

FS Agreement No. 13-LE-11051360-008 Cooperator Agreement No.

EXHIBIT A

COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN & FINANCIAL PLAN

Between The EL DORADO COUNTY SHERIFF'S DEPARTMENT And the USDA, FOREST SERVICE ELDORADO NATIONAL FOREST

LAKE TAHOE BASIN MANAGEMENT UNIT

FY15 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the El Dorado County Sheriff's Department, hereinafter referred to as "the Cooperator," and the USDA, Forest Service, Eldorado National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #13-LE-11051360-008 executed on June 25, 2013. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2014 and ending December 31, 2015.

Previous Year Carry-over:

\$9,500.00

Current Year Obligation:

\$2,500.00

FY15 Total Annual Operating Plan: \$12,000.00

I. GENERAL:

A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
John D'Agostini, Sheriff	Kelley Golden, Analyst
300 Fair Lane	300 Fair Lane
Placerville, CA 95667	Placerville, CA 95667
Telephone: 530.621.5655	Telephone: 530.621.5657
FAX: 530-626-8091	FAX: 530.642.9473
Email: john.dagostini@edso.org	Email: goldenke@edso.org



Principal U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Francisco Aguilar, Patrol Captain 100 Forni Road Placerville, CA 95667 Telephone: 530.642.5130 FAX: 530.642.5197 Email: faguilar@fs.fed.us Camino ECC: 530.642.5170	Donna-Lee DeCantillon Law Enforcement Program Assistant 100 Forni Road Placerville, CA 95667 Telephone: 530.642.5195 FAX: 530.642.5183 Email: ddecantillon@fs.fed.us
**************************************	************ Geraldine C. Bordash (Gerri) Grants Management Specialist 1323 Club Drive Vallejo, CA 94592-1110 Telephone: 707.562.8782 FAX: 707.562.9144 Email: gbordash@fs.fed.us
Don Hoang, Patrol Commander 1323 Club Drive Vallejo, CA 94592 Telephone: 707.562.8647 FAX: 707.562.9031 Email: dhoang@fs.fed.us	

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise:

Salary (Deputy): \$75.00 per hour includes fringe benefits and equipment costs Salary (Sergeants): \$92.00 per hour includes fringe benefits and equipment costs

II. PATROL ACTIVITIES:

- A. Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.
- B. Patrol on following U.S. Forest Service roads:
 - 1. All National Forest System roads within the Eldorado National Forest and Lake



Tahoe Basin Management Unit, including 4X4 roads where possible. Patrols will be scheduled during known or anticipated high use periods, such as holiday weekends, scheduled events and routine weekend use.

- a. Patrols are to be made in a marked Sheriff's vehicle. The assigned Deputies will possess a radio capable of operating on Forest Service Frequencies or other jointly available frequencies and will maintain communications with the forest Service LEOs and Camino ECC. Duties for that day or time period scheduled will be entirely Forest Service oriented, and as such, the assigned Deputy will not be available for routine calls for service.
- b. For each Patrol Shift, the assigned personnel will complete and turn in an Officer's Daily Log, or similar document. For Eldorado National Forest patrol, the logs shall be faxed at the end of each shift to the Patrol Captain at 530.642.5197. These logs must accompany the request for reimbursement for both units.
- 2. Patrol in the following campgrounds, developed sites, or dispersed areas:

Georgetown Ranger District: Including, but not limited to Stumpy Meadows, Black Oak, and Bear Creek campgrounds and various dispersed areas.

Pacific Ranger District: Including, but not limited to campgrounds and areas of concentrated public use in the Crystal Basin, including Ice House, Union Valley, Loon Lake, Gerle Creek and Wrights Lake areas.

Placerville and Amador Ranger Districts: Including, but not limited to Sand Flat, China Flat, Pipi, Silverfork, Lover's Leap and Capp's Crossing campgrounds; Indian Springs, Eagle Rock, 42 Mile and Bridal Veil picnic areas; as well as dispersed camping and picnic areas in both Districts.

