

**EL DORADO COUNTY BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

**Meeting of
September 26, 2006**

AGENDA TITLE: Authorize Purchase Order for Emergency Repair at Superior Court, Main Street, Placerville

DEPARTMENT: General Services

DEPT SIGNOFF:

CAO USE ONLY:

CONTACT: Bruce Pease

Cami Peters for B Pease

DATE: 9/12/06

PHONE: 5857

[Signature]

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DEPARTMENT SUMMARY AND REQUESTED BOARD ACTION:

General Services recommends the Board authorize the Purchasing Agent to issue a confirming Purchase Order for emergency restoration work performed at the Superior Court House due to flooding.

Event occurred on July 27, 2006. A hot water heater ruptured on the third floor, and water seeped to the basement.

CAO RECOMMENDATIONS:

*Lauren D. Gell
9/18/06*

Financial impact? ☒ Yes ☐ No

Funding Source: ☐ Gen Fund ☒ Other

BUDGET SUMMARY:

Other: Risk Management

Total Est. Cost \$10,378.82

CAO Office Use Only:

Funding

4/5's Vote Required ☐ Yes ☐ No

Budgeted _____

Change in Policy ☐ Yes ☐ No

New Funding _____

New Personnel ☐ Yes ☐ No

Savings _____

CONCURRENCES:

Other \$10,378.82

Risk Management _____

Total Funding \$10,378.82

County Counsel _____

Change in Net County Cost

Other _____

***Explain** Costs Funded by County Self-Insurance Program

BOARD ACTIONS:

Vote: Unanimous _____ Or

Ayes:

Noes:

Abstentions:

Absent:

I hereby certify that this is a true and correct copy of an action taken and entered into the minutes of the Board of Supervisors

Date: _____

Attest: Cindy Keck, Board of Supervisors Clerk

By: _____



The County of El Dorado

Department of General Services

Joanne M. Narloch, Director

Location: 345 Fair Lane, Placerville, CA

Mailing: 360 Fair Lane, Placerville, CA 95667

Phone (530) 621-5847 Fax (530) 295-2538

September 18, 2006

Board of Supervisors
330 Fair Lane
Placerville, CA 95667

Re: Authorize Purchase Order for Emergency Repair at Superior Court, Main Street, Placerville

Dear Board Members:

Recommendation:

Authorize Purchasing Agent to issue a confirming Purchase Order for emergency restoration work performed at the Superior Court House due to flooding.

Reason for Recommendation:

On July 27, 2006, General Services was notified that all three floors were flooded at the Superior Court Building in Placerville. During the night, a hot water heater had ruptured on the third floor and flooded down to the basement. General Services requested El Dorado Restoration perform the emergency repair work at a cost of \$10,378.82.

Fiscal Impact:

There are sufficient appropriations in the General Services Building Maintenance FY 2006/07 Budget to fund this request. Risk Management will be reimbursing the Department of General Services for the expenditure.

Action to be Taken Following Approval:

The Purchasing Agent will immediately issue a confirming Purchase Order and General Services staff will process a rush payment request to the Auditor/Controller's Office, with reimbursement to follow from Risk Management.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to be "Joanne M. Narloch", written over a light blue rectangular background.

Joanne M. Narloch
Director of General Services

JMN: pjp

c: Bonnie Rich, Purchasing Agent
Bruce Pease, Building Maintenance Manager