

Community Development Agency Fee Workshop



JUNE 23, 2015

Background



- December 2012: Formation of CDA
- June 2014: Board requests study on airport land lease rates
- August 2014: CDA Fiscal Year 2014/15 Business Plan
- June 2015: Budget Hearings - Reduce CDA impact on the General Fund

Hundreds of Services Provided



| AIRPORT | | Current Fee | Proposed Fee | Net Change |
|--|---------|--------------------|--------------------------|-------------------|
| Transient/Visitor Aircraft Parking (Tie Down) | | | | |
| Single Engine (<5,500 lbs.) | | \$6.00/Night | \$7.00/Night | \$1.00 |
| Twin Engine & Small Helicopter (5,501- 8,499 lbs.) | | \$7.00/Night | \$8.00/Night | \$1.00 |
| Heavy Twin Turbine/Cabin Class & Medium Helicopter (8,500-12,499 lbs.) | | \$8.00/Night | \$9.00/Night | \$1.00 |
| Large Turbine (Non-transport) Jet (12,500 -19,999 lbs.) | | \$15.00/Night | \$16.00/Night | \$1.00 |
| Large Turbine Helicopter | | \$20.00/Night | \$22.00/Night | \$2.00 |
| Aircraft Monthly Parking (Tie Down) | | | | |
| Single Engine (<5,500 lbs.) | 812 sf | \$53.00/Monthly | \$58.00/Monthly | \$5.00 |
| Twin Engine & Small Helicopter (5,501- 8,499 lbs.) | 1086 sf | \$60.00/Monthly | \$77.00/Monthly | \$17.00 |
| Heavy Twin Turbine/Cabin Class & Medium Helicopter (8,500-12,499 lbs.) | 1411 sf | \$83.00/Monthly | \$100.00/Monthly | \$17.00 |
| Large Turbine (Non-transport) Jet (12,500 -19,999 lbs.) | | \$167.00/Monthly | \$182.00/Monthly | \$15.00 |
| Large Turbine Helicopter | | \$220.00/Monthly | \$240.00/Monthly | \$20.00 |
| Hangars/Ground Lease | | | | |
| County Owned Rental - monthly | | \$150.00/Monthly | \$225.00/Monthly | \$75.00 |
| Single "T" Hangar Ground Lease - annual (monthly x 12) | 812 sf | \$636.00/Annually | \$696.00/Annually | \$60.00 |
| Twin "T" Hangar Ground Lease - annual (monthly x 12) | 1086 sf | \$720.00/Annually | \$783.00/ Annually | \$63.00 |
| Heavy Twin/Cabin Class Ground Lease - annual (monthly x 12) | 1411 sf | \$720.00/Annually | \$1,202.00/Annually | \$482.00 |
| Rectangular Hangar Ground Lease - per square foot per month | | \$ 0.044 | \$ 0.048 | \$0.004 |
| Commercial Use - per square foot per month | | \$ 0.088 | \$ 0.096 | \$0.008 |
| Other Airport Activities and Charges | | | | |
| Commercial Landing (Twice Daily) charged annually | | \$910.00/Annually | \$990.00/Annually | \$80.00 |
| Commercial Undeveloped Land Lease - per square foot per month | | \$ 0.088 | \$ 0.096 | \$0.008 |
| Off-site Operators Permit per month | | \$69.00/monthly | \$75.00/Monthly | \$6.00 |
| Fixed Base Operator (FBO) Permit | | | Negotiated per Agreement | - |
| Ground Lease Assignment/Transfer on Sale of Private Hangar | | \$250.00 | \$272.00 | \$22.00 |
| Hangar Waiting List Application Fee \$25 non-refundable; balance applied to 1st mo. Rent | | N/A | \$125.00 | \$125.00 |
| Short Term Vehicle Parking (NTE 7 days) | | N/A | \$5.00/Night | \$5.00 |
| Long Term Vehicle Parking - Monthly paid in advance | | N/A | \$30.00/Monthly | \$30.00 |
| Long Term Vehicle Parking - Annual paid in advance | | N/A | \$300.00/Annually | \$300.00 |
| Gate Access Card - Initial Issue | | At Cost | At Cost | - |
| Gate Access Card - Replacement | | At Cost | At Cost | - |
| Gate Access Remote - Initial Issue | | At Cost | At Cost | - |