Lake Tahoe Basin Management Unit: Including, but not limited to campgrounds and areas of concentrated use including the Fallen Leaf Lake area, Pope/Baldwin Beach recreation areas, Keva Beach, Eagle Falls, and Bayview, as well as dispersed use areas, especially areas with a history of juvenile parties.

a. Patrols are to be made in a marked Sheriff's vehicle as well as on foot, bicycle or horseback. The assigned Deputies will possess a radio capable of operating on Forest Service frequencies or other jointly available frequencies and will maintain communications with the Forest Service LEOs and either Camino or Grass Valley ECC. Duties for that day or time period scheduled will be entirely Forest Service oriented, and as such, the assigned Deputy will not be available for routine calls for service, unless approved by a designated representative.



- b. For each Patrol Shift, the assigned personnel will complete and turn in an Officer's Daily Log, or similar document. For Eldorado National Forest patrol, the logs shall be faxed at the end of the shift to the Patrol Captain at 530.642.5197. These logs shall accompany the request for reimbursement for both units.
- 3. Cooperator will notify Camino ECC at 530.642.5170 of all known injury/fatality incidents that occur on National Forest System lands as soon as possible.
- 4. The Cooperator will furnish a proposed Forest patrol schedule to the Forest Service for review that concentrates on holiday weekends, special event and weekends. Patrols will normally occur between Memorial Day and Labor Day weekends, but may be conducted on a call-as-needed basis with Forest Service approval. The Forest patrol schedule will be implemented upon the concurrence of the Cooperator and the Forest Service. Forest patrols will be provided as Cooperator staffing allows.

Funding is allocated as follows:

Eldorado National Forest\$	7,000.00
Lake Tahoe Basin Management Unit\$	5,000.00

The Cooperator may NOT change this allocation without prior written approval of the Forest Service.

Total allocation for Patrol Activities shall not exceed: \$12,000.00

Job Code: NFLE05 14 \$9,500 Job Code: NFLE05 15 \$2,500

III. EQUIPMENT AND SUPPLIES:

. See Cooperative Law Enforcement Agreement Provisions IV-K, IV-L, and IV-M for additional information.

The Forest Service will loan those surplus items that will further the cooperative effort. These items are property, but in most cases will be expendable. The items will be tracked and accounted for by the Eldorado National Forest Patrol Captain.

The Cooperator will account for and track these items, and will return them to the Forest Service when no longer needed and will report the damage or destruction of such property when applicable or no longer serviceable.

If the equipment is abused or neglected, as determined by the Forest Service, the Cooperator may be billed for the repairs or replacement of the equipment.



IV. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Annual Operating Plan. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare a revised Annual Operating Plan.
 - 1. Drug Enforcement: This will be handled on a case by case basis. The request will normally come from the Patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
 - 2. Fire Emergency: During emergency fire suppression situations and upon request by the Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under Section II-A, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Cooperator will be compensated at the rate specified in Section I-B; the Forest Service will specify times and schedules. Upon concurrence of the local patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, Cooperator personnel assigned to an incident where meals are provided will be entitled to such meals.
 - 3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.



V. BILLING FREQUENCY:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

Mail copies of itemized billing statements to:

Francisco Aguilar, Patrol Captain Eldorado National Forest Law Enforcement and Investigations 100 Forni Road Placerville, CA 95667

- Final billings for reimbursement must be received by the Forest Service before December 31, 2015.
- c. Annually update the SAMS registration of the County Sheriff's DUNS# for the verification of the EFT (Electronic Funds Transfer) banking information.
- VI. Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. See Cooperative Law Enforcement Agreement Provision IV-D.

In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

Clerk of the Board of Supervisors El Dorado County	Date		
Chair Board of Supervisors	Date		
El Dorado County	Date		
JOHN D'AGOSTINI, Sheriff	6/3/15		
El Dorado County	Date		

Laurena Cult	5/21/2015
LAURENCE CRABTREE, Forest Supervisor	Date
U.S. Forest Service, Eldorado National Forest	
411 1/1/	5/21/15
JEFF MARSOLAIS, Forest Supervisor	Date
U.S. Forest Service, Lake Tahoe Basin Management Unit	
DON HOANG, Acting Special Agent in Charge	Date
Us Forest Service, Pacific Southwest Region	

The authority and format of this agreement have been reviewed and approved for signature.

