\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	COUNTY OF EL DORADO PROPERTY TRANSFER REQUEST / /				
SURPLUS	INTERDEPARTMEN	T POSTED TO EDC	NET 9/19/2007		
TRANSFER FROM (INDEX C	CODE)	TRANSFER TO (INDEX CODI	17//		
601100)				
DEPARTMENT:	TRY	DEPARTMENT:			
APPROVED (DEPT HEAD)	DATE 9/17/01	APPROVED (DEPT HEAD)	DATE		
_		LANK PLACEDVICLE,	CA		
Where in Facility? 1345	EMENT + ALEC	TING-ROOM			
FIRST CONTACT PERSON:_	GANY CAR	PHONE:	# 5541		
SECOND CONTACT PERSON	1: DAVIN TAL	100 PHONE:	# 5951		
COUNTY TAG #	DESCRIPTION	SERIAL/VIN#	CONDITION		
# 29394	GATEWAY E-4200 NT COMPUTER	5/N # 0018524858	Pock		
# 29396	11	5/n # 0018524858 4n # 0018524865	POOR		
# 29503	11	SW#19641410	Poor		
# 29409	// **	4N# 0018524811	Poor		
#29478	//	S/W#001923543/	POOR		
#29405	11	5/w#0018524869	Paok		
# 28220	DELL OPTIPLEX GXI NT COMPU	TER YN# HCOGP	Poor		
# 38202	//	5/N # JICO 15	Par		
# 29395	GATEWAY E-420 NT COMPUTER		Poor		
PURCHASING USE ONLY	DATE REM	ARKS:			
PICKUP BY CENTRAL SERVICES BOARD APPROVAL	AUD	PITOR RECORDS UPDATED BY:			
PICKUP BY AUCTIONEER	AT S	PARTS OF FORM GO TO PROCU START OF PROCESS. UPON COMP RIBUTED. WHITE (AUDITOR)			
COPY TO AUDITOR		PINK (FROM DEPT)	GOLD (PURCHASING)		

		EL DORADO NSFER REQUEST	/ /
SURPLUS	INTERDEPARTMENT	POSTED TO EDC!	$_{\text{NET}} \frac{9/9/200}{}) ($
TRANSFER FROM (INDEX CO	DDE)	TRANSFER TO (INDEX CODE)
601100			
DEPARTMENT:		DEPARTMENT:	
APPROVED (DERT HEAD)	DATE 9/19/07	APPROVED (DEPT HEAD)	DATE
SPECIFIC LOCATION (ADDRI			25/5
Where in Facility?	EMENT + MEE		PSTAIRS/FRONT DOC
FIRST CONTACT PERSON:	TALY VARKS	PHONE: 4	554/
SECOND CONTACT PERSON:	DAVID VAYLOR	PHONE:	# 5951
COUNTY TAG #	DESCRIPTION	SERIAL/VIN#	CONDITION
N/A 1-	DOX ASSOCIED DOX PS KEYBOARDS	+MICE NA	Pool
N/A 4-1	MITS 5X5 TANK BE	OWN TRIM N/A	Good
N/A /-	POLYCOM VIEW STATT TELECONFERENCING	ON-15DN DOCACT SIN#	Good
N/A 1-	37" ZENITH TV (W. POLYCOM)		Good
N/A /-	for TELECON, UNIT		Good
NA 1-	CANON BJC - 240 INLIET PRINTER	S/W# EGY91473 S/W# P006068064	FAIR
N/A GREEN	GATEWAY VX720 11" COLCE MONITOR		+ FAIR
N/A GREEN	DELL 17" FRINITRON COLOR MONITOR	YM# 8555709	FAIR
N/A GREEN	DELL LATITURE C DOCKING STATION SCSI	SW#MX-873EJV-410, CONNEFITON	11-184-ÞIDZ GOOD
PURCHASING USE ONLY	DATE REMARKS	•	
PICKUP BY CENTRAL SERVICES			
BOARD APPROVAL	D. 4.000	RECORDS UPDATED BY:	
PICKUP BY		S OF FORM GO TO PROCUR OF PROCESS. UPON COMP	
AUCTIONEER	DISTRIBU'		YELLOW (TO DEPT)
COPY TO AUDITOR		PINK (FROM DEPT)	GOLD (PURCHASING)

