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U.S. Department of Housing and Urban Development Office of Public and Indian Housing

CA 151 PHA Annual Plan

Standard Annual Plan for Fiscal Year 2007

NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES

PHA Plan Supporting Documents are available for inspection at: (select all that apply) Main business office of the PHA

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PHA development management offices

Other (list below)

	Develop procedure for annual workshops to owners/landlords. Provide updates to owners/landlords/tenants of regulatory changes in the Section 8 Housing Choice Voucher program. Concentrate on efforts to improve specific management functions: (list; e.g., public housing finance; voucher unit inspections) Renovate or modernize public housing units: Demolish or dispose of obsolete public housing: Provide replacement public housing: Provide replacement vouchers: Other: (list below)
PHA (Object	Goal: Increase assisted housing choices
	Provide voucher mobility counseling:
	Housing Choice Voucher applicants and annual recertification to participants
\boxtimes	Conduct outreach efforts to potential voucher landlords:
	Through Rent Comparability search conduct outreach with potential new landlords to the section 8 housing choice voucher program
	Increase voucher payment standards
H	Implement voucher homeownership program:
H	Implement public housing or other homeownership programs: Implement public housing site-based waiting lists:
	Convert public housing to vouchers:
	Other: (list below)

HUD Strategic Goal: Improve community quality of life and economic vitality

PHA Goal: Provide an improved living environment Objectives:

 \boxtimes

- Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
- Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
- Implement public housing security improvements:
- Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
- Other: (list below) Work with developers to build workforce affordable housing in areas where jobs are concentrated

Provide project-based vouchers as funding is available to promote housing units.

Apply for additional rental vouchers under the Super NOFA's process.

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A	ttachments	

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Required Attachments:

Kequii	ed Attachments:
	Admissions Policy for Deconcentration
	FY 2005 Capital Fund Program Annual Statement
	Most recent board-approved operating budget (Required Attachment for PHAs
	that are troubled or at risk of being designated troubled ONLY)
\boxtimes	List of Resident Advisory Board Members - under Resident Advisory Board
	Recommendations, page 28
	List of Resident Board Member
	Community Service Description of Implementation
	Information on Pet Policy
	Section 8 Homeownership Capacity Statement, if applicable
	Description of Homeownership Programs, if applicable
Or	otional Attachments:
	PHA Management Organizational Chart
	FY 2005 Capital Fund Program 5 Year Action Plan
	Public Housing Drug Elimination Program (PHDEP) Plan
Ē	Comments of Resident Advisory Board or Boards (must be attached if not
	included in PHA Plan text) - no additional comments provided
	Other (List below, providing each attachment name)

Applicable & On Display	List of Supporting Documents Available for Supporting Document	Applicable Plan Component
On Display	A & O Policy	
X	Section 8 rent determination (payment standard) policies	Annual Plan: Rent
	check here if included in Section 8	Determination
	Administrative Plan	
	Public housing management and maintenance policy	Annual Plan: Operations
	documents, including policies for the prevention or	and Maintenance
	eradication of pest infestation (including cockroach	
	infestation)	
	Public housing grievance procedures	Annual Plan: Grievance
	check here if included in the public housing	Procedures
	A & O Policy	
X	Section 8 informal review and hearing procedures	Annual Plan: Grievance
	check here if included in Section 8	Procedures
	Administrative Plan	
	The HUD-approved Capital Fund/Comprehensive Grant	Annual Plan: Capital Needs
	Program Annual Statement (HUD 52837) for the active grant	
	year	
	Most recent CIAP Budget/Progress Report (HUD 52825) for	Annual Plan: Capital Needs
	any active CIAP grant	
	Most recent, approved 5 Year Action Plan for the Capital	Annual Plan: Capital Needs
	Fund/Comprehensive Grant Program, if not included as an	-
	attachment (provided at PHA option)	
	Approved HOPE VI applications or, if more recent,	Annual Plan: Capital Needs
	approved or submitted HOPE VI Revitalization Plans or any	
	other approved proposal for development of public housing	
	Approved or submitted applications for demolition and/or	Annual Plan: Demolition
	disposition of public housing	and Disposition
	Approved or submitted applications for designation of public	Annual Plan: Designation o
	housing (Designated Housing Plans)	Public Housing
	Approved or submitted assessments of reasonable	Annual Plan: Conversion o
	revitalization of public housing and approved or submitted	Public Housing
	conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	
	Approved or submitted public housing homeownership	Annual Plan:
	programs/plans	Homeownership
X	Policies governing any Section 8 Homeownership program	Annual Plan:
Λ	check here if included in the Section 8	Homeownership
	Administrative Plan	
	Any cooperative agreement between the PHA and the TANF	Annual Plan: Community
	agency	Service & Self-Sufficiency
x	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community
		Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other	Annual Plan: Community
	resident services grant) grant program reports	Service & Self-Sufficiency
	The most recent Public Housing Drug Elimination Program	Annual Plan: Safety and
	(PHEDEP) semi-annual performance report for any open	Crime Prevention
	grant and most recently submitted PHDEP application	
	(PHDEP Plan)	

