

# District Simplified Grant (DSG) Application

Local Community Grant - \$2,000 Maximum

2 or more Clubs - \$3,000 maximum

Rotarians may use this application and attach additional pages as needed or may answer the questions below on blank paper, on the condition that the answers follow the same order as the application. Incomplete applications will be returned. See Humanitarian Grants Terms & Conditions on D5190 website for eligibility and program requirements. WE WILL BEGIN ACCEPTING APPLICATIONS JULY 1, 2007. APPLICATIONS WILL BE REVIEWED AND APPROVED ON A FIRST-SERVED BASIS.

#### PROJECT DESCRIPTION

1. What is the purpose of this project? Provide a brief description.

The Senior population serviced by this facility are being left behind in our age of technology. Our Rotary Club has determined that providing the resources needed for this worthwhile project are well within reach. The project would give these members of our community a state-of-the-art computer lab with 6 stations and a program director's computer and printer for overseeing education and use. The seniors will then be able to keep their minds active and search their interests on the Internet and keep in touch with family and friends who live far away.

The community as a whole will be enhanced with the further usefulness of the great minds and hearts of these experienced adults who long to stay active as useful and valuable contributors to our society. Children will be more readily open to the influence of these role models when they see that they have technology in common, rather than a void. Business and Life experience is invaluable. We stand much to gain by enabling our Seniors with computer knowledge and use, and by supporting them in this way. We'll help close the gap that currently exists.

- 2. How will it meet the needs of the community?

  Some of our Rotary Members are owners of businesses that specialize in computer technology. With their buying power and in-depth knowledge of programs and equipment we'll be able to completely outfit, install and network the 6-station computer lab and be available for technical support as needed.
- 3. How will the Rotary Club and local partners communicate and work together to implement this project? Please provide specific examples of activities.

The staff at the Senior Center are standing by with Internet Access for the computers and staff who will instruct and oversee the program. Members of our club will be able to assist where needed.

# 2. PARTICIPATING ORGANIZATIONS

 Provide the NAME of the PRIMARY BENEFICIARY organization and attach a LETTER OR ENDORSEMENT from that organization endorsing the project and accepting responsibility for maintenance after installation or delivery of any equipment:

#### The Senior Center, County of El Dorado

- ☐ Letter from Primary Beneficiary attached
- 2. If a CO-OPERATING ORGANIZATION is involved, provide NAME of the CO-OPERATING ORGANIZATION None involved

# 3. PRIMARY ROTARY CLUB

List the club or district that assumes primary responsibility for the project.

Rotary Club of Placerville

5190

US

CLUB ID NUMBER (IF KNOWN)

DISTRICT

COUNTRY

Project Committee: A committee of at least two Rotarians must be established by the primary Rotary Club to over see the project for its duration, even if the project continues into another Rotary year.

Primary Contact (must be member of above club/district)

Name Joan Stek

MEMBER ID NUMBER (IF KNOWN)

Additional Contact Name Keith Richardson

MEMBER ID NUMBER (IF KNOWN)

Rotary club Rotary Club of Placerville

5190 DISTRICT

Rotary club Rotary Club of Placerville

5190

Position/title Chair, Community Services Projects

jstek@cwnet.com

Position/title Chair, Youth Services Projects E-mail keith@allnetworks.com

DISTRICT

E-mail Address

P.O. 1551

STREET ADDRESS

El Dorado, CA 95623

CÍTY / STATE / POSTAL CODE

USA COLINTRY

Telephone (530) 622-2796

(530) 306-6372 (530) 622-4548

Fax

Address 2521 Deelane Road

STREET ADDRESS

Shingle Springs, CA 95623

CITY/STATE/POSTAL CODE

USA COUNTRY

Telephone (530) 676-4917

Same as home OFFICE

None Fax

### 5. PROJECT BUDGET

Include a complete itemized budget for the project and indicate currency used. Use separate pages if necessary. Attach documentation (price quotes, etc.)