COUNTY OF EL DORADO						
	PROPERTY TRANSFER REQUEST / /					
SURPLUS	INTERDEPARTMENT	POSTED TO EDC	net <u>9/19/20</u> 07(<i>©</i>			
TRANSFER FROM (INDEX CO	ODE)	TRANSFER TO (INDEX CODE				
601100)					
DEPARTMENT: LIPSKAA	14	DEPARTMENT:				
APPROVED (DEPT HEAD)	DATE 9/19/57	APPROVED (DEPT HEAD)	DATE			
SPECIFIC LOCATION (ADDRI	ESS): 345 FAIR LAN	E PLACERVICE				
Where in Facility?BA	SEMENT					
FIRST CONTACT PERSON:	P GAN PARK	PHONE:	# 5541			
SECOND CONTACT PERSON:	DAVID TAYE	PHONE: PHONE:	# 595/			
COUNTY TAG #	DESCRIPTION	SERIAL/VIN#	CONDITION			
#28272	DELL OPTIPLEY GX-1 NT COMPUTER	Sh # J1482M	Pock			
N/A	DELL DIOZSTM 17" COLOR MONITOR	5h#555710	Good			
N/A	Ц	sh# 8500512	Good			
N/A	// ³	Jn# 8491857	Good			
N/A	KDS 17" MULTI - SAN COLOR MONITOR	5N+1745AAB17012	533 POOR			
N/A		W#1745BABD90034	128 AOR			
N/A	11	#1745BAB0900343	3 POOR			
N/A	DELL DIOZEL 17" COUR MONITOR	SN#66746-JCBF3	-58 <i>G</i> ad			
N/A		*** 84766A44KV4	8 <i>G</i> ood			

PURCHASING USE ON	ILY DATE
PICKUP BY CENTRAL SERVICES	
BOARD APPROVAL	
PICKUP BY AUCTIONEER	
COPY TO AUDITOR	

REMARKS:				
AUDITOR RECORDS UPDATED BY:				
DATE:				
ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.				
WHITE (AUDITOR)	YELLOW (TO DEPT)			
PINK (FROM DEPT)	GOLD (PURCHASING)			

COUNTY OF EL DORADO PROPERTY TRANSFER REQUEST					
SURPLUS	INTERDEPARTMENT	POSTED TO EDCN	ET 8/20/07/W		
TRANSFER FROM (INDEX C	ODE)	TRANSFER TO (INDEX CODE)			
40111	(
DEPARTMENT: Public He	alsh	DEPARTMENT:			
APPROVED (DEPT HEAD)	Lella 2 9/21/0	APPROVED (DEPT HEAD)	DATE		
SPECIFIC LOCATION (ADDR	ESS): 929 Somm	Q 4.			
Where in Facility?		0			
FIRST CONTACT PERSON:_	Naomie Harris	PHONE:	6108		
SECOND CONTACT PERSON	i:	PHONE:			
COUNTY TAG #	DESCRIPTION	SERIAL/VIN#	CONDITION		
3060	30609 computer tower, key-		Fair		
-0-	-O mointor		Fair		
		UX05C54447801— 21 U-GOJW			
			37.00		
PURCHASING USE ONLY	DATE REMARKS	:			
PICKUP BY CENTRAL SERVICES	AUDITOR	AUDITOR RECORDS UPDATED BY:			
BOARD APPROVAL	-	'S OF FORM GO TO PROCURE	MENT AND CONTRACTS		
PICKUP BY AUCTIONEER		OF PROCESS. UPON COMPLIED.	ETION COPIES WILL BE		
COPY TO AUDITOR		WHITE (AUDITOR) PINK (FROM DEPT)	YELLOW (TO DEPT) GOLD (PURCHASING)		