<u>1. Statement of Housing Needs</u>

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan's applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford- ability	Supply	Quality	Access- ibility	Size	Loca- tion
Income <= 30% of AMI	2,361	5	5	5	3	4	4
Income >30% but <=50% of AMI	1,300	5	5	4	3	4	4
Income >50% but <80% of AMI	4,542	5	5	3	3	3	4
Elderly	50%	5	3	3	5	2	5
Families with Disabilities	90%	5	5	3	5	3	5
Race/Ethnicity-C	30%	5	5	3	3	2	4
Race/Ethnicity - Hispanic	60%	5	5	3	3	2	4
Race/Ethnicity – Black	30%	5	5	3	3	2	4
Race/Ethnicity – American Indian	95%	5	5	5	3	2	4

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

\boxtimes	Consolidated Plan of the Jurisdiction/s
	Indicate year: 1999-2000
\square	U.S. Census data: the Comprehensive Housing Affordability Strategy
	("CHAS") dataset
	American Housing Survey data
	Indicate year:
	Other housing market study
	Indicate year:
\boxtimes	Other sources: (list and indicate year of information)
	-

Housing Needs of Families on the Waiting List					
American Indian					
Race/ethnicity-	22	11%			
Hispanic					
Characteristics by					
Bedroom Size					
(Public Housing					
Only)					
1BR					
2 BR					
3 BR					
4 BR					
5 BR					
5+ BR					
Is the waiting list closed (select one)? 🗌 No 🖂 Yes					
If yes:					
How long has it been closed (# of months)? 28 months					
Does the PHA expect to reopen the list in the PHA Plan year? 🗌 No 🔀 Yes					
Does the PHA permit specific categories of families onto the waiting list, even if					
generally closed? No 🛛 Yes					

C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list IN THE UPCOMING YEAR, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

]	Employ effective maintenance and management policies to minimize the
	number of public housing units off-line

- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units

Seek replacement	nt of public	housing units	lost to th	ne inventory	through n	nixed
finance develop	ment					

Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources



Adopt rent policies to support and encourage work

Other: (list below)

Promote Family Self-Sufficiency (FSS) program to all waiting list applicants and participants as they come onto the section 8 housing choice voucher program

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly: Select all that apply

 \square

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available

Other: (list below)

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities: Select all that apply

- - Seek designation of public housing for families with disabilities
 - Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- \mathbf{X} Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- \boxtimes Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- \square Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing Select all that apply

