

Contract #: Resolution – PHA 2017
Admin Plan Update
Index Code: 531210

CONTRACT ROUTING SHEET

Date Prepared: 01-30-2017 - 02-02-2017 Need Date: 02-17-2017

PROCESSING DEPARTMENT:

Department: HHSA/Community Services
Dept. Contact: Zhana Mc Cullough
Phone #: X7154
Department
Head Signature: Patricia Charles-Heathers

CONTRACTOR:

Name: Resolution
Address: Public Housing Authority
Phone: _____

Patricia Charles-Heathers, Ph.D., Director

CONTRACTING DEPARTMENT: HHSA/Community Services

Service Requested: Resolution to authorize submittal of the 2017 Public Housing Authority Administration Plan Update to U.S. Department of Housing and Urban Development.

Contract Term: N/A Contract/Grant Value: \$0
Compliance with Human Resources requirements? N/A Yes _____ No: _____
Compliance verified by: Resolution

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: X Disapproved: _____ Date: 2/6/17 By: [Signature]
Approved: _____ Disapproved: _____ Date: _____ By: _____

FLORIDA COUNTY COUNSEL
APPROVED - 3 PM 3:35

PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

Do not send to Risk.
Does not require Risk's review/approval.

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

NOTE: Any contract that involves the development, installation, implementation, storing, retrieving, transfer, or sending of electronic information, the acquisition of software or computer related items, or any other service/item that may be IT related, especially those that involve computers and telecommunications, must be approved by IT before submission to Counsel. This also applies to any other contract that requires approval from another department.

Departments: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

[Signature] 1/31/17 [Signature] 1/31/17
CFO Review Date Deputy Director, Administration and Contracts Date

James Robbano