			EL DORADO NSFER REQUEST	
SURPLUS	INTERDEPA	RTMENT	POSTED TO EDC	NET 10 3 107 (2)
TRANSFER FROM (INDEX C	ODE)		TRANSFER TO (INDEX CODE	·)
DEPARTMENT: Jeptofilmans	16-55		DEPARTMENT:	
APPROVED (DEPT HEAD)	DAT		APPROVED (DEPT HEAD)	DATE
SPECIFIC LOCATION (ADDR	ESS): 971	Silver	Dollar - SLT	
Where in Facility?				
FIRST CONTACT PERSON:	Cathy m	ullen		3211
SECOND CONTACT PERSON	Ju	Rubin	PHONE;X	(730.3
COUNTY TAG #	DESCRI	PTION	SERIAL/VIN#	CONDITION
11 - 11				
heo	attac	shed (ust of item	γ
	tobe	Surph	SE C	
	, · .			
PURCHASING USE ONLY	DATE	REMARKS:		
PICKUP BY CENTRAL SERVICES		AUDITOR RECORDS UPDATED BY:		
BOARD APPROVAL			S OF FORM GO TO PROCUR	EMENT AND CONTRACTS
PICKUP BY AUCTIONEER			OF PROCESS. UPON COMP	
COPY TO AUDITOR			PINK (FROM DEPT)	GOLD (PURCHASING)

SURPLUS # 0187					
SURPLUS ITEM			QUANITY	Condition	Notes
Overhead desk light la	mp	· · · · · · · · · · · · · · · · · · ·	2	Good	-
Grey metal cloth chair			11	Dirty	
				Dirty	_
Metal file holders- vari	ous slots		7	Good	
Metal file holder			4	Good	1
Plastic file tray			1	Good	_
Double attached chain	Blue clo	th	4	Dirty	
Cloth chair -blue			1	Dirty	
Metal bucket file holde	r			Good	
Metal Book Case (over	head desk)		1	Good	
Book shelf boards			6	Good	
Plastic printer cover			1	incomplete	
Foot Tray cover			1	incomplete	
Grey rolling chair			1	back Broken	
Hp DeskJet 950C			1	Broken	also leaks
Hp DeskJet 890			1	Broken	will not grab paper
HP Office Jet Fax			1	Broken	does not pull paper-jams
Adjustable monitor hole	der		1	good	plece Broken off of rollers
Large Lexmark lasjet pr	inter Optra		2	Broken	
Various desk shelfs gre	<u>Y</u>		5 pieces	fair	
Grey cloth chair			1	dirty	
Monitor mount - metal			1	fair	
7 slot file holder-uprigh			1	fair	
Lexmark laser cartridge	Optra S models		1	fair	
			•	L	1

SURPLUS # 0187			
SURPLUS ITEM	QUANITY	Condition	Notes
Grey metal file bucket	1	good	
Rollodex with cards	5	good	
Box of various metal bolts, hinges, door hinges	1	fair	- -
Metal file card holder	1	fair	1
Wooden cabinet doors	2	poor	
Small light bulbs	5	?	
Various cardboard file seperators	20	fair	-
Electric stapler	1	Brokenn	
Printer ribbons memorex	3	?	-
File folder labels	13	good	1
Box metal file holders	15?	good	1
Carbon paper	2boxes	fair	
Used computer floppies	30	unknown	-
Brother cassette daisy wheel	5	unknown	
Sony cassetts	5	good	
Vinyl carrying cases	2	fair .]
HP Ink Jet Cartridges Color -various models	5	unknown	
]

8/24/07			
		OF EL DORADO ANSFER REQUEST	>
⊠ surplus □	INTERDEPARTMENT	POSTED TO EDC	NET 8/28/07 W
TRANSFER FROM (INDEX C	ODE)	TRANSFER TO (INDEX CODE	
Public Heali	<i>th</i>	DEPARTMENT:	
APPROVED (DEPT HEAD)	DATE 9/28/07	APPROVED (DEPT HEAD)	DATE
SPECIFIC LOCATION (ADDR		SON	
Where in Facility?		CLINIC	
FIRST CONTACT PERSON:	lenette Mapes	PHONE:	3144
SECOND CONTACT PERSON	V	PHONE:	
COUNTY TAG #	DESCRIPTION	SERIAL/VIN#	CONDITION
	TANGENT 15" COLOR CRT	1G791409756	POOR
	COLOR CRT	MX-0X3782-47605- 45K-BCLW	FASR
	•		
	 		
PURCHASING USE ONLY	DATE REMARKS	S:	
PICKUP BY CENTRAL SERVICES	AUDITOR	RECORDS UPDATED BY:	
BOARD APPROVAL		RECORDS OFDATED BY.	
PICKUP BY AUCTIONEER			PLETION COPIES WILL BE
COPY TO AUDITOR		WHITE (AUDITOR)	YELLOW (TO DEPT)