Hundreds of Services Provided



BUILDING SERVICES

| | <u>Current Fee</u> | <u>Proposed Fee</u> | <u>Net Change</u> |
|---|---|---|--------------------------|
| Hourly Rate | \$100.00 | \$108.88 | \$8.88 |
| Temporary Mobile Home for Residential Use Application | \$100.00 | \$413.00 | \$313.00 |
| Application Renewal | \$50.00 | \$109.00 | \$59.00 |
| Temporary Mobile Home on Construction Site | \$100.00 | \$186.00 | \$86.00 |
| Inspection for Mobile Home | \$100.00 | \$232.00 | \$132.00 |
| Grading | | | |
| Residential (Single Family) Grading <1501 C.Y. | | | |
| Application | \$100.00 | \$109.00 | \$9.00 |
| Plan Check | \$100.00 | \$163.00 | \$63.00 |
| Inspections | \$235.00 | \$314.00 | \$79.00 |
| Residential (Single Family) Grading >1500 C.Y. & Multi-Family | | | |
| Application | \$100.00 | \$109.00 | \$9.00 |
| Plan Check | 1% of Engineers estimate of cost, or \$1,000 whichever is greater & T&M | 1% of Engineers estimate of cost, or \$1,000 whichever is greater & T&M | - |
| Inspections | 1% of Engineers estimate of cost, or \$1,000 whichever is greater & T&M | 1% of Engineers estimate of cost, or \$1,000 whichever is greater & T&M | - |
| Commercial Grading | | | |
| Application | \$100.00 | \$109.00 | \$9.00 |
| Plan Check | 1% of Engineers estimate of cost, or \$1,000 whichever is greater & T&M | 1% of Engineers estimate of cost, or \$1,000 whichever is greater & T&M | - |
| Inspections | 1% of Engineers estimate of cost, or \$1,000 whichever is greater & T&M | 1% of Engineers estimate of cost, or \$1,000 whichever is greater & T&M | - |

Hundreds of Services Provided



BUILDING SERVICES

| | <u>Current Fee</u> | <u>Proposed Fee</u> | <u>Net Change</u> |
|--|---|---|--------------------------|
| Road Encroachment Fees | | | |
| Application | \$100.00 | \$109.00 | \$9.00 |
| Inspections | | | |
| A. On improved County Rd w/curb and gutter or with an approved drainage facility (Site Review, Final) | \$173.00 | \$218.00 | \$45.00 |
| B. Permit with non-improved road with stamped plans (Site Review, Sub Grade, Final) | N/A | \$327.00 | \$327.00 |
| C. Permit with non-improved road with unstamped plans (Site Review, Sub Grade, Rock Grade, Final) | N/A | \$436.00 | \$436.00 |
| Business License Inspection Fee (if inspection for Zoning & Code compliance required) | \$100.00 | \$109.00 | \$9.00 |
| Agricultural Building Record Fee (Inspection exempt Agricultural Buildings) | \$100.00 | \$109.00 | \$9.00 |
| Reinspections - All | \$100.00 | \$109.00 | \$9.00 |
| Plan Reviews/Revised and Resubmittals | T&M | T&M | - |
| Building Permit Valuation | | | |
| Construction - Building | 0.0106-0.0125 | 0.0148 | 0.0023 |
| (This Multiplier is used to calculate the cost of building permits. Square footage of the building x Building International Code Counsel valuation data table x 0.0148.) | | | |
| Trade Permits | 0.0125 x | 0.0148 x | .0023 & \$9.00 |
| Plumbing, Mechanical, Electrical, etc. | value with a minimum of \$100.00 | value with a minimum of \$109.00 | - |
| Building Master Plan | Varied | 25% of Building permit fee | N/A |
| Building Permit Renewal Fee | Original valuation x .005 x % remaining work, or \$100 whichever is greater | Original valuation x .005 x % remaining work, or \$109 whichever is greater | \$9.00 |

