

Counsel please include this information in your billing description.	>	-15-54322	Legistar #: 14-0245	P&C #: 214-S1511
	>	Index Code: 346000	Project #: No Charge	Charge To #: No Charge
	>	Project Description: Second Amendment to Agreement for Services #214-S1511 for West Slope Roadway CIP and TIM Fee Program Update		

## CONTRACT ROUTING SHEET

**PROCESSING DEPARTMENT:**

Department: Community Development Agency  
 Division: Admin & Finance  
 Dept Contact: Sandy Ewert  
 Phone: x5102  
 Authorized Signature: Michele Weimer

Michele Weimer  
 Administrative Services Officer  
 Contracts & Procurement Unit

**CONTRACTOR:**

Name: Kittelson & Associates, Inc.  
 Address: 428 J Street, Suite 500  
 Sacramento, California 95814  
 Phone: (510) 839-1742

**CONTRACTING DEPT: CDA**

Service Requested: Review & Approve

Contract Term:

Contract/Amendment Amount: **\$0.00**

Compliance with Human Resources Requirements: Yes: X No: \_\_\_\_\_

Compliance verified by: **Contract Notification Sent:** 10/1/2015 **HR Response Received:** 10/01/15

Ok Per: Judic Engel

Date Submitted: 10/2/2015

Date Needed: 10/9/2015

Funding Sources: No Charge

**COUNTY COUNSEL:** (must approve all contracts and MOUs)

Approved: ✓ Disapproved: \_\_\_\_\_ Date: 10/19/15 By: D. Livingston DL  
 Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

*Please forward to Risk Management upon approval.*

**RISK MANAGEMENT:** (All contracts and MOUs except boilerplate grant funding agreements)

Approved: ✓ Disapproved: \_\_\_\_\_ Date: 10/20/15 By: [Signature]  
 Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

RECEIVED  
 RISK MANAGEMENT  
 15 OCT 20 AM 10:30  
 EL DORADO COUNTY COUNSEL  
 15 OCT -5 AM 11:48

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract)

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
 Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_