GERALDINE C. BORDASH,

U.S. Forest Service, Grants Management Specialist

Burden Statement

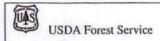
According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



MODIFICATION OF GRANT OR AGREEMENT				PAGE 1	OF PAGES	
1. U.S. FOREST SER 13-LE-110513	VICE GRANT/AGREEMENT NUMBER: 60-008	2. RECIPIENT/COOPERATOR GRANT or 3		3. MODIFICA 008	3. MODIFICATION NUMBER:	
4. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING GRANT/AGREEMENT (unit name, street, city, state, and zip + 4): Geraldine C. Bordash, Grants Management Specialist Pacific Southwest Region, USDA, Forest Service 1323 Club Drive Vallejo, CA 94592-1110 6. NAME/ADDRESS OF RECIPIENT/COOPERATOR (street, city, state, and zip + 4, county): El Dorado County Sheriff Department 300 Fair Lane			5. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING PROJECT/ACTIVITY (unit name, street, city, state, and zip + 4): Law Enforcement Pacific Southwest Region, USDA, Forest Service, 1323 Club Drive Vallejo, CA 94592-1110 7. RECIPIENT/COOPERATOR'S HHS SUB ACCOUNT NUMBER (For HHS payment use only):			
Placerville, CA		DROGE OF	MODURACIONA			
CHECK ALL THAT APPLY:	This modification is issued preferenced in item no. 1, about CHANGE IN PERFORMANCE IN	oursuant to the	MODIFICATION e modification provision in	the grant/ag	reement	
H	CHANGE IN FUNDING:				Water Street	
	ADMINISTRATIVE CHANGES					
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	OTHER (Specify type of modificated herein, all terms and condition				وسلسيد	
The purpose	L SPACE FOR DESCRIPTION OF of this modification is to add to the provison (Attachment A) 10. ATTACHED I Revised Scope of Work Revised Financial Plan Other: Minimum Wage Requirem	Master Coopera	TATION (Check all that a	t the newly red	quired Mir	nimun Wage
		11 SICN	ATUDEC			The State of
AUTHORIZED REPRESENTATIVE: BY SIGNATURE BELOW, THE SIGNING PARTIES CERTIFY THAT THEY ARE THE OFFICIAL REPRESENTATIVES OF THEIR RESPECTIVE PARTIES AND AUTHORIZED TO ACT IN THEIR RESPECTIVE AREAS FOR MATTERS RELATED TO THE ABOVE-REFERENCED GRANT/AGREEMENT.						
	COUNTY. SIGNATURE	11.B. DATE SIGNED	11.C. U.S. FOREST SERVICE SIGNA	TURE		11.D. DATE SIGNED
(Signature of Signator			(Signature of Signatory Official)			
11.E. NAME : JOHN D'AGOSTINI			11.F. NAME: SCOTT HARRIS			
11.G. TITLE: Sheriff, El Dorado County		11.H. TITLE: Special Agent in Charge				
^		/ 12. G&A	REVIEW		Control of the second	The second second
GERALDI	INE C. BORDASH		Supplied the second supplied to the second supplined to the second supplied to the second supplied to the second s	ature by:		B. DATE NED



Burden Statement

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Attachment A

MINIMUM WAGE REQUIREMENT.

(a) Executive Order 13658. This contract-like instrument (for purposes of this clause only, contract) is subject to Executive Order 13658, the regulations issued by the Secretary of Labor in 29 CFR part 10 pursuant to the Executive Order, and the following provisions.

(b) Minimum Wages.

