

Contract #: Resolution – Signature authority to Director
Index Code: 450000

CONTRACT ROUTING SHEET

Date Prepared: ~~03-23-2017~~ 04-03-2017

Need Date: 04-17-2017

PROCESSING DEPARTMENT:

Department: HHSA/Administration
Dept. Contact: Zhana Mc Cullough
Phone #: X7154
Department
Head Signature: *Alexis Zarr*

CONTRACTOR:

Name: Resolution -
Address: Revenue Agreements
Phone: _____

Patricia Charles-Heathers, Ph.D., Director

CONTRACTING DEPARTMENT: HHSA Administration

Service Requested: Resolution to authorize signature authority to the HHSA Director to sign certain types of revenue agreements/allocations/documents in FY 2017-2018.

Contract Term: N/A Contract/Grant Value: \$0

Compliance with Human Resources requirements? N/A X Yes _____ No: _____

Compliance verified by: Resolution

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: X Disapproved: _____ Date: 4/4/17 By: *P. Shantz*
Approved: _____ Disapproved: _____ Date: _____ By: _____

COLORADO COUNTY COUNSEL
2017 APR -3 PM 4:55

~~PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!~~

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

Does not go to Risk Management.

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

NOTE: Any contract that involves the development, installation, implementation, storing, retrieving, transfer, or sending of electronic information, the acquisition of software or computer related items, or any other service/item that may be IT related, especially those that involve computers and telecommunications, must be approved by IT before submission to Counsel. This also applies to any other contract that requires approval from another department.

Departments: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

[Signature] 3/31/17
CFO Review Date

[Signature] 3/30/17
Deputy Director, Administration and Contracts Date

3/23/17