Fina	ncial Resources:			
Planne	d Sources and Uses			
Sources Planned \$ Planned Uses				
e) Annual Contributions for Section 8 Tenant-Based Assistance	2,495,952			
 f) Public Housing Drug Elimination Program (including any Technical Assistance funds) 				
 g) Resident Opportunity and Self- Sufficiency Grants 	91,191			
h) Community Development Block Grant	\$499,500	Housing Acquisition/Housing Rehabilitation		
i) HOME				
Other Federal Grants (list below)				
2. Prior Year Federal Grants (unobligated funds only) (list				
below)				
3. Public Housing Dwelling Rental Income				
4. Other income (list below)				
4. Non-federal sources (list below)				
Total resources				

3. PHA Policies Governing Eligibility, Selection, and Admissions

\boxtimes	
\square	

Federal moderate rehabilitation

Federal project-based certificate program

Other federal or local program (list below)

b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)

 \boxtimes

- PHA main administrative office
- Other (list below)

(3) Search Time

a. X Yes No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

As a reasonable accommodation for elderly and/or persons with disabilities

Persons demonstrating continued search but unable to locate unit in initial timeframe allowed

(4) Admissions Preferences

a. Income targeting

b. Preferences

- 1. Yes No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent (5) Special purpose section 8 assistance programs)
- 2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
 - Victims of domestic violence
 - Substandard housing
 - Homelessness

- 4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)
- Date and time of application
 - Drawing (lottery) or other random choice technique
- 5. If the PHA plans to employ preferences for "residents who live and/or work in the jurisdiction" (select one)
 - This preference has previously been reviewed and approved by HUD
 - The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

] The PHA applies preferences within income tiers

\boxtimes	Not applicable:	the pool of applicant families ensures that the PHA will meet
	income targeting	g requirements

(5) Special Purpose Section 8 Assistance Programs

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials

Other (list below)

- b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?
 - Through published notices
 - Other (list below)

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4. PHA Rent Determination Policies

[24 CFR Part 903.7 9 (d)]

A. Public Housing N/A

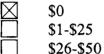
Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

- e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)
 - Success rates of assisted families
 - Rent burdens of assisted families
- \square Other (list below)

Annual budget authority provided through HUD

(2) Minimum Rent

a. What amount best reflects the PHA's minimum rent? (select one)



b. Yes X No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

5. Operations and Management

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C (2)

A. PHA Management Structure

Describe the PHA's management structure and organization. (select one)

- An organization chart showing the PHA's management structure and organization is attached.
- \boxtimes A brief description of the management structure and organization of the PHA follows:

The County Board of Supervisors serves as the Board of Commissioners of the El Dorado County Public Housing Authority

The Director of Human Services serves as the Executive Director of the PHA One Program Manager oversees the daily operations of the PHA

One Housing Coordinator as supervisor for the South Lake Tahoe Office One Housing Coordinator as supervisor and case manager for the FSS program 3 Housing Specialists provide case management, housing inspections for entire iurisdiction

1 Part-time Clerical staff

Nan McKay Family Self Sufficiency Master Book and Case Management Practicum

6. PHA Grievance Procedures N/A

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

A. Public Housing

1.	

Yes No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

- 2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)
 - PHA main administrative office
 - PHA development management offices
 - Other (list below)

B. Section 8 Tenant-Based Assistance

1. Yes No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenantbased assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

- 2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)
- PHA main administrative office

l	<u> </u>		
i	-	-	
I		- 1	
I			
I		- 1	

Other (list below)

11. Homeownership Programs Administered by the PHA

[24 CFR Part 903.7 9 (k)]

A. Public Housing N/A

B. Section 8 Tenant Based Assistance

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982? (If "No", skip to component 12; if "yes", describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

Although the PHA has a full description in the Administrative Plan of how to administer the Homeownership program, HUD has not funded a Homeownership case manager in order to implement the program. The PHA has applied for 3 consecutive years to no avail.

a. Size of Program Yes No:

Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

25 or fewer participants 26 - 50 participants

- 1		
- 1		
- 1		

51 to 100 participants

more than 100 participants

b. PHA-established eligibility criteria

Yes No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

b. Economic and Social self-sufficiency programs

- ☐ Yes ☐ No:
 - s No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social selfsufficiency of residents? (If "yes", complete the following tables; if "no" skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use.)