- (1) Each worker (as defined in 29 CFR 10.2) engaged in the performance of this contract by the prime contractor or any subcontractor, regardless of any contractual relationship which may be alleged to exist between the contractor and worker, shall be paid not less than the applicable minimum wage under Executive Order 13658.
- (2) The minimum wage required to be paid to each worker performing work on or in connection with this contract between January 1, 2015, and December 31, 2015, must be \$10.10 per hour. The minimum wage must be adjusted each time the Secretary of Labor's annual determination of the applicable minimum wage under section 2(a)(ii) of Executive Order 13658 results in a higher minimum wage. Adjustments to the Executive Order minimum wage under section 2(a)(ii) of Executive Order 13658 will be effective for all workers subject to the Executive Order beginning January 1 of the following year. If appropriate, the Contracting Officer, or other Agency official overseeing this contract shall ensure the contractor is compensated only for the increase in labor costs resulting from the annual inflation increases in the Executive Order 13658 minimum wage beginning on January 1, 2016. The Secretary of Labor will publish annual determinations in the Federal Register no later than 90 days before such new wage is to take effect. The Secretary will also publish the applicable minimum wage on www.wdol.gov (or any successor website). The applicable published minimum wage is incorporated by reference into this contract.
- (3) The contractor shall pay unconditionally to each worker all wages due free and clear and without subsequent deduction (except as otherwise provided by 29 CFR 10.23), rebate, or kickback on any account. Such payments must be made no later than one pay period following the end of the regular pay period in which such wages were earned or accrued. A pay period under this Executive Order may not be of any duration longer than semi-monthly.
- (4) The prime contractor and any upper-tier subcontractor shall be responsible for the compliance by any subcontractor or lower-tier subcontractor with the Executive Order minimum wage requirements. In the event of any violation of the minimum wage obligation of this clause, the contractor and any subcontractor(s) responsible, therefore, shall be liable for the unpaid wages.
- (5) If the commensurate wage rate paid to a worker on a covered contract whose wages are calculated pursuant to a special certificate issued under 29 U.S.C.

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214(c), whether hourly or piece rate, is less than the Executive Order minimum wage, the contractor shall pay the Executive Order minimum wage rate to achieve compliance with the Order. If the commensurate wage due under the certificate is greater than the Executive Order minimum wage, the contractor shall pay the 14(c) worker the greater commensurate wage.

- (c) <u>Withholding</u>. The Agency head shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld from the prime contractor under this or any other Federal contract with the same prime contractor, so much of the accrued payments or advances as may be considered necessary to pay workers the full amount of wages required by Executive Order 13658.
- (d) Contract Suspension/Contract Termination/Contractor Debarment. In the event of a failure to pay any worker all or part of the wages due under Executive Order 13658 or 29 CFR part 10, or a failure to comply with any other term or condition of Executive Order 13658 or 29 CFR part 10, the contracting agency may on its own action or after authorization or by direction of the Department of Labor and written notification to the contractor, take action to cause suspension of any further payment, advance, or guarantee of funds until such violations have ceased. Additionally, any failure to comply with the requirements of this clause may be grounds for termination of the right to proceed with the contract work. In such event, the Government may enter into other contracts or arrangements for completion of the work, charging the contractor in default with any additional cost. A breach of the contract clause may be grounds for debarment as a contractor and subcontractor as provided in 29 CFR 10.52.
- (e) The contractor may not discharge any part of its minimum wage obligation under Executive Order 13658 by furnishing fringe benefits or, with respect to workers whose wages are governed by the Service Contract Act, the cash equivalent thereof.
- (f) Nothing herein must relieve the contractor of any other obligation under Federal, State or local law, or under contract, for the payment of a higher wage to any worker, nor must a lower prevailing wage under any such Federal, State, or local law, or under contract, entitle a contractor to pay less than \$10.10 (or the minimum wage as established each January thereafter) to any worker.

(g) Payroll Records.

- (1) The contractor shall make and maintain for 3 years the records containing the information specified in paragraphs (g)(1) (i) through (vi) of this section for each worker and shall make the records available for inspection and transcription by the authorized representatives of the Wage and Hour Division of the U.S. Department of Labor:
 - (i) Name, address, and social security number,
 - (ii) The worker's occupation(s) or classification(s),
 - (iii) The rate or rates of wages paid,

