

CONTRACT ROUTING SHEET

Date Prepared: 7-15-09

Need Date: ASAP

PROCESSING DEPARTMENT:

Department: Sheriff

Dept. Contact: Sherry Bahlman

Phone #: 621-5690

Department

Head Signature: *Sherry Bahlman*

CONTRACTOR:

Name: Keefe Commissary Network LLC

Address: 55-101 Vista Blvd.

Sparks, NV 89434

Phone: 1-800-890-5206

CONTRACTING DEPARTMENT: Sheriff

Service Requested: Commissary network program to facilitate commissary supplies for inmates

Contract Term: 4-30-09 to 4-29-14 Auto Renew Contract Value: 0

Compliance with Human Resources requirements? Yes: No:

Compliance verified by:

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: *[initials]* Disapproved: Date: 7/20/09 By: *[Signature]*

Approved: Disapproved: Date: By:

Re-submitt - Projected Blue Route attached. All requested items added in BOLD. (SJB)

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: *[initials]* Disapproved: Date: 7/21/09 By: *[Signature]*

Approved: Disapproved: Date: By:

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments:

Approved: Disapproved: Date: By:

Approved: Disapproved: Date: By: