

EL DORADO COUNTY BOARD OF SUPERVISORS

AGENDA ITEM TRANSMITTAL

Meeting of September 26, 2006

AGENDA TITLE: Status Report Concerning Progress of Certain Capital Projects

DEPARTMENT: General Services

DEPT SIGNOFF:

CAO USE ONLY: D

CONTACT: Joanne Narloch

DATE: 9/21/2006

PHONE: 5458

Seaton 9/21/06

DEPARTMENT SUMMARY AND REQUESTED BOARD ACTION:

General Services Department recommending that the Board of Supervisors receive and file this status report concerning the progress of the Veterans Memorial Monument, the El Dorado Hills Senior Center, the Animal Control Facility for the West Slope, and the Animal Control Facility for the Tahoe Basin. This report has been expanded to include information relative to the expansion of the Placerville Jail together with a new Administration Center for the Sheriff's Department. The next update will be presented at the Board's October 24 meeting.

CAO RECOMMENDATIONS:

Recommend approval. Laura S. Gell 9/21/06

Financial impact? () Yes (x) No

Funding Source: () Gen Fund () Other

BUDGET SUMMARY:

Total Est. Cost _____

Funding

Budgeted _____

New Funding _____

Savings _____

Other _____

Total Funding _____

Change in Net County Cost _____

Other:

CAO Office Use Only:

4/5's Vote Required () Yes (x) No

Change in Policy () Yes (x) No

New Personnel () Yes (x) No

CONCURRENCES:

Risk Management _____

County Counsel _____

Other _____

*Explain

BOARD ACTIONS:

Vote: Unanimous _____ Or

Ayes:

Noes:

Abstentions:

Absent:

Rev. 04/05

I hereby certify that this is a true and correct copy of an action taken and entered into the minutes of the Board of Supervisors

Date: _____

Attest: Cindy Keck, Board of Supervisors Clerk

By: _____

EL DORADO COUNTY CALIFORNIA
General Services Department
Interdepartment Memorandum

September 21, 2006

Memo To: Board of Supervisors

From: Joanne Narloch, General Services Director

Subject: Status Report Concerning Progress of Certain Capital Projects

I recommend that the Board of Supervisors receive and file this status report concerning the progress of the Veterans Memorial Monument , the El Dorado Hills Senior Center, the Animal Control Facility for the West Slope, and the Animal Control Facility for the Tahoe Basin. This report has been expanded to include information relative to the expansion of the Placerville Jail together with a new Administration Center for the Sheriff's Department. The next update will be presented at the Board's October 24 meeting.

Background

At its February 28 meeting, the Board of Supervisors directed the General Services Department to present monthly updates concerning the progress of the Veterans Memorial Monument (Item 23) and the El Dorado Hills Senior Center project (Item 62). The first consolidated update was presented as agenda item 26 at the Board's March 28 meeting. The last consolidated update was presented as agenda item 34 at the Board's August 29 meeting.

Issues/Analysis

Veterans Memorial Monument. The General Services Department reports the following on the Veterans Memorial Monument :

Task	Status
Project- Construction Phase	<p>Award of Contract at regular Board meeting of June 27 with Notice to Proceed issued on July 18. Mobilization, construction staking and earthwork completed during month of July.</p> <p>Majority of concrete pours complete, to include the outer monument wall, footing for the inner monument wall, the circle of honor and the sidewalk for the walk of honor.</p> <ul style="list-style-type: none">▪ Project currently on schedule with no anticipated delays. Completion mid October 2006.

El Dorado Hills Senior Center

The General Services Department reports the following progress on the El Dorado Hills Senior Center project:

Task	Status
Facility Acquisition	Staff in receipt of draft Purchase and Sale Agreement from District. Cooperative effort between General Services, County Counsel and Michael Cook, Counsel for District. Anticipate return to Board in early October for acceptance of terms identified within Agreement. Anticipate open escrow mid October. Anticipate completion of sale early November.
Phase II – Senior Day Care Component - Site Improvements	<ul style="list-style-type: none"> Begin coordinated effort with DOT in design of road frontage and signal improvements. Staff within General Services working with Human Services in development of Conceptual Design. Anticipate Preliminary design complete early October. Anticipate final design complete by early November with bidding and construction to follow.
Cingular Wireless – Lease Agreement	<ul style="list-style-type: none"> General Services in receipt of draft lease agreement between District and Cingular Wireless. General Services will continue to work with Cingular in an effort to finalize agreement. Anticipated revenue of \$1,500 per month.

