

Contract #: CDBG Homebuyer Loan Program Guidelines(2)  
**CONTRACT ROUTING SHEET**

Date Prepared: 5/27/14

Need Date: 6/13/14

**PROCESSING DEPARTMENT:**

Department: CAO/HCED  
Dept. Contact: Jim Claybaugh/CJ Freeland  
Phone #: Ext. 7539 5159  
Department  
Head Signature: Kim Kuu

**CONTRACTOR:**

Name: State of CA HCD/CDBG  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

**CONTRACTING DEPARTMENT:**

Service Requested: SECOND REVIEW - Review and Approve for Board Adoption  
Contract Term: N/A Contract Value: N/A  
Compliance with Human Resources requirements? Yes: N/A No: \_\_\_\_\_  
Compliance verified by: N/A

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved: \_\_\_\_\_ Date: 6/18/2014 By: K. Martelham  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

CDBG Homebuyer Loan Program Guidelines

505 Revised 6/18/2014

REDONADO COUNTY COUNSEL  
MAY 30 PM 3:34

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PLEASE CALL C.J. FREELAND AT EXT. 5149 FOR PICK UP WHEN READY

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved: N/A Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_