments:

Enactment Number:

Same:

Hearing Date:

Contact: Adam Angelo, Buyer I, x5834

Next Meeting Date:

Approval History

Version	Date	Approver	Action
1		Steve Featherston	
1	09/06/2006	Bonnie H Rich	Approved
1	09/07/2006	Agenda Coordinator	Delegate
1	09/07/2006	Kelly Webb	Approved
Notes This item is contingent upon approval of the budget amendment. Please place on agenda after the budget amendment is heard. Funding is coming from re-budgeting an appropriation that was not spent in FY 2005-06.			
1	09/18/2006	Laura Gill	Approved
Notes The Kodak i660 color scanner will be used to image County Counsel documents and initiate the enterprise imaging operation.			

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 06-1450

RECOMMENDATION: Chief Administrative Office, Procurement and Contracts Division, recommending your Board: (1) Award Bid #07-206-005 for the purchase of one (1) Kodak i660 color scanner including one (1) XL feeder consumables kit to the low qualified bidder, Image Access West of Berkeley, CA; (2) Authorize the Purchasing Agent to issue a purchase order in the amount of \$38,599.00, including sales tax for the purchase of the scanner; and (3) Authorize the Purchasing Agent to initiate a contract for an extended twelve (12) month warranty in the amount of \$4,586.00.

RECOMMENDED ACTION: Approve

FUNDING: General Fund

REASON FOR RECOMMENDATION: At the request of Information Technologies, the Procurement and Contracts Division issued an Invitation to Bid for the purchase of one (1) Kodak i660 color scanner including one (1) XL feeder consumables kit. The standard warranty for this equipment is ninety (90) days. The bid requested pricing for an optional twelve (12) month extended warranty coverage.

The Kodak i660 color scanner will be used to image County Counsel documents and initiate the enterprise imaging operation.

Ten (10) Invitations to Bid were mailed; none to local vendors. Twelve (12) qualified responses were received; none from local vendors. Attached is a spreadsheet for your review.

FISCAL IMPACT/CHANGE TO NET COUNTY COST: Procurement & Contracts has been advised that funding is available within Information Technologies budget.

ACTION TO BE TAKEN FOLLOWING APPROVAL: Following Board approval the Purchasing Agent will issue a purchase order to Image Access West of Berkeley, CA in the amount of \$38,599.00, including sales tax for the purchase of the scanner and consumables kit; and will initiate a contract in the amount of \$4,586.00 for the extended twelve (12) month warranty.