

County of El Dorado Property Transfer Request

☒ Surplus

☐ **Inter-Department Transfer**

Transfer from index code: 306200

Transfer to index code:

Department: CDA - Transportation Division

Department:

Approved (Dept Head)

Date _____

Approved (Dept Head)

Date _____

Specific location (address): 2441 Headington Road, Placerville

Where in facility? Warehouse

First contact person: Julianne Melchor

Phone: (530) 621-5910

Second contact person: Sherrie Busby

Phone: (530) 621-5984

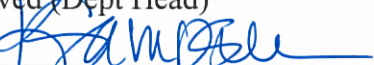
[illegible]

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor <u>Purchasing</u>	9/26/16
Posted to Intranet	N/A
Board Approval	12/6/16 #
Pick-up by Contractor	N/A
Copy to Auditor	

<u>Remarks:</u>
16-1150
Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Pink-From Dept., Gold-Purchasing

County of El Dorado Property Transfer Request

<input checked="checked" type="checkbox"/> Surplus	<input type="checkbox"/> Inter-Department Transfer
Transfer from index code: 306232	Transfer to index code:
Department: CDA - Transportation Division	Department:
Approved (Dept Head)  Date 11/1/16	Approved (Dept Head) _____ Date _____
Specific location (address): 2441 Headington Road, Placerville	
Where in facility? Fleet	
First contact person: Julianne Melchor	Phone: (530) 621-5910
Second contact person: Sherrie Busby	Phone: (530) 621-5984

[illegible]

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/ <u>Purchasing</u>	11/2/16
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks: Proceeds from sale to be deposited back to Index Code	
306500, User Code 25000A.	
Auditor records updated by:	Date:

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**County of El Dorado
Property Transfer Request**

☒ **Surplus**

☐ **Inter-Department Transfer**

Transfer from index code:

Transfer to index code:

Department: HHSA-CP

Department:

Approved (Dept Head)

Date _____

Approved (Dept Head)

Date _____

Specific location (address): 935 Spring St

Where in facility? PHF Basement

First contact person: Jill Rubin

Phone: 642-7303

Second contact person: Amy Higdon

Phone: 642-4263

[illegible]

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	11/14/16
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks: G7BH5145AA/G5I9531496
OK to Ship 10/18/16 (Signature)

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County of El Dorado Property Transfer Request

☒ **Surplus**☐ **Inter-Department Transfer**

Transfer from index code:

Transfer to index code:

Department: HHSA-PH

Department:

Approved (Dept Head)

Date _____

Approved (Dept Head)

Date _____

Specific location (address): 935 Spring St

Where in facility? -	PHF basement
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First contact person: Jill Riubin

Phone: 642-7303

Second contact person: Amy Higdon

Phone: 642-4836

[illegible]

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	11/14/16
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks: G7EC15253A	
OK NO Samples	10/19/16
Auditor records updated by:	Date:

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**County of El Dorado
Property Transfer Request**

☒ **Surplus**
☐ **Inter-Department Transfer**

Transfer from index code:

Transfer to index code:

Department: HHSA

Department:

Approved (Dept Head)

Date

Approved (Dept Head)

Date

Patricia Charles-Heath

11-9-16

Specific location (address): 935 Spring St

Where in facility? PHF basement

First contact person: Jill Rubin

Phone: 642-7303

Second contact person: Amy Higdon

Phone: 642-4836

Cty Tag #	Description/Comments	Serial/VIN #	Condition
103826	Dell780	GSZXPM1	Functional Expired Warranty
105133	Dell 790	3XS15V1	Broken Not Functional
105001	HP8200	MXL21410BJ	Functional Expired Warranty
105033	HP8200	MXL21410CK	Functional Expired Warranty
105013	HP8200	MXL21410BX	Functional Expired Warranty
105004	HP8200	MXL21410BM	Functional Expired Warranty
105005	HP8200	MXL21410BN	Functional Expired Warranty
105010	HP8200	MXL21410BT	Functional Expired Warranty
105031	HP8200	MXL21410CH	Functional Expired Warranty
105006	HP8200	MXL21410BP	Functional Expired Warranty
105009	HP8200	MXL21410BS	Functional Expired Warranty
105032	HP8200	MXL21410CJ	Functional Expired Warranty
105035	HP8200	MXL21410CM	Functional Expired Warranty
105008	HP8200	MXL21410BR	Functional Expired Warranty
105023	HP8200	MXL21410C7	Functional Expired Warranty
105019	HP8200	MXL21410C3	Functional Expired Warranty
105020	HP8200	MXL21410C4	Functional Expired Warranty
105003	HP8200	MXL21410BL	Functional Expired Warranty
105029	HP8200	MXL21410CF	Functional Expired Warranty
104827	HP8200	2UA2032PJV	Functional Expired Warranty
103992	Dell 780	FHQSDQ1	Functional Expired Warranty