Item to be purchased	Name of supplier	Cost
Seven (7) computers	Dell	\$4,950
One 1) printer	HP	\$ 250
		***************************************

Total \$5,200

6. PROPOSED FINANCING		
Please list all financing and indicate cash.	B	
Rotary Club/ District	Amount Contributing (Identify currency)	Cash
Rotary Club of Placerville	\$ 3,200	$\boxtimes$
11400111110		
Subtotal		
Amount requested from District 5190	\$ 2,000	(Cannot exceed US \$2,000 Community), or \$2,000 International, 2 or more Clubs \$3,000
Additional funding from other sources		Please Specify BELOW*
TOTAL	\$ 5,200	Must be equal to budget cost
•		<del>_</del>
Although all partners are responsible for co in D5190 take primary responsibility for sul	bmitting the reports to	,
By signing below, our club/district accepts	primary reporting resp	onsibility.
SIGNATURE	primary reporting resp	onsibility. 5190
	primary reporting resp	
signature Rotary Club of Placerville		5190 DISTRICT
SIGNATURE Rotary Club of Placerville CLUB  8. AGREEMENT FORM FOR BENEFICIAR	Y AND C0-0PERATING	5190 DISTRICT
SIGNATURE Rotary Club of Placerville CLUB  8. AGREEMENT FORM FOR BENEFICIAR In consideration of Participation in this Dist	Y AND C0-0PERATING trict Simplified Grant, the	5190 DISTRICT  ORGANIZATION (IF ANY)  THE PRIMARY BENIFICIARY and COOPERATING  ER OF ENDORSEMENT or LETTER OF
SIGNATURE Rotary Club of Placerville CLUB  8. AGREEMENT FORM FOR BENEFICIAR  In consideration of Participation in this Dist ORGANIZATION each agree:  1. To its responsibilities and participation at PARTICIPATION, including timely cooperate  2. To defend, indemnify, and hold harmless respective Directors, Officers, employees claims of subrogation), demands, actions, (including with-out limitation reasonable at	Y AND CO-OPERATING trict Simplified Grant, the soutlined in its LETTE ation in any financial resolution in agents (collection and agents (collection damages, losses, juditorney's fees and other	5190 DISTRICT  ORGANIZATION (IF ANY)  THE PRIMARY BENIFICIARY and COOPERATING  ER OF ENDORSEMENT or LETTER OF
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Rotary District 5190 - Simplified Grant Form Community 10212007

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#### 9. AGREEMENT FORM FOR ROTARY PARTNERS

This District Simplified Grants Application and Agreement Form (collectively "Agreement") is entered into by the clubs and/or districts (partners) as identified below and The District 5190. In consideration of receiving this District Simplified Grant from District 5190, the partners agree:

- 1. That they have read the Terms and Conditions of DSG Award and Acceptance ("Terms and Conditions") and will abide by all the terms and conditions set forth therein (see www.rotarydistrict5190.org, www.Rotary.org Matching Grant Terms and Conditions or Humanitarian Grants Policies and Guidelines (www.rotarydistrict5190.org).
- 2. To utilize DSG Grant funds to support a short-term humanitarian project, as outlined in this application, which benefits a community in need. Funds provided by DSG will not be used for any purposes other than those considered eligible by TRF as described in the Terms and Conditions of Matching Grant Award and Acceptance.
- 3.To defend, indemnify, and hold harmless Rotary International and The District 5190, their respective Directors, Officers, employees, and agents (collectively "ROTARY") from any and all claims (including claims of subrogation), demands, actions, damages, losses, judgments, costs, fines, awards, liabilities, or expenses (including with-out limitation reasonable attorney's fees and other legal expenses) collectively ("losses") asserted against or recovered from ROTARY that result or arise directly or indirectly from the project, including any acts or omissions of the partners, INCLUDING the cooperating organization if any.
- 4 To keep Dist. 5190 informed on the project's progress by submitting progress reports every six months during the implementation of the project and submitting the final report with complete financial accounting within two months of the project's completion. The partners will immediately inform District Grants Subcommittee of any significant problems with the implementation of the project or deviations from the project, including deviations in the budget, as approved.
- 5. That this Agreement may be cancelled by Dist. 5190 Foundation Chair for any reason without notice upon the failure of the partners to abide by the terms and conditions set forth in this Agreement. The partners agree to return any grant funds, in their entirety, including any interest earned, should funds be misused or used for ineligible purposes.

By signing below, the partners acknowledge and accept the terms and conditions of this Agreement.