Hundreds of Services Provided



CEMETERIES

County-Operated (Excluding Georgetown Cemetery)

| | <u>Current Fee</u> | <u>Proposed Fee</u> | <u>Net Change</u> |
|--|---------------------|---------------------|-------------------|
| A. Plot – Full (single depth) | | | |
| Purchase of right to interment | \$600.00 - \$900.00 | \$1,000.00 | \$100.00-\$400.00 |
| Administration Fee (covers administrative cost of first interment) | N/A | \$100.00 | \$100.00 |
| Non-Resident Fee** (if applicable) | N/A | \$400.00 | \$400.00 |
| B. Plot – Partial (half size of full plot) | | | |
| Purchase of right to interment | N/A | \$600.00 | \$600.00 |
| Administration Fee | N/A | \$100.00 | \$100.00 |
| Non-Resident Fee** (if applicable) | N/A | \$400.00 | \$400.00 |
| C. Niche (single) | | | |
| Purchase of right to interment | \$1,100.00 | \$1,200.00 | \$100.00 |
| Administration Fee | \$0.00 | \$100.00 | \$100.00 |
| Non-Resident Fee** (if applicable) | N/A | \$400.00 | \$400.00 |
| D. Niche (double) | | | |
| Purchase of right to interment | N/A | \$1,800.00 | \$1,800.00 |
| Administration Fee | \$0.00 | \$100.00 | \$100.00 |
| Non-Resident Fee** (if applicable) | N/A | \$400.00 | \$400.00 |
| E. Veteran's Cremains Plot | | | |
| Purchase of right to interment | N/A | \$450.00 | \$450.00 |
| Administration Fee | N/A | \$100.00 | \$100.00 |
| Non-Resident Fee** (if applicable) | N/A | \$400.00 | \$400.00 |
| F. Crypt (single) | | | |
| Purchase of right to interment | \$2,500.00 | \$2,750.00 | \$250.00 |
| Administration Fee | N/A | \$100.00 | \$100.00 |
| Non-Resident Fee** (if applicable) | N/A | \$400.00 | \$400.00 |
| G. Crypt (double) | | | |
| Purchase of right to interment | \$4,000.00 | \$4,500.00 | \$500.00 |
| Administration Fee | N/A | \$100.00 | \$100.00 |
| Non-Resident Fee** (if applicable) | N/A | \$400.00 | \$400.00 |
| H. Opening/Closing Costs | | | |
| Opening/Closing – Full | \$950.00 | \$950.00* | - |
| Opening/Closing – Full - Weekend/Holiday | \$275.00 | \$500.00* | - |

Hundreds of Services Provided



ENVIRONMENTAL MANAGEMENT

| | <u>Current Fee</u> | <u>Proposed Fee</u> | <u>Net Change</u> |
|---|---------------------------|----------------------------|--------------------------|
| Hourly Rate | \$143.00 | \$163.93 | \$20.93 |
| Environmental Health Permit Fees | | | |
| Bakery | \$431.00 | \$541.00 | \$110.00 |
| Bar | \$287.00 | \$361.00 | \$74.00 |
| Bed & Breakfast (Food Facility) | \$360.00 | \$451.00 | \$91.00 |
| Body Art Facility Permit Fee - Annual | \$280.00 | \$369.00 | \$89.00 |
| Body Art Practitioner Registration Fee - Annual | \$70.00 | \$90.00 | \$20.00 |
| Caterer | \$287.00 | \$361.00 | \$74.00 |
| Commissary | \$287.00 | \$361.00 | \$74.00 |
| Cottage Food Operation Class "A" | \$72.00 | \$90.00 | \$18.00 |
| Cottage Food Operation Class "B" | \$215.00 | \$270.00 | \$55.00 |
| Ear Piercing Facility Notification | \$47.00 | \$54.00 | \$7.00 |
| Market/Retail <2000 Sq. Ft. | \$287.00 | \$361.00 | \$74.00 |
| Market/Retail >2000 Sq. Ft. | \$360.00 | \$451.00 | \$91.00 |
| Market/Retail-Prepackaged Only | \$143.00 | \$180.00 | \$37.00 |
| Market+1 (Meat, Deli, Bakery, Restaurant) | \$503.00 | \$631.00 | \$128.00 |
| Market+2 (Meat, Deli, Bakery, Restaurant) | \$647.00 | \$811.00 | \$164.00 |
| Market+3 (Meat, Deli, Bakery, Restaurant) | \$790.00 | \$992.00 | \$202.00 |
| Market+4 or More (Meat, Deli, Bakery, Restaurant) | \$934.00 | \$1,172.00 | \$238.00 |
| Mobile Food / Pre-Packaged | \$143.00 | \$180.00 | \$37.00 |
| Mobile Food/Roadside | \$287.00 | \$361.00 | \$74.00 |
| Organized Camps (Fee In Addition To Fees Collected For Other Permits) | \$287.00 | \$721.00 | \$434.00 |
| Plus Catering/Only Use with Existing Restaurant | \$143.00 | \$180.00 | \$37.00 |
| Restaurant <650 Sq. Ft. | \$360.00 | \$451.00 | \$91.00 |
| Restaurant >650 Square Feet | \$431.00 | \$541.00 | \$110.00 |
| Restaurant-Bar | \$431.00 | \$541.00 | \$110.00 |
| River Rafting/Food | \$287.00 | \$361.00 | \$74.00 |
| Schools/Public Agencies (Food Facility) | \$431.00 | \$541.00 | \$110.00 |
| Seasonal Food Facility (Closed For One Consecutive Quarter) | \$287.00 | \$361.00 | \$74.00 |
| Spa | \$287.00 | \$361.00 | \$74.00 |
| Swimming Pool | \$431.00 | \$541.00 | \$110.00 |