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	11/14/16
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	out to surplus 10/27/16
Auditor records updated by:	Date:

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County of El Dorado Property Transfer Request

☒ Surplus ☐ Trade-In ☐ Inter-Department Transfer

Transfer from index code: 242115	Transfer to index code:
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Department: <i>EDSO PROPERTY</i>	Department:
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Approved (Dept Head)	Date	Approved (Dept Head)	Date
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✓ Viole 10-19-1

Specific location (address): 300 FAIR LANE

Where in facility? FREEZER IN PROPERTY SECTION / DESKS IN HALLWAY OFF PROPERTY

First contact person: BARRY PAUL Phone: 624-5763

Second contact person: JAG PLASSMEYER Phone: 621-5763

[illegible]

<u>Routing of PTR Form</u>	<u>N/A or Date</u>	<u>Remarks:</u>
Sent to Auditor/Purchasing	11/14/16	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor
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County of El Dorado Property Transfer Request

☒ Surplus ☐ Trade-In ☐ Inter-Department Transfer

Transfer from index code: 103110

Transfer to index code:

Department: Information Technologies

Department:

Approved (Dept Head) _____ Date _____

Approved (Dept Head) _____ Date _____

Specific location (address): 360 Fair Lane, Placerville

Where in facility? IT Surplus Area

First contact person: Jaime Cone

Phone: (530) 621-7664

Second contact person: Josie Gonzalez

Phone: (530) 621-7663

[illegible]

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	10/14/16
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

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County of El Dorado Property Transfer Request

☒ Surplus ☐ Trade-In ☐ Inter-Department Transfer

Transfer from index code: 125000

Transfer to index code:

Department: Surveyor

Department:

Approved (Dept Head)

Date _____

Approved (Dept Head)

Date

Specific location (address): 360 Fair Lane

Where in facility? Basement

First contact person: Karen Hyder

Phone: (530) 621-5121

Second contact person: Phil Mosbacher

Phone: (530) 621-5320

[illegible]

<u>Routing of PTR Form</u>	<u>N/A or Date</u>	<u>Remarks:</u>
Sent to Auditor/Purchasing	10/17/16	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		Auditor records updated by: _____ Date: _____

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County of El Dorado Property Transfer Request

Surplus

Trade-In

Inter-Department Transfer

Transfer to index code:

Department:

Date _____

Phone: (530) 621-7663

[illegible]

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	10/28/16
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	
Auditor records updated by:	Date:

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County of El Dorado Property Transfer Request

Surplus

Trade-In

Inter-Department Transfer

Transfer from index code: 2202/0

Transfer to index code:

Department: District Attorney

Department:

V. L.

11/7/16

Approved (Dept Head)

Date _____

Specific location (address): ~~515 Main St, Placerville, CA 95667~~ Gold Key Storage, 4040 Stage Ct.

Where in facility? Unit 228

First contact person: Richard Pesce

Phone: (916) 538-3884

Second contact person: Christy Lillie

Phone: (530) 621-6472

[illegible]

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/Purchasing	11/9/16
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

Remarks:	OK to Surplus Using 11/24/20
Auditor records updated by:	Date:

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County of El Dorado Property Transfer Request

Surplus

Trade-In

Inter-Department Transfer

Transfer to index code:

Department:

Date _____

Where in facility? Unit 228

Phone: (530) 621-6484

Phone: (530) 621-3884

[illegible]

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
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Property Transfer Request

☒

9

11-10-16

Phone: 573-3163

[illegible]

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
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