Services and Programs						
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)		
N/A						

(2) Family Self Sufficiency program/s

a. Participation Description

Family Self Sufficiency (FSS) Participation					
Program	Required Number of Participants (start of FY 2005 Estimate)	Actual Number of Participants (As of: DD/MM/YY)			
Public Housing					
Section 8	6	46			

b. Yes No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?

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2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

Safety and security survey of residents
Analysis of crime statistics over time for crimes committed "in and around"
public housing authority
Analysis of cost trends over time for repair of vandalism and removal of graffiti
Resident reports
PHA employee reports
Police reports
Demonstrable, quantifiable success with previous or ongoing anticrime/anti
drug programs
Other (describe below)

3. Which developments are most affected? (list below)

B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
 - Volunteer Resident Patrol/Block Watchers Program
 -] Other (describe below)
- 2. Which developments are most affected? (list below)

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

Police involvement in development	, implementation,	and/or ongoing
evaluation of drug-elimination plan		

Police provide crime data to housing authority staff for analysis and action

Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)

17. PHA Asset Management

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1. Yes No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?

- 2. What types of asset management activities will the PHA undertake? (select all that _____apply)
- Not applicable
- **Private management**
- Development-based accounting
- Comprehensive stock assessment
 - Other: (list below)

3. Yes No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

18. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board Recommendations

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are: (if comments were received, the PHA MUST select one)

- Attached at Attachment (File name)
- Provided below:

3. In what manner did the PHA address those comments? (select all that apply)

Considered comments, but determined that no changes to the PHA Plan were necessary.

The PHA changed portions of the PHA Plan in response to comments List changes below:

Other: (list below) List of Advisory Board Members: Groseclose, M. For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

- 1. Consolidated Plan jurisdiction: (provide name here) State of California Sacramento MSA
- 2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
- Other: (list below)
- 4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

PHA Plan Table Library

Component 7 Capital Fund Program Annual Statement Parts I, II, and II

Annual StatementN/ACapital Fund Program (CFP)Part I: Summary

Capital Fund Grant Number FFY of Grant Approval: (MM/YYYY)

Original Annual Statement

Line No.	Summary by Development Account	Total Estimated Cost
1	Total Non-CGP Funds	
2	1406 Operations	
3	1408 Management Improvements	
4	1410 Administration	
5	1411 Audit	
6	1415 Liquidated Damages	
7	1430 Fees and Costs	
8	1440 Site Acquisition	
9	1450 Site Improvement	
10	1460 Dwelling Structures	
11	1465.1 Dwelling Equipment-Nonexpendable	
12	1470 Nondwelling Structures	
13	1475 Nondwelling Equipment	
14	1485 Demolition	
15	1490 Replacement Reserve	
16	1492 Moving to Work Demonstration	
17	1495.1 Relocation Costs	
18	1498 Mod Used for Development	
19	1502 Contingency	
20	Amount of Annual Grant (Sum of lines 2-19)	
21	Amount of line 20 Related to LBP Activities	
22	Amount of line 20 Related to Section 504 Compliance	
23	Amount of line 20 Related to Security	
24	Amount of line 20 Related to Energy Conservation Measures	

Annual Statement

Capital Fund Program (CFP) Part III: Implementation Schedule N/A

Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)	All Funds Expended (Quarter Ending Date)

Optional Public Housing Asset Management Table

See Technical Guidance for instructions on the use of this table, including information to be provided.

	Public Housing Asset Management							
	Development Activity Description Identification							
Name, Number, and Location	Number and Type of units	Capital Fund Program Parts II and III Component 7a	Development Activities Component 7b	Demolition / disposition Component 8	Designated housing Component 9	Conversion Component 10	Home- ownership Component 11a	Other (describe) Component 17
	1	N/A						
	1							