

EL DORADO COUNTY BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL
Meeting of October 24, 2006

AGENDA TITLE: Two (2) new Livescan Trust Accounts for the Sheriff's Office

DEPARTMENT: SHERIFF *AB1*

DEPT SIGNOFF:

CAO USE ONLY: *C*

CONTACT: US. FRED KOLLAR

DATE: 10/05/06 **PHONE:** 6576

Kelly Webb 10/9/06

DEPARTMENT SUMMARY AND REQUESTED BOARD ACTION:

Your Board is requested to authorize the Auditor to open two (2) new Livescan Trust Accounts for the Sheriff's Office.

The two new accounts will replace the existing trust account, which will be closed upon completion of reconciliation.

CAO RECOMMENDATIONS: *Recommend approval. Lauren J. Hill 10/16/06*

Financial impact? () Yes (X) No

Funding Source: () Gen Fund () Other

BUDGET SUMMARY:

Other:

Total Est. Cost 0.00

CAO Office Use Only:

Funding

4/5's Vote Required () Yes (X) No

Budgeted

Change in Policy () Yes (X) No

New Funding

New Personnel () Yes (X) No

Savings

CONCURRENCES:

Other

Risk Management

Total Funding 0.00

County Counsel

Change in Net County Cost 0.00

Other *Required By Auditor / Controller's Office*

***Explain**

BOARD ACTIONS:

Vote: Unanimous _____ Or

Ayes:

Noes:

Abstentions:

Absent:

Rev. 04/05

I hereby certify that this is a true and correct copy of an action taken and entered into the minutes of the Board of Supervisors

Date: _____

Attest: Cindy Keck, Board of Supervisors Clerk

By: _____

EL DORADO COUNTY SHERIFF'S OFFICE
SHERIFF JEFF NEVES

MEMORANDUM



TO: BOARD OF SUPERVISORS

FROM: JEFF NEVES – SHERIFF

[Handwritten signature] AI

SUBJECT: TWO (2) NEW LIVESCAN TRUST ACCOUNTS

DATE: OCTOBER 5, 2006

RECOMMENDATION:

Your Board is requested to authorize the Auditor to open two (2) new Livescan Trust Accounts for the Sheriff's Office.

REASON FOR RECOMMENDATION:

In May of 1999, the El Dorado County Sheriff began Livescan fingerprinting. The funds collected from individuals being fingerprinted in Placerville and South Lake Tahoe were deposited into a trust account and the funds were disbursed to the Department of Justice when invoiced. Over the years, there have been numerous errors in both the amounts collected by Sheriff's staff and the amounts invoiced by DOJ. Many refund transactions and billing discrepancies were never resolved.

A recent change in staffing in the Sheriff's fiscal unit has brought to light the problems that exist in attempting to balance the existing trust account. The Sheriff is requesting that two (2) new Livescan Trust Accounts be opened, one for Placerville and one for South Lake Tahoe so that all future Livescan transactions can be balanced individually. Sheriff's fiscal staff will continue to research the transactions in the original trust account and upon resolution, will request that the Auditor close the original trust account.

FISCAL IMPACT:

None.

ACTION TO BE TAKEN FOLLOWING APPROVAL:

The Board will authorize the Auditor to open two (2) new Livescan Trust Accounts.