PINK (FROM DEPT)

GOLD (PURCHASING)

8/24/07			142 0403
,		F EL DORADO ANSFER REQUEST	
SURPLUS [INTERDEPARTMENT	POSTED TO EDC	NET 8/28/07/W
TRANSFER FROM (INDEX (CODE)	TRANSFER TO (INDEX CODE	
DEPARTMENT: Public Head APPROVED (DEPT HEAD)	14	DEPARTMENT:	
Tartente 1	And 9/27/07	APPROVED (DEPT HEAD)	DATE
SPECIFIC LOCATION (ADD	RESS): 1120 30d	St SLT	
Where in Facility?			
FIRST CONTACT PERSON:_	Joe Arsenill	PHONE:	621-7562
SECOND CONTACT PERSON	N:	PHONE:	
COUNTY TAG #	DESCRIPTION	SERIAL/VIN#	CONDITION
	Color CRT	MX-04N736-476 362-BABU	105- FAIR
	<u>.</u> .		
PURCHASING USE ONLY	DATE REMARKS		
PICKUP BY	DATE	S:	
CENTRAL SERVICES		RECORDS UPDATED BY:	
BOARD APPROVAL		TO OF FORM OF TO PROCUE	
PICKUP BY AUCTIONEER			LETION COPIES WILL BE
COPY TO AUDITOR		WHITE (AUDITOR)	YELLOW (TO DEPT)

PINK (FROM DEPT)

GOLD (PURCHASING)

GOLD (PURCHASING)

	COUNTY OF EL DORADO				
		7	TRANSFER REQUEST	NET 8/28/67 (C)	
	✓ SURPLUS	INTERDEPARTMENT			
	TRANSFER FROM (INDEX CO	•	TRANSFER TO (INDEX CODE)		
	401111 1 402	22			
	DEPARTMENT:	1.	DEPARTMENT:		
	Public HEat	the			
	APPROVED (DEPT HEAD)	In 1. 9/28/	' L	DATE	
	SPECIFIC LOCATION (ADDR	ess): 929 Spring	Street (modular)		
	Where in Facility? Admin	opice & Shod.) -		
	FIRST CONTACT PERSON:	Christy Kes	sler PHONE:	6147	
	SECOND CONTACT PERSON	1	PHONE:		
	COUNTY TAG #	DESCRIPTION	SERIAL/VIN#	CONDITION	
401111	30665	Dell computer	87WP711	Fair	
40m	31347	Dell computer hard druis	1149511	Fair	
402221	32167	Dell computer hard drive	C32CP21	Fair	
	N/A	Dell Monitor	MX-05C544-47801- 21U-GOLZ	Fair	
	N/A	Dell Mointon	MX-08D466-47141-	Fair	
	N/A	Dell Monifor	MX - 04 N736 - 47603 334 - BHVA	<u>fair</u>	
	N/A	Color Dediciet	1120C # 5692P103PB	Fair	
	N/A	Scaryot scannol- 5100c	568AG230PT	Fair	
	PURCHASING USE ONLY	DATE REMA	RKS:		
	PICKUP BY CENTRAL SERVICES		AUDITOR RECORDS UPDATED BY:		
	BOARD APPROVAL		ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACT AT START OF PROCESS. UPON COMPLETION COPIES WILL B DISTRIBUTED. WHITE (AUDITOR) YELLOW (TO DEPT)		
	PICKUP BY AUCTIONEER	AT ST			

PINK (FROM DEPT)