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- (iv) The number of daily and weekly hours worked by each worker,
- (v) Any deductions made; and
- (vi) Total wages paid.
- (2) The contractor shall also make available a copy of the contract, as applicable, for inspection or transcription by authorized representatives of the Wage and Hour Division.
- (3) Failure to make and maintain or to make available such records for inspection and transcription shall be a violation of 29 CFR part 10 and this contract, and in the case of failure to produce such records, the Contracting Officer, upon direction of an authorized representative of the Department of Labor, or under its own action, shall take such action as may be necessary to cause suspension of any further payment or advance of funds until such time as the violations are discontinued.
- (4) The contractor shall permit authorized representatives of the Wage and Hour Division to conduct investigations, including interviewing workers at the worksite during normal working hours.
- (5) Nothing in this clause limits or otherwise modifies the contractor's payroll and recordkeeping obligations, if any, under the Davis-Bacon Act, as amended, and its implementing regulations; the Service Contract Act, as amended, and its implementing regulations; the Fair Labor Standards Act, as amended, and its implementing regulations; or any other applicable law.
- (h) The contractor (as defined in 29 CFR 10.2) shall insert this clause in all of its covered subcontracts and shall require its subcontractors to include this clause in any covered lower-tier subcontracts. The prime contractor and any upper-tier subcontractor shall be responsible for the compliance by any subcontractor or lower-tier subcontractor with this contract clause.

(i) Certification of Eligibility.

- (1) By entering into this contract, the contractor (and officials thereof) certifies that neither it (nor he or she) nor any person or firm who has an interest in the contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of the sanctions imposed pursuant to section 5 of the Service Contract Act, section 3(a) of the Davis-Bacon Act, or 29 CFR 5.12(a)(1).
- (2) No part of this contract shall be subcontracted to any person or firm whose name appears on the list of persons or firms ineligible to receive Federal contracts.
- (3) The penalty for making false statements is prescribed in the U.S. Criminal Code, 18 U.S.C. 1001.

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(j) <u>Tipped employees</u>. In paying wages to a tipped employee as defined in section 3(t) of the Fair Labor Standards Act, 29 U.S.C. 203(t), the contractor may take a partial credit against the wage payment obligation (tip credit) to the extent permitted under section 3(a) of Executive Order 13658. In order to take such a tip credit, the employee shall receive an amount of tips at least equal to the amount of the credit taken; where the tipped employee does not receive sufficient tips to equal the amount of the tip credit, the contractor shall increase the cash wage paid for the workweek so that the amount of cash wage paid and the tips received by the employee equal the applicable minimum wage under Executive Order 13658. To utilize this proviso:

- (1) The employer shall inform the tipped employee in advance of the use of the tip credit;
- (2) The employer shall inform the tipped employee of the amount of cash wage that will be paid and the additional amount by which the employee's wages will be considered increased on account of the tip credit;
- (3) The employees shall be allowed to retain all tips (individually or through a pooling arrangement and regardless of whether the employer elects to take a credit for tips received); and
- (4) The employer shall be able to show by records that the tipped employee receives at least the applicable Executive Order minimum wage through the combination of direct wages and tip credit.
- (k) Antiretaliation. It shall be unlawful for any person to discharge or in any other manner discriminate against any worker because such worker has filed any complaint or instituted or caused to be instituted any proceeding under or related to Executive Order 13658 or 29 CFR part 10, or has testified or is about to testify in any such proceeding.
- (l) <u>Disputes concerning labor standards</u>. Disputes related to the application of Executive Order 13658 to this contract must not be subject to the general disputes clause of the contract. Such disputes must be resolved in accordance with the procedures of the Department of Labor set forth in 29 CFR Part 10. Disputes within the meaning of this contract clause include disputes between the contractor (or any of its subcontractors) and the contracting agency, the U.S. Department of Labor, or the workers or their representatives.
- (m) Notice. The contractor shall notify all workers performing work on or in connection with a covered contract of the applicable minimum wage rate under the Executive Order. With respect to service employees on contracts covered by the Service Contract Act and laborers and mechanics on contracts covered by the Davis-Bacon Act, the contractor may meet this requirement by posting, in a prominent and accessible place at the worksite, the applicable wage determination under those statutes. With respect to workers performing work on or in connection with a

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covered contract whose wages are governed by the FLSA, the contractor shall post a notice provided by the Department of Labor in a prominent and accessible place at the worksite so it may be readily seen by workers. Contractors that customarily post notices to workers electronically may post the notice electronically provided such electronic posting is displayed prominently on any website that is maintained by the contractor, whether external or internal, and customarily used for notices to workers about terms and conditions of employment.