

# CONTRACT ROUTING SHEET

Date Prepared: April 17, 2017

Need Date: April 28, 2017

**PROCESSING DEPARTMENT:**

Department: Procurement & Contracts  
Dept. Contact: Linda Silacci-Smith *js*  
Phone: x5417  
Department  
Head Signature: *[Signature]* 4/18/17

**CONTRACTOR:**

Name: El Dorado Foothills, LLC  
Address: 1134 Firth Way  
El Dorado Hills, CA 95762  
Phone: (916) 435-1202

**CONTRACTING DEPARTMENT:** CAO-Facilities

Service Requested: Amend Lease of 3974 Durock Road, Shingle Springs  
Add Area #3 and clarify electricity payments

Contract Term: No Change in Term Contract Value: Additional \$1,260.00/month

Compliance with Human Resources requirements? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Compliance verified by: N/A - Lease

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved: \_\_\_\_\_ Date: 4/28/17 By: *JDS*  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

EL DORADO COUNTY COUNSEL  
27 APR 19 PM 3:41

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved:  Disapproved: \_\_\_\_\_ Date: 4-28-17 By: *[Signature]*  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Compliant in Joint-Vendor #027395

PM 10:33 HR/RM APR 28 '17

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_