West Slope Animal Control Facility. The Director of Public Health has convened a “Shepherding Team,” comprised of staff from Public Health, General Services, Development Services and County Counsel, for the purpose of coordinating activities for the construction of the West Slope Animal Control facility. The table below outlines the status of the various tasks being coordinated by the Shepherding Team:

Task	Status
Purchase and Sale Agreement Status	<ul style="list-style-type: none"> This element of the project complete. Fully executed document on file with Clerk of Board.
CEQA Review	<ul style="list-style-type: none"> CEQA Document currently on file with State Clearing House. Document placed on Notice for Public Review with review period ending October 13. To Board for Certification on October 26.
Architect Proposals	<ul style="list-style-type: none"> Contract with George Miers and Associates currently under review with Risk Management. Anticipate to Board for Award early October.
Temporary Facility Planning	Considering two options. One option would utilize portion of Fair Facility. Staff currently preparing conceptual design.

	<p>Another option would include the lease of an existing facility on Placerville Drive. Staff preparing conceptual design.</p> <ul style="list-style-type: none"> ▪ Staff recommendations relative to the two options will be based on budget and ability to occupy in a timely manner. ▪ Anticipate agreement to Board in mid November.
Project Budget	<ul style="list-style-type: none"> ▪ Additional funding identified within 06/07 budget.

South Lake Tahoe Animal Control Facility. The Shepherding Team is also coordinating activities for the expansion of the South Lake Tahoe Animal Control Facility. The table below outlines the status of the various tasks being coordinated by the team:

Task	Status
Land Purchase/Purchase and Sale Agreement	<ul style="list-style-type: none"> ▪ Anticipate to Board, for finalization of sale and close of escrow on September 26.
Tahoe Regional Planning Agency Review	<ul style="list-style-type: none"> ▪ Conditional Approval received from agency. Compliance issues identified within Permit.
Architectural and Civil Plans	<p>Plans approved by Building Services Division of Development Services subject to approval by Fire Marshal and Agencies.</p> <ul style="list-style-type: none"> ▪ Plans currently under review by Fire Marshal. Anticipate Board approval of plans with authorization to advertise November 2006. Anticipate award of contract February 2007. Anticipate construction of Facility May-October 2007.
Temporary Facility Planning	Utilization of portion of existing site together with building and parking resources provided by the Department of Transportation.
Project Budget	<ul style="list-style-type: none"> ▪ Additional funding identified within 06/07 budget.

Jail Expansion, Placerville Facility. The General Services Department reports the following on the Expansion of the Placerville Jail.

Task	Status
Needs Assessment	This process completed by Sheriff's Department. Assessment made findings of need to make a variety of improvements to existing jail together with an Administration Center.
Architectural Consultant	<ul style="list-style-type: none"> ▪ Purchasing has completed initial phase of Request for Proposals (RFQ). Staff within General Services and Sheriff's Department have completed initial review with interviews to begin on October 6th. ▪ Recommendations to Board mid October with facility design to follow.

Sheriff's Administration Center. The General Services Department reports the following progress relating to the construction of a new Administration Center for the Sheriff's Department.

Task	Status
Needs Assessment	This process completed by the Sheriff's Department. Assessment identified the need for construction of new facility.
Site Selection and Conceptual Design	General Services is currently working directly with the CAO and the Sheriff's Department in the review of two sites that are currently available for development. Both sites are adjacent to the existing County Government Center and would offer private funding with a lease/purchase option. Anticipate staff recommendations to Board late October. Conceptual Design to begin with staff review of Napa Facility, scheduled for late September.

Staff and I remain available to answer any questions you may have concerning this update.