

EL DORADO COUNTY BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL
Meeting of September 26, 2006

AGENDA TITLE: South Lake Tahoe Transit Program - 2006/2007 LTF and STA Claims

DEPARTMENT: Transportation

DEPT SIGNOFF:

CAO USE ONLY:

CONTACT: Ruth Young

DATE: 8/24/2006

PHONE: 5934

DEPARTMENT SUMMARY AND REQUESTED BOARD ACTION:

The Department of Transportation (DOT) recommends that the Board of Supervisors:

1. Authorize the Chair to sign a Claim to the Tahoe Regional Planning Agency (TRPA) for Transportation Development Act (TDA), Local Transportation Funds (LTF) in the amount of \$59,762.
2. Authorize the Chair to sign a Claim to the TRPA for TDA, State Transit Assistance Funds (STA) in the amount of \$263,626.
3. Authorize the Chair to sign the Resolution authorizing DOT to file Claims for 2006/2007 LTF and STA funds for operation of the South Lake Tahoe Transit Program.

CAO RECOMMENDATIONS:

Recommend approval. Laura A. Gill 9/18/06
**TDA/LTF: Only \$59,762 of the \$344,127 allocated by TRPA are needed to provide existing transit services for FY 2006-07. TRPA will be conducting an Unmet Transit Needs hearing, and DOT will explore alternate uses of this funding.*

Financial impact? ☒ Yes ☐ No

Funding Source: ☐ Gen Fund ☒ Other

BUDGET SUMMARY:

Other: TDA

Total Est. Cost \$323,388.00

Funding

CAO Office Use Only:

Budgeted \$323,388.00

4/5's Vote Required ☐ Yes ☒ No

New Funding _____

Change in Policy ☐ Yes ☒ No

Savings _____

New Personnel ☐ Yes ☒ No

Other _____

CONCURRENCES:

Total Funding \$323,388.00

Risk Management NA

Change in Net County Cost \$0.00

County Counsel YES

Other _____

***Explain**

BOARD ACTIONS:

Vote: Unanimous _____ Or

Ayes:

Noes:

Abstentions:

Absent:

Rev. 04/05

I hereby certify that this is a true and correct copy of an action taken and entered into the minutes of the Board of Supervisors

Date: _____

Attest: Cindy Keck, Board of Supervisors Clerk

By: _____

**MAINTENANCE DIVISION:**

2441 Headington Road
Placerville CA 95667
Phone: (530) 642-4909
Fax: (530) 642-9238

RICHARD W. SHEPARD, P.E.
Director of Transportation

Internet Web Site:
<http://co.el-dorado.ca.us/dot>

MAIN OFFICE:

2850 Fairlane Court
Placerville CA 95667
Phone: (530) 621-5900
Fax: (530) 626-0387



September 7, 2006

Board of Supervisors
330 Fair Lane
Placerville, CA 95667

Dear Board Members:

Title: South Lake Tahoe Transit Program – 2006/2007 LTF and STA Claims

Meeting Date: September 26, 2006

District/Supervisor: District V, Norma Santiago

Recommendations:

The Department of Transportation (DOT) recommends that the Board of Supervisors:

1. Authorize the Chair to sign a Claim to the Tahoe Regional Planning Agency (TRPA) for Transportation Development Act (TDA), Local Transportation Funds (LTF) in the amount of \$59,762.
2. Authorize the Chair to sign a Claim to the TRPA for TDA, State Transit Assistance Funds (STA) in the amount of \$263,626.
3. Authorize the Chair to sign the Resolution authorizing DOT to file Claims for 2006/2007 LTF and STA funds for operation of the South Lake Tahoe Transit Program.

Reasons for Recommendation:

Annually the TRPA allocates TDA funds to El Dorado County. The TDA consists of two sources of funds: the Local Transportation Fund, Article 4, (LTF) and the State Transit Assistance (STA) funds. The purpose of these funds is to provide public transportation within the unincorporated area of the Tahoe Basin. The total 2006/2007 allocation is \$607,753, \$344,127 from LTF and \$263,626 from STA.

