



Jim Mitrison <jim.mitrison@edcgov.us>

Cents

Sue Hennike <sue.hennike@edcgov.us>
To: Mollie Purcell <mollie.purcell@edcgov.us>
Cc: Jim Mitrison <jim.mitrison@edcgov.us>

Fri, Jun 24, 2016 at 11:44 AM

Mollie, It is sounding like the Board Clerk has been following past (very old) direction to delete the "cents" from amounts in the title recommendations of Board items. Going forward they are discontinuing this practice; however, please do not hold up encumbrances if the difference between the approved contract and the Legistar file text is less than 1\$ and attributable to this practice.

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Jim Mitrisin <jim.mitrisin@edcgov.us>

Cents

Mollie Purcell <mollie.purcell@edcgov.us>
To: Sue Hennike <sue.hennike@edcgov.us>
Cc: Jim Mitrisin <jim.mitrisin@edcgov.us>

Fri, Jun 24, 2016 at 11:57 AM

Jim left me a message about this. Yes, the cents need to be left on the title recommendations, since my staff and others looks here for encumbrance authorization. Jim, you can use this email and Sue's attached to attach to any board items with this issue, until we get back on track. As in the past, having the attached to the item in Legistar should alleviate any issues in payment down the road due to encumbrance, agreement and title recommendation not matching exactly.

Thanks!

Mollie

From: Sue Hennike [mailto:sue.hennike@edcgov.us]
Sent: Friday, June 24, 2016 11:45 AM
To: Mollie Purcell
Cc: Jim Mitrisin
Subject: Cents

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