Hundreds of Services Provided



ENVIRONMENTAL MANAGEMENT

| | <u>Current Fee</u> | <u>Proposed Fee</u> | <u>Net Change</u> |
|---|---------------------------|----------------------------|--------------------------|
| Temporary/Occasional Event within 5 Days of Event | \$180.00 | \$234.00 | \$54.00 |
| Temporary/Occasional Event within 14 Days of Event | \$143.00 | \$180.00 | \$37.00 |
| Temporary/Pre-Packaged Food Booth | \$73.00 | \$90.00 | \$17.00 |
| Wading Pool | \$287.00 | \$361.00 | \$74.00 |
| Winery - Commercial Kitchen | \$287.00 | \$361.00 | \$74.00 |
| Winery - Pre-Packaged Food | \$143.00 | \$180.00 | \$37.00 |
| Winery - Seasonal | \$287.00 | \$361.00 | \$74.00 |
| Plan Check Fees: New Construction | | | |
| Plan Check: Bakery | \$717.00 | \$902.00 | \$185.00 |
| Plan Check: Bar | \$574.00 | \$721.00 | \$147.00 |
| Plan Check: Bar and Restaurant | \$861.00 | \$1,082.00 | \$221.00 |
| Plan Check: Bed & Breakfast | \$431.00 | \$541.00 | \$110.00 |
| Plan Check: Body Art/Tattoo | \$280.00 | \$361.00 | \$81.00 |
| Plan Check: Caterers | \$287.00 | \$361.00 | \$74.00 |
| Plan Check: Market +1 | \$861.00 | \$1,082.00 | \$221.00 |
| Plan Check: Market +2 | \$1,005.00 | \$1,262.00 | \$257.00 |
| Plan Check: Market +3 | \$1,148.00 | \$1,443.00 | \$295.00 |
| Plan Check: Market +4 | \$1,291.00 | \$1,623.00 | \$332.00 |
| Plan Check: Market Pre-Packaged Only | \$143.00 | \$180.00 | \$37.00 |
| Plan Check: Market/Retail <2000 Sq. Ft. | \$574.00 | \$721.00 | \$147.00 |
| Plan Check: Market/Retail >2000 Sq. Ft. | \$717.00 | \$902.00 | \$185.00 |
| Plan Check: Mobile Food/Roadside | \$287.00 | \$361.00 | \$74.00 |
| Plan Check: Other (Per Hour) - Consultations, Reinspections, Etc. | \$143.00 | \$163.93 min. then T&M | \$23 plus T&M |
| Plan Check: Restaurant < 650 Sq. Ft. | \$717.00 | \$902.00 | \$185.00 |
| Plan Check: Restaurant > 650 Sq. Ft. | \$861.00 | \$1,082.00 | \$221.00 |
| Plan Check: Schools/Public Agencies | \$717.00 | \$902.00 | \$185.00 |
| Plan Check: Spa | \$861.00 | \$1,082.00 | \$221.00 |
| Plan Check: Swimming Pool | \$861.00 | \$1,082.00 | \$221.00 |
| Other Related Fees Based Upon Need & Actual Costs | | | |
| Parcel Research (Per Parcel) | \$13.00 | | |