The existing transit services require \$323,388 of the current year's \$607,753 allocation leaving an unappropriated balance of \$284,365. In FY 2003/2004 and 2005/2006 the TDA funds available to El Dorado County exceeded the amount of the TDA claims submitted to TRPA for those years due to revised allocations and an increase in estimated carryover funds made available. On June 30, 2007 a total of \$348,909 is expected to be in the County's TDA account available for future allocation as needed. TRPA will be conducting an Unmet Transit Needs hearing in the near future and the Department will explore alternative uses for this funding. Future claims for this funding will be brought before your Board.

Section 6630 of the TDA regulations requires that an annual claim be filed with the local transportation planning agency to receive funds from the Local Transportation Fund and Section 6732 of the TDA regulations requires that an annual claim be filed to receive funds from the State Transit Assistance Fund. The TRPA requires a resolution by your Board approving the claims and authorizing their submittal by DOT. DOT proposes to use these funds to operate the South Lake Tahoe Transit program, which provides public transit services in the unincorporated area of the Tahoe Basin for seniors, the disabled, and the general public.

Fiscal Impact:

The allocated TDA funds in addition to passenger fares estimated at \$60,000 and a Federal Transit Assistance grant for \$20,000 will provide the total funding required to operate the existing South Lake Tahoe Transit program. TDA funds in the amount of \$323,388 have been included in the FY 2006/2007 budget.

Attachment "A", Proposed Activities and Allocations for South Lake Tahoe Transit, depicts the activities to be provided and the recommended funding allocation.

Net County Cost:

Net County cost of obtaining this funding is \$0.

Action to be Taken Following Approval:

Upon approval of the recommendations, DOT will submit the signed claims for LTF and STA funds to the TRPA for approval by their Board.

Sincerely,

Richard W. Shepard, P.E.
Director of Transportation

Attachments

"ATTACHMENT A"

**SOUTH LAKE TAHOE TRANSIT PROGRAM
PROPOSED ACTIVITIES AND ALLOCATIONS
2006-2007**

PROPOSED ACTIVITY	TRPA 2006- 2006 LTF FUNDS	TRPA 2006-2007 STA FUNDS	TRPA 2005- 2006 CARRY- OVER TDA FUNDS	FTA 5311 FUNDS	FAREBOX	CAPITAL GRANTS	TOTAL
Area Transit Management contract for providing public bus services in the unincorporated area of the Tahoe Basin	16,374	263,626		20,000	60,000	0	360,000
Area Transit Management contract-Subsidy for Summer Trolley on South Shore	20,000	0	0	0		0	20,000
EDC DOT Contract administration, legal services, IT and A87 cost applied, and annual audit	23,388	0	0			0	23,388
Vehicle Purchase	0	0	0			0	0
Depreciation Expense on Bus	0	0	0			42,658	42,658
SUBTOTAL	59,762	263,626	0	20,000	60,000	42,658	446,046



RESOLUTION NO. _____
OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

**RESOLUTION AUTHORIZING THE DEPARTMENT
OF TRANSPORTATION TO CLAIM \$607,753 OF
TRANSPORTATION DEVELOPMENT ACT (TDA) FUNDS**

WHEREAS, the Board of Supervisors established the Local Transportation Fund in the county treasury in accordance with Article 11 (commencing with Section 29530) of Chapter 2 of Division 3 of Title 3 of the Government Code; and

WHEREAS, the Tahoe Regional Planning Agency (TRPA) is designated the transportation planning agency for the Tahoe Basin; and

WHEREAS, the TRPA allocated \$344,127 of TDA, Article 4, Local Transportation Funds (LTF) and \$263,626 of TDA State Transit Assistance (STA) Funds for F.Y. 2006/2007 to El Dorado County for use in the unincorporated area of the Tahoe Basin; and

WHEREAS, the Department of Transportation intends to use the TDA, LTF and STA funds to finance the operations of the South Lake Tahoe Transit Program;

NOW, THEREFORE, BE IT RESOLVED, that the El Dorado County Department of Transportation is authorized to file claims for the 2006/2007 TDA, LTF and STA funds for the purpose of financing operations in the South Lake Tahoe Transit Program to TRPA, the transportation planning agency for the Tahoe Basin.