COPY TO AUDITOR

			· · · · · · · · · · · · · · · · · · ·	
		F EL DORADO ANSFER REQUEST		
SURPLUS	INTERDEPARTMENT	POSTED TO EDCN	ET 8/16/07 W	
TRANSFER FROM (INDEX CODE)		TRANSFER TO (INDEX CODE)		
401111				
DEPARTMENT: Public HEath		DEPARTMENT:		
APPROVED (DEPT HEAD) DATE SULLING 18/8/07		APPROVED (DEPT HEAD) DATE		
SPECIFIC POCATION (ADDRE		Street		
Where in Facility?	wan			
FIRST CONTACT PERSON:	Dagmer Sampo	PHONE:	6156	
SECOND CONTACT PERSON:	U	PHONE:		
COUNTY TAG #	DESCRIPTION	SERIAL/VIN#	CONDITION	
N/A	Dell-trinction monutor P1130 A"	MY-06D251- 47741-256 70PS	Fair	
N/A	Fellowes 19540C-Z	PS60C-2 020617E	Pool	
N/A	Black Keylooard	NIA	Fair	
PURCHASING USE ONLY	DATE REMARKS	:		
PICKUP BY CENTRAL SERVICES	AUDITOR	AUDITOR RECORDS UPDATED BY:		
BOARD APPROVAL DATE:				
PICKUP BY AUCTIONEER	AT START	ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.		
COPY TO AUDITOR		WHITE (AUDITOR) YELLOW (TO DE PINK (FROM DEPT) GOLD (PURCHAS		

COUNTY OF EL DORADO PROPERTY TRANSFER REQUEST				
SURPLUS	INTERDEPARTMENT	POSTED TO EDC	NET 9/12/076W	
TRANSFER FROM (INDEX CODE)		TRANSFER TO (INDEX CODI	Ξ)	
401112				
DEPARTMENT:		DEPARTMENT:		
Public HEal	n			
APPROVED (DEPT HEAD) DATE 16/12/07		APPROVED (DEPT HEAD) DATE		
SPECIFIC LOCATION (ADDR	ESS): 941 Spring	Street		
Where in Facility?	ite 4			
FIRST CONTACT PERSON:	$\alpha + \alpha = \alpha$	PHONE:	Y 6174	
SECOND CONTACT PERSON: 12 Myune Rzins PHONE: Y 6207				
COUNTY TAG #	DESCRIPTION	SERIAL/VIN#	CONDITION	
_	Texas Instruments TI-50335V calculator		Fair	
	Sharp. Compot QS-2670	_	Good	
_	Dell lolk+silver keybra	_	Good	
	black metal computer		Fair	
	Lolue clon + metal		Poor-unsale	
	Del Onethey kayboard	-	Fair	
_	Dell bolk 17" monity	258607CNA	PODR	
	white minowave	-	Fair	
23293	Epson printer	LQ570	Fair	
PURCHASING USE ONLY	DATE REMARKS:			
PICKUP BY CENTRAL SERVICES				
BOARD APPROVAL	AUDITOR R DATE:	AUDITOR RECORDS UPDATED BY:		
DOARD AFFRUVAL	OARD APPROVAL ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS			
PICKUP BY AUCTIONEER	AT START	AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.		
COPY TO AUDITOR	WHITE (AUDITOR) YELLOW (TO DEPT) PINK (FROM DEPT) GOLD (PURCHASING		GOLD (PURCHASING)	

11.16-(
	PI		FEL DORADO INSFER REQUEST	
SURPLUS [INTERDE	PARTMENT	POSTED TO EDO	CNET 9/12/07 W
TRANSFER FROM (INDEX CODE)		TRANSFER TO (INDEX CODE)		
401112				
DEPARTMENT: Public Hoeld		DEPARTMENT:		
APPROVED (DEPT HEAD) DATE 10/12/07		APPROVED (DEPT HEAD)	DATE	
SPECIFIC LOCATION (ADDI	(ESS): 941	Spring	57	
Where in Facility?	<u>E 3</u>	0		
FIRST CONTACT PERSON:	GroTdi	Son Baile	PHONE:	6174
SECOND CONTACT PERSON			PHONE:	
COUNTY TAG #	DESC	RIPTION	SERIAL/VIN#	CONDITION
30648	Dell Of	190,000 P	BHJP7//	Fair
	& Keybo	aid		
				
		<u> </u>		
PURCHASING USE ONLY	DATE	REMARKS:		
PICKUP BY CENTRAL SERVICES		AUDITOR RECORDS UPDATED BY: DATE: ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRAC		
BOARD APPROVAL				REMENT AND CONTRACTS
PICKUP BY AUCTIONEER		ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACT AT START OF PROCESS. UPON COMPLETION COPIES WILL B DISTRIBUTED. WHITE (AUDITOR) YELLOW (TO DEPT)		
COPY TO AUDITOR				GOLD (PURCHASING)