Primary Rotary Club D5190 Club President (if club-sponsored) District Grants subcommittee chair (District-sponsored)		Rotary Club Partner (If any) Rotary Club President		
Terrie Y. Prod'hon  NAME  President  TITLE  Rotary Club of Placerville  CLUB	<b>5190</b> DISTRICT	NAME TITLE CLUB	DISTRICT	
SIGNATURE	DATE	SIGNATURE	DATE	
You will receive separate correspond to this Agreement.	dence if District Founda	ation Chair approves and a	ccepts your grant request pursuant	
Find your club on the next page of the attachments to the committee member <b>Approval</b>		ne completed DSG Applicat	ion and Agreement Form and any	
District 5190 Grants Subcommittee	e Signature		Date	
<u>Approval</u>				
District 5190 Rotary Foundation Chair	Signature			



# **District Simplified Grants Committee Members**

Find your club in this list and then send the completed DSG Application and Agreement Form and any attachments to the committee member listed in bold type. E-mail or phone that committee member if there are questions about filling out the applications or providing supporting documents.

#### **Dennis Jones**

Chair PO Box 4721 Incline Village NV 89450-4721 (B) 775-831-8686 (H) 775-833-0163 (F) 775-833-0164 (C) 775-690-6161 dennisjones@nvbell.net

#### Jim O'Brien

Areas 1,2,3,12 (Northern California plus Incline Village) 886 Tyner Way Incline Village, NV 89451 (B) 775-831-5245 (H) 775-831-5194 (F) 775-831-2895 jobnevada@yahoo.com

Incline Village, Tahoe-Incline, Tahoe City, Truckee, Truckee Sunrise, Alturas, Alturas Sunrise, Chester, Surprise Valley, Susanville, Susa

#### Mannie Shaffer

Areas 4,5,6,7 2776 Hidden Springs Circle Placerville, CA 95667 (H) 530-626-1478 (F) 530-698-4805 (C) 530-417-3058 mannie@coloma.com

Auburn, Auburn Daybreak, Auburn Gold Country, Cameron Park, Georgetown, Placerville, Pollock Pines/Camino, Amador Up Country, Ione, Jackson, Plymouth-Foothills, Grass Valley, Nevada City, Nevada City 49er, Nevada County South, Penn Valley

#### John Hetz

Areas 8,9,10,11 (Nevada with exception of Inline Village and addition of So Lake) 1820 Dakota Ridge Trail
Reno, NV 89523
(H) 775-746-1434 (F) 775-746-2394
johnhetz@yahoo.com

Reno, Reno Central, Reno South, Reno Sunrise, Sparks, Carson City, Carson City Sunset, South Lake Tahoe, Tahoe Douglas, Minden, Fallon, Smith Valley, Tonopah, Yerington, Elko, Elko Desert Sunrise, Ely, Sparks Centennial Sunrise, Reno Centennial, and Fernley, Winnemucca

# **Checklist for Community Based DSG Funded Project:**

Before submitting your District Simplified Grant Application, please take a moment to review this checklist. If	Ĺ
you have any questions or concerns, please contact your representative on the D-5190 Grants Subcommittee.  Does the project meet all grant policies and guidelines (see <i>The Guide to Humanitarian Grants</i> (144-EN) on the RI Web site at <a href="https://www.rotary.org">www.rotary.org</a> )? Does the project description clearly state how the project will assist those in need? Is this a NEW project?	
☐ Is a letter of participation endorsing the project attached from the organization benefiting from the project?	
☐ Is a cooperating organization involved? A cooperating organization is a project participant involved in the project other than a Rotary Club or the project beneficiary. If so, is there a letter from the organization, specifically stating its responsibilities, how it will work with Rotarians, and its agreement to cooperate with any financial review of the project?	,
☐ Is documentation supporting the proposed budget included?	
☐ Does the project budget, section 5, match the proposed funding, section 6?	
☐ Has the club accepted reporting responsibility by signing page 4?	
☐ Has the club president and community partner (organization benefiting from project) signed page 5?	
Have you made copies of all documents for your files prior to submitting them to D-5190?  Note: The project cannot be started until the District Simplified Grant application has been approved by D-5190	

# **GLOSSARY OF TERMS**

Beneficiary: the recipient of goods or services

Co-operating organization: an organization that is directly involved in the implementation of the project, offering technical expertise and project coordination.

## **GRANTS SUBCOMMITTEE**

COMMITTTEE'S ROLE IN HELPING CLUBS APPLY FOR DSG'S:

- 1) Help clubs choose projects that meet The Rotary Foundation's guidelines.
- 2) Help clubs fill out applications that support the project's plan to-maximize its chances for success.
- 3) Submit completed applications to District Foundation Chairperson to expedite delivery of checks to clubs for qualified projects.
- 4) Keep clubs informed about Final Report (located on the District web site at: (http://www.rotarydistrict5190.org/DSG\_Report\_072306.doc) status, letting them know that a club can have only one active DSG at a time.