PASSED AND ADOPTED by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held on the _____ day of _____, 2006, by the following vote of said Board:

ATTEST
Cindy L. Keck
Clerk of the Board of Supervisors

Ayes:

Noes:
Absent:

By _____
Deputy Clerk

Chairman, Board of Supervisors

I CERTIFY THAT:
THE FOREGOING INSTRUMENT IS A CORRECT COPY OF THE ORIGINAL ON FILE IN THIS OFFICE.

DATE _____

ATTEST: Cindy L. Keck, Clerk of the Board of Supervisors of the County of El Dorado, State of California

By _____
Deputy Clerk

ANNUAL CLAIM FOR LOCAL TRANSPORTATION FUNDS

TO: Tahoe Regional Planning Agency
P.O. Box 5310
Stateline, NV 89449

FROM: El Dorado County Department of Transportation
2850 Fairlane Court
Placerville, CA 95667

Ruth Young

(530) 621-5934

The El Dorado County Department of Transportation hereby requests, in accordance with Chapter 1400, Statutes of 1971, as amended, and applicable rules and regulations that its annual claim for Local Transportation Funds under Article 4 be approved by TRPA, in the amount of \$ 59,762.00, to be drawn from the Local Transportation Fund of the County of El Dorado.

When approved by TRPA, this claim will be transmitted to the County Auditor-Controller of the County of El Dorado for payment. Action on this claim, and payment by the County Auditor-Controller to the applicant is subject to such monies being on hand and available for distribution, and is subject to the provision that such monies will be used only in accordance with the terms of the approved annual financial plan.

(Attach resolution by local legislative body approving claim and authorizing its submittal by designated official.)

CLAIMANT: El Dorado County Department of Transportation

BY: _____

TITLE: Chair, Board of Supervisors

DATE: _____

CLAIM FOR STATE TRANSIT ASSISTANCE FUNDS

TO: Tahoe Regional Planning Agency
P.O. Box 5310
Stateline, NV 89449

FROM: El Dorado County Department of Transportation
2850 Fairlane Court
Placerville, CA 95667

Ruth Young

(530) 621-5934

The El Dorado County Department of Transportation hereby requests, in accordance with Chapter 161, Statutes of 1979, as revised, and applicable rules and regulations that its claim for State Transit Assistance Funds be approved by TRPA, in the amount of \$ 263,626.00 for fiscal year 2006/2007, to be drawn from the State Transit Assistance Fund of which the El Dorado County Auditor-Controller is depository of the fund for the Tahoe Regional Planning Agency.

When approved by TRPA, this claim will be transmitted to the El Dorado County Auditor-Controller for payment. Approval of this claim, and payment by the County Auditor-Controller to the applicant is subject to such monies being on hand and available for distribution, and is subject to the provision that such monies will be used only in accordance with the terms of the approved annual financial plan.

(Attach resolution by local legislative body approving claim and authorizing its submittal by designated official.)

CLAIMANT: El Dorado County Department of Transportation

BY: _____

TITLE: Chair, Board of Supervisors

DATE: _____

CONTRACT ROUTING SHEET

PROCESSING DEPARTMENT:

Department: Transportation
Dept. Contact: Ruth Young
Phone: x5934
Department Head
Signature: *Tim C. Prudhel* 08.23.06
Tim C. Prudhel
Contract Services Officer

CONTRACTOR:

Name: Resolution to Claim TDA Funds
Address: _____
Phone: _____

CONTRACTING DEPARTMENT: Transportation

Compliance with Human Resources requirements? Yes: _____ No: _____
Compliance verified by: NA

COUNTY COUNSEL: (must approve all contracts and MOUs)

Approved: _____ Disapproved: _____ Date: 8/29/06 By: *Justin Beck*
Approved: _____ Disapproved: _____ Date: _____ By: _____

Approved as to form

Please return directly to DOT

Index Code: 302000

User Code: 91100A

RISK MANAGEMENT: (All contracts and MOUs except boilerplate grant funding agreements)

Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

NA - FUNDING AGREEMENT**OTHER APPROVAL** (Specify department(s) participating or directly affected by this contract)

Department(s): _____
Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

TAHOE REGIONAL PLANNING AGENCY

128 Market Street
Stateline, Nevada
www.trpa.org

P.O. Box 5310
Stateline, Nevada 89449

(775) 588-4547
Fax (775) 588-4527
Email: trpa@trpa.org

February 7, 2006

Ms. Ruth Young
El Dorado County Department of Transportation
2850 Fairlane Court
Placerville, CA 95667

Dear ~~Ms. Young~~ *Ruth*:

SUBJECT: FY 2006-2007 LTF and STA ESTIMATES

The purpose of this letter is to notify El Dorado County of the estimate funds available through the Transportation Development Act (TDA) for FY 2006-2007 within the Tahoe Region. The TDA consists of two sources of funds for local counties: the Local Transportation Fund (LTF) and the State Transit Assistance (STA) funds.

