

Contract #: \_\_\_\_\_

# CONTRACT ROUTING SHEET

Date Prepared: 04/14/2008

Need Date: 04/21/2008

**PROCESSING DEPARTMENT:**

Department: Environmental Mgmt  
Dept. Contact: Kerri Williams  
Phone #: 5309

**CONTRACTOR:**

Name: State of California  
Address: \_\_\_\_\_

Department Head Signature: *Kerri Williams*

Phone: \_\_\_\_\_

**CONTRACTING DEPARTMENT:** Environmental Management-CHARGE TO 421300

Service Requested: Local Oversight Program

Contract Term: One Year

Contract/Amendment Value: \_\_\_\_\_

Compliance with Human Resources requirements?

Yes: No: 

Compliance verified by: \_\_\_\_\_

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 4/17/08 By: *John Doe*  
Approved:  Disapproved:  Date: 5/15/08 By: *John Doe*

① Need to complete face sheet

② Need to fill in Ex C and Ex S with info  
exceed amount consistent w/ Ex B Attachment 1

re-submitted

*OK (initials)*

Missing Ex C. I am assuming same  
as original. If not I need to wait. *(initials)*

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved:  Disapproved:  Date: 4/18/08 By: *John Doe*  
Approved:  Disapproved:  Date: 5/15/08 By: *John Doe*

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments:

Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_