

Contract #: NA  
Index Code: 53160

# CONTRACT ROUTING SHEET

Date Prepared: 5/7/15

Need Date: 5/7/15

**PROCESSING DEPARTMENT:**

Department: HHSA/Community Services

Dept. Contact: Heather Longo

Phone #: X7373

Department

Head Signature: \_\_\_\_\_

Don Ashton, M.P.A., Director

**CONTRACTOR:**

Name: Marshall Foundation for  
Community Health

Address: PO Box 1966, Placerville, CA  
95667

Phone: 530/642-9984

**CONTRACTING DEPARTMENT:** HHSA/Community Services

Service Requested: Marshall Foundation grant for caregiver workshops

Contract Term: 5/30/15 Contract/Grant Value: \$1,000 (grant)

Compliance with Human Resources requirements? N/A X Yes \_\_\_\_\_ No: \_\_\_\_\_

Compliance verified by: \_\_\_\_\_

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved: X Disapproved: \_\_\_\_\_ Date: 5/6/15 By: [Signature]

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

**PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!**

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

**NOTE:** Any contract that involves the development, installation, implementation, storing, retrieving, transfer, or sending of electronic information, the acquisition of software or computer related items, or any other service/item that may be IT related, especially those that involve computers and telecommunications, must be approved by IT before submission to Counsel. This also applies to any other contract that requires approval from another department.

Departments: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

**Please contact Heather Longo x7373 with questions or for contract packet pick-up. Thank you!**