Hundreds of Services Provided



ENVIRONMENTAL MANAGEMENT

Food Handler Classes

| | <u>Current Fee</u> | <u>Proposed Fee</u> | <u>Net Change</u> |
|---|---------------------------|----------------------------|--------------------------|
| Food Handler Mgr. Ed. - Class, Test, & Book | \$173.00 | \$211.00 | \$38.00 |
| Food Handler Mgr. Ed. Book Only | \$72.00 | \$60.00 | (\$12.00) |
| Food Handler Mgr. Ed. Book & Test Only | \$127.00 | \$121.00 | (\$6.00) |
| Food Handler Mgr. Ed. Class Only | \$50.00 | \$90.00 | \$40.00 |
| Food Handler Mgr. Ed. Class & Test Only | \$104.00 | \$157.00 | \$53.00 |
| Food Handler Mgr. Ed. Test Only | \$65.00 | \$67.00 | \$2.00 |
| Food Handler Mgr. Reschedule Fee | \$34.00 | \$41.00 | \$7.00 |
| Food Handler Mgr. Safety Re-Certification | \$80.00 | \$92.00 | \$12.00 |
| Food Safety Training (Per Hour) | \$143.00 | \$163.93 | \$20.93 |
| Mgr. Certification - Re-Test | \$26.00 | \$67.00 | \$41.00 |

Certified Unified Program Agency (CUPA) Fees

| | | | |
|--|----------|---------------------------|------------------|
| Above Ground Petroleum Storage Act (APSA - 10,000 - 100,000) | \$213.00 | \$270.00 | \$57.00 |
| Above Ground Petroleum Storage Act (APSA - 100,001 - 1,000,000) | \$426.00 | \$541.00 | \$115.00 |
| Above Ground Petroleum Storage Act (APSA - Less Than 10,000) | \$106.00 | \$136.00 | \$30.00 |
| CUPA-Business Plans/Large Businesses (>1,999 Gallons above Ground) | \$287.00 | \$361.00 | \$74.00 |
| CUPA-Business Plans/Small Businesses (55-1,999 Gallons above Ground) | \$216.00 | \$270.00 | \$54.00 |
| CUPA-Other - UGST Sites Repair/Remodel/Upgrade - Minor (Per Site) | \$287.00 | \$327.86 min. then T&M | \$40 plus T&M |
| CUPA-Small Quantity Hw. Gen. (<55 Gallons Stored) | \$216.00 | \$270.00 | \$54.00 |
| CUPA-UGST - Annual Permit (Per Tank) | \$431.00 | \$541.00 | \$110.00 |
| CUPA-UGST - Envir. Assessment-Review/File Search (Per Hour) | \$143.00 | \$163.93 min. then T&M | \$23 plus T&M |
| CUPA-UGST - Interior Lining Installation Permit (Per Tank) | \$287.00 | \$361.00 | \$74.00 |
| CUPA-UGST - Permanent Close/Abandon/Remove (Per Tank) | \$574.00 | \$655.72 min. then T&M | \$81 plus T&M |
| CUPA-UGST - Remediation, Site Assess, Invest | \$431.00 | \$541.00 | \$110.00 |
| CUPA-UGST - Repair/Remodel/Upgrade - Major (Per Tank) | \$503.00 | \$573.75 min. then T&M | \$70 plus T&M |
| CUPA-UGST - Tank Installation & Replacement (Per Tank) | \$431.00 | \$491.79 min. then T&M | \$60 plus T&M |
| CUPA-UGST - Temporary Closure (Per Tank) | \$287.00 | \$361.00 | \$74.00 |