TRPA has been notified by the El Dorado County Auditor Controller of the estimated LTF available for FY 2006-2007. The attached page shows the breakdown of LTF allocations between El Dorado County and the City of South Lake Tahoe. The total LTF Allocation for El Dorado County, within the Tahoe Region, for FY 2006-2007 is **\$344,127.00**. TRPA does not anticipate any major changes to the allocation. However, if the Auditor-Controller's office notifies TRPA of any revisions, TRPA will notify El Dorado County DOT as soon as possible.

TRPA has also been notified by the State Controller's Office of the estimated State Transit Assistance (STA) available in the Tahoe Region for FY 2006-2007. According to this initial estimate, El Dorado County would be eligible to receive **\$96,373** in STA. The SCO will submit a revised STA estimate in August 2006.

Please note that each of the operators is due for a performance audit during FY 2006-2007. TRPA will hire the consultant and seek reimbursement from each of the operators subsequent to the completion of the audits. The cost per operator will most likely be in the \$5,000 to \$8,000 range. Please be prepared to reimburse TRPA for this cost upon the completion of the audits.

Please complete the attached claim forms and submit it to TRPA. The Transportation Development Act (TDA) requires that each claim be accompanied by the statements as outlined in Section 6632 of the TDA Rules and Regulations.

You will be notified of any changes that may occur in the allocations. If you have any questions regarding this item, please contact myself or Nick Haven at (775) 588-4547. Thank you.

Sincerely,

Bridget K. Cornell

Bridget K. Cornell
TRANSPORTATION PLANNER

/bkc

Attachments

TAHOE REGIONAL PLANNING AGENCY

128 Market Street
Stateline, Nevada
www.trpa.org

P.O. Box 5310
Stateline, Nevada 89449

(775) 588-4547
Fax (775) 588-4527
Email: trpa@trpa.org

August 2, 2006

Ms. Ruth Young
El Dorado County Department of Transportation
2850 Fairlane Court
Placerville, CA 95667

Dear Ms. Young:

SUBJECT: FY 2006-2007 REVISED STA ESTIMATE

2006 AUG - 7 AM 11:46

RECEIVED
DOT

In February of this year the Tahoe Regional Planning Agency (TRPA) submitted to El Dorado County an estimate of Local Transportation Funds (LTF) and State Transit Assistance (STA) funds available for the 2006-2007 fiscal year. TRPA recently received a revised estimate of STA from the State Controller's Office. The initial LTF estimate for the year remains valid.

The STA estimates for the Lake Tahoe Region have increased substantially. I have contacted the State Controller's Office regarding the reason for the increase. The increase is the result of funds that were available for budgeting in several previous years but were not actually programmed. This will make up for several recent years at one time.

The STA allocation that will be available to El Dorado County for the 2006-2007 fiscal year is **\$263,626** (an increase of \$167,253 from the \$96,373 preliminary estimate).

As stated above, this increase has resulted from specific events that made this level of funding available for this particular year. Although it is likely that subsequent year's allocations may be slightly higher than recent years, they will not be as high as this allocation. Please keep this in mind when programming these funds.

As TRPA informed with the preliminary estimate, each of the operators is due for a performance audit during FY 2006-2007. We will keep you apprised of the status of the audits and let you know when reimbursement will be due.

Please complete the claim forms submitted with the preliminary estimate and submit them to TRPA. The Transportation Development Act (TDA) requires that each claim be accompanied by the statements as outlined in Section 6632 of the TDA Rules and Regulations.

If you have any questions regarding the enclosed estimate of funds, please feel free to contact me by phone at (775) 588-4547, extension 218; or e-mail at bcornell@trpa.org. Thank you.

Sincerely,



Bridget K. Cornell
TRANSPORTATION PLANNER

/bkc

Attachments