

|                                                                      |   |                               |                                                                                        |                             |  |
|----------------------------------------------------------------------|---|-------------------------------|----------------------------------------------------------------------------------------|-----------------------------|--|
| Counsel please include this information in your billing description. | > | Contract #: <b>16 - 41504</b> | Legistar #: <b>15-1429</b>                                                             | P & C #: <b>NA</b>          |  |
|                                                                      | > | Index Code: <b>306500</b>     |                                                                                        | Activity Code: <b>25000</b> |  |
|                                                                      | > | Project                       | Resolution establishing an imprest cash account for the Transportation Division of the |                             |  |
|                                                                      | > | Description:                  | Community Development Agency                                                           |                             |  |

## RESOLUTION ROUTING SHEET

**PROCESSING DEPARTMENT:**

**CONTRACTOR: NA**

Department: Community Development Agency

Division: Administration & Finance

Dept Contact: Scott Wilson

Phone: x6050

Dept Head Signature: *Ruth Young*  
Ruth Young

EL DORADO COUNTY COUNSEL  
2016 JAN -8 AM 11:16

**CONTRACTING DEPT:**

Service Requested: **Review && Approve**

Contract Term: **NA**

Contract/Amendment Amount: **0**

Compliance with Human Resources Requirements: Yes:  No:

Compliance verified by: **Contract Notification Sent: NA - Resolution**

**COUNTY COUNSEL:** (must approve all contracts and MOUs)

Approved:  *Conrad* Disapproved: \_\_\_\_\_ Date: *1/15/2016* By: *J. San Pedro*  
 Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

*With changes as noted.*

*Changes made*  
*SW*

*RETURN TO CDA ADMIN*  
**Please forward to Risk Management upon approval.**

**RISK MANAGEMENT:** (All contracts and MOUs except boilerplate grant funding agreements)

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
 Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract)

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
 Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_