Hundreds of Services Provided



ENVIRONMENTAL MANAGEMENT

Medical Waste Fees

| | <u>Current Fee</u> | <u>Proposed Fee</u> | <u>Net Change</u> |
|--|--------------------|---------------------|-------------------|
| Med Wst-Acute Care Hosp. | \$717.00 | \$902.00 | \$185.00 |
| Med Wst-Clinical Laboratory | \$287.00 | \$361.00 | \$74.00 |
| Med Wst-Health Cafe Service Plan Fac. | \$431.00 | \$541.00 | \$110.00 |
| Med Wst-Intermediate Care | \$360.00 | \$451.00 | \$91.00 |
| Med Wst-Medical/Dental/Veterinary Offices | \$287.00 | \$361.00 | \$74.00 |
| Med Wst-Nursing Facility 1-99 | \$360.00 | \$451.00 | \$91.00 |
| Med Wst-Nursing Facility 100-199 | \$431.00 | \$541.00 | \$110.00 |
| Med Wst-Nursing Facility 200 or More | \$503.00 | \$631.00 | \$128.00 |
| Med Wst-Primary Care | \$431.00 | \$541.00 | \$110.00 |
| Med Wst-Sm Qty W/O Onsite/Initial Filing Fee | \$73.00 | \$90.00 | \$17.00 |
| Med Wst-Sm Qty W/Onsite | \$143.00 | \$180.00 | \$37.00 |
| Med Wst-Specialty Clinics | \$431.00 | \$541.00 | \$110.00 |
| Med Wst-Storage Fac. (2-10 Generators) | \$143.00 | \$180.00 | \$37.00 |
| Med Wst-Storage Fac. (11-49 Generators) | \$287.00 | \$361.00 | \$74.00 |
| Med Wst-Storage Fac. (50 or More Generators) | \$574.00 | \$721.00 | \$147.00 |
| Med Wst-Transfer Station | \$574.00 | \$721.00 | \$147.00 |
| Med Wst-Veterinary Clinic or Hospital | \$287.00 | \$361.00 | \$74.00 |

Solid Waste Monitoring

| | | | |
|---|---------------------------------|--|---------------------------------|
| Monitoring Well Install (Including PE 4354, 4356) | \$287.00 | \$327.86 min. then T&M | \$40 plus T&M |
| Monitoring Well Abandon (With UST Permit) (Including PE 4355, 4357) | \$143.00 | \$163.93 min. then T&M | \$20 plus T&M |
| Non-UGST-Site Assessment (Per Parcel) - Soil Boring-GTECH/Seismic | \$287.00 plus \$143 / Parcel | \$360.64 min then \$163.93 per parcel | \$73 min plus \$20/parcel |

Domestic Drinking Water Wells

| | | | |
|--|---------------------------------|---------------------------|-----------------|
| Change of Driller | \$73.00 | \$81.96 min. then T&M | \$8 plus T&M |
| Geothermal Wells - Heat Exchange Well | \$287.00 plus \$143 / Parcel | \$163.93 min. then T&M | N/A |
| New Well Construction Permit (Individual or Irrigation Well) | \$431.00 | \$163.93 min. then T&M | N/A |

Hundreds of Services Provided



ENVIRONMENTAL MANAGEMENT

| | <u>Current Fee</u> | <u>Proposed Fee</u> | <u>Net Change</u> |
|--|--------------------|---------------------------|-------------------|
| Penalty for Drilling Without Permit | \$717.00 | \$902.00 | \$185.00 |
| Penalty For Abandon/Destroy Without Permit | \$431.00 | \$541.00 | \$110.00 |
| Permit Extension | \$73.00 | \$90.00 | \$17.00 |
| Permit Revision | \$73.00 | \$81.96 min. then T&M | \$8 plus T&M |
| Well Deepen/Modify or Repair Permits | \$73.00 | \$81.96 min. then T&M | \$8 plus T&M |
| Well Destruction Permits | \$216.00 | \$245.89 min. then T&M | \$29 plus T&M |
| Well Re-Construction Permit | \$73.00 | \$81.96 min. then T&M | \$8 plus T&M |
| Well Permit-Public | \$574.00 | \$655.72 min. then T&M | \$81 plus T&M |
| Real Estate Loan Health Clearance Inspection | | | |
| Loan Cert/Septic Only | \$216.00 | \$270.00 | \$54.00 |
| Loan Cert/Water and Septic (Does Not Include Lab Fees) | \$287.00 | \$361.00 | \$74.00 |
| Loan Cert/Water Only (Does Not Include Lab Fees) | \$216.00 | \$270.00 | \$54.00 |
| Water Sample Hourly Rate | \$143.00 | \$163.93 min. then T&M | \$20 plus T&M |
| Individual Sewage Disposal Systems | | | |
| Penalty for Illegal Septic System | \$717.00 | \$902.00 | \$185.00 |
| Septic System, Abandoned | \$216.00 | \$270.00 | \$54.00 |
| Septic System, Addition Permit | \$360.00 | \$451.00 | \$91.00 |
| Septic Annual Operating Permit - Monitoring | \$216.00 | \$270.00 | \$54.00 |
| Septic System, Commercial | \$934.00 | \$1,172.00 | \$238.00 |
| Septic System, Commercial Addition | \$431.00 | \$472.59 min. then T&M | \$41 plus T&M |
| Septic System, Commercial Repair | \$431.00 | \$491.79 min. then T&M | \$60 plus T&M |
| Septic System Experimental/Alternative Permit | \$1,435.00 | \$811.00 | (\$624.00) |
| Septic System, New / Single Family | \$717.00 | \$902.00 | \$185.00 |
| Septic System, Reinspections | \$216.00 | \$245.89 min. then T&M | \$29 plus T&M |

