

# CONTRACT ROUTING SHEET

Date Prepared: 2/25/14

Need Date: 3/25/14

**PROCESSING DEPARTMENT:**

Department: Sheriff's OES  
Dept. Contact: Tania Donnelly TD  
Phone #: 621-6636  
Department Head Signature: Jan DW 2-27-14

**CONTRACTOR:**

Name: US Forest Service  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

**CONTRACTING DEPARTMENT:**

Service Requested: Review of Cooperative Agreement - Exhibit A & B  
Contract Term: 10/1/13 - 09/30/2014 Contract Value: \$40,000  
Compliance with Human Resources requirements? Yes: \_\_\_\_\_ No: N/A  
Compliance verified by: \_\_\_\_\_

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved: \_\_\_\_\_ Date: 4/2/14 By: Justin Kern  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Send to RISK for approval

EL DORADO COUNTY COUNSEL RECEIVED  
2014 FEB 27 P 4:20  
HUMAN RESOURCES DEPT.

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: 4/3/14 By: Justin Kern  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Nothing for Risk to approve

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_