,		F EL DORADO ANSFER REQUEST	
SURPLUS	INTERDEPARTMENT	POSTED TO EDC	CNET 9/13/07/
TRANSFER FROM (INDEX CO	ODE)	TRANSFER TO (INDEX COD)	
401111			
DEPARTMENT: Public HEd	the	DEPARTMENT:	
APPROVED (DEPT HEAD)	DATE 10/12/07	APPROVED (DEPT HEAD)	DATE
SPECIFIC LOCATION (ADDRI		street lab hallur	au/
Where in Facility?	Γ . \	,	Í
	Bury Zorn	DUONE	× 6103
FIRST CONTACT PERSON:	- owjey com	PHONE:	X WIU5
SECOND CONTACT PERSON:		PHONE:	
COUNTY TAG #	DESCRIPTION	SERIAL/VIN#	CONDITION
N/A	5' old brown creden	7a N/A	PODY
PURCHASING USE ONLY	DATE REMARKS	S:	
PICKUP BY CENTRAL SERVICES	AUDITOR	AUDITOR RECORDS UPDATED BY:	
BOARD APPROVAL		TS OF FORM GO TO PROCU	DEMENT AND CONTRACTS
PICKUP BY AUCTIONEER		T OF PROCESS. UPON COMI JTED.	PLETION COPIES WILL BE
COPY TO AUDITOR		WHITE (AUDITOR)	
		PINK (FROM DEPT)	GOLD (PURCHASING)

COUNTY OF EL DORADO				
PROPERTY TRANSFER REQUEST				
SURPLUS	INTERDEPARTMENT	POSTED TO EDC	NET 9/12/07 (W)	
TRANSFER FROM (INDEX CODE)		TRANSFER TO (INDEX CODE	Ε)	
40	<i>[[]</i>			
DEPARTMENT:	ia ITL	DEPARTMENT:		
APPROVED (DEPT HEAD) DATE 10/12/07		APPROVED (DEPT HEAD) DATE		
SPECIFIC LOCATION (ADDR	,	Ring		
Where in Facility?	Room # 10			
FIRST CONTACT PERSON:	JOANN Ersenbra	AA PHONE:	6167	
SECOND CONTACT PERSON	Dagman SAM	PHONE:	6156	
COUNTY TAG #	DESCRIPTION	SERIAL/VIN#	CONDITION	
0	HP682C Deske get Pinta 3 sets Conpeter Speakers	US6481HØDX	Good	
	3 sets conpeter		Good	
9429	green Exam Table		Pool	
PURCHASING USE ONLY	DATE REMARKS	•		
PICKUP BY CENTRAL SERVICES		AUDITOR RECORDS UPDATED BY:		
BOARD APPROVAL	1 1	S OF FORM CO TO PROCUE	DEMENT AND CONTRACTO	
PICKUP BY AUCTIONEER	AT START	ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.		
COPY TO AUDITOR		WHITE (AUDITOR) PINK (FROM DEPT)	YELLOW (TO DEPT) GOLD (PURCHASING)	
		THAK (TROWIDEFT)	GOLD (FURCHASING)	

9/13/07			ลฐ 0703		
COUNTY OF EL DORADO PROPERTY TRANSFER REQUEST					
SURPLUS [INTERDEPARTMENT	POSTED TO ED	CNET 9/14/07 100		
TRANSFER FROM (INDEX CODE)		TRANSFER TO (INDEX CO			
Public Health		DEPARTMENT:			
APPROVED (DEPT HEAD)	Dan PATE 10/15/07	APPROVED (DEPT HEAD)	DATE		
	RESS): 1360 Johnso	n BLVd			
Where in Facility?					
FIRST CONTACT PERSON:_	Lenette Mape	C PHONE:	3144		
SECOND CONTACT PERSON:		PHONE:			
COUNTY TAG #	DESCRIPTION	SERIAL/VIN#	CONDITION		
3/778	Dell Serva PEL500SC	DT98021	5+ XCS DID		

PURCHASING USE ONLY		DATE
PICKUP BY CENTRAL SERVICES		
BOARD APPROVAL		
PICKUP BY AUCTIONEER		
COPY TO AUDITOR		

REMARKS:				
AUDITOR RECORDS UPDATED BY: DATE:				
ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.				
WHITE (AUDITOR)	YELLOW (TO DEPT)			
PINK (FROM DEPT)	GOLD (PURCHASING)			