Comparison to Other Jurisdictions



2014/15 County Fee Comparison - Building Services

| Service/Application | Current Fee El Dorado | Proposed Fee El Dorado | Sacramento | Placer | Butte | Yolo | Nevada | Humboldt | Yuba |
|--------------------------------|--------------------------|--|---|--|---|--|--|---|---|
| Permit Renewal | based on valuation | original valuation x credit (% of completion) x .005 but not less than \$109 | | 111.40 | 127.00 | 1/2 cost of permit | 70.18 | 50% of original permit | 147.00 |
| Temp Mobile Homes- Residential | 100.00 | 413.00 | 25% of valuation | 219.65 | 634.00 | 170.00 | 140.36 | 5.60/s.q ft | 1029.00 incl utility |
| Temp Mobile Homes - Constr | 100.00 | 186.00 | | 111.40 | 444.00 | based on valuation | 175.45 | | 441.00 in elec |
| Inspection for MH | 100.00 | 232.00 | | 111.40 | 63.00/each | 130/per service | 280.72 | | N/A |
| Residential Grading | 435.00 | 586.00 | | 38.08 | | 130 + Fee/c.u. | 449.15 | 99.45 plus 37.50 to 1,397.75 depending on cubic yards | 147.00 each |
| Road Encroachment | 273.00 | Permit Fee \$109.00 plus 218.00-436.00 | N/A | | | | 280.72 | | N/A |
| Ag Building Record Fee | 100.00 | 109.00 | valuation | 31.99 + \$40/utilities | 442.00 | 130.00 | 70.18 | | |
| Plan Check Fee | | | | | | | | (Fast Check) 85% | 147.00/hour |
| IT Fee | | | 3% | | 1% | 6% | | .09 of total permit fee | Valuation x \$.95/1k |
| Valuation | 0.0125 | 0.0148 | Flat Fee range of \$83.00 to \$11,840.60 and multiplier of 0.00973 to 0.03754 | Flat Fee range of \$40.00 to \$5,425.00 and multiplier of 0.001 or 0.007 | Flat Fee range of \$1,806 to \$10,980 based on category and project threshold | Flat Fee of \$77.03 to \$6,097.22 plus \$3.25 to \$14.90 for each \$1,000.00 increase in value | Base rate \$1,714.38 plus multiple flat fees | Flat Fee range of \$23.97 to \$5,720.93 plus \$3.11 to \$14.28 for each additional \$1,000 and a current modifier of 1.00 applied to total valuation prior to calculation | Flat Fee of \$197.00 and multiplier of .033 to .007 |
| Minimum building permit fee | 100.00 | 109.00 | | 111.40 | 63.00 | 130.00 | 70.18 | 99.45 | 110.25 |
| Standard Hourly Rate | 100.00 | 108.88 | 157.50 | 111.40 | 127.00 | 154.00 | 140.36 | 99.45 | 147.00 |

Purpose of Today's Workshop



- Inform Board about potential service fee revisions
- Obtain Board input on if, when, and how to implement fee revisions
- Receive direction on stakeholder outreach

What is a Service Fee?



- Charges assessed for certain services that benefit a particular person or group
- CDA Examples:
 - Processing development applications
 - Environmental health food facility permits
 - Encroachment on County roadways or rights of way
 - Cemetery plot sales
 - Airport hangar leases

What is a Service Fee?



- Differs from Impact Fees
 - One-time assessments on new development that recover the relative cost of infrastructure assets necessary to serve that development
 - Examples: Traffic Impact Mitigation (TIM) Fee
 - Impact fees are updated regularly through a separate process

Why Review CDA Fees?



- Regular review of service fees is best practice
 - Ensures full cost recovery when desired
 - Provides for smoothing over time
 - Limits uneven impacts to customers
 - Allows for benchmarking with comparable jurisdictions

CDA Fee Update History



| Category | Year |
|--------------------------------|------|
| Airport | 2010 |
| Cemetery – Placerville Union | 2006 |
| Cemetery – All Others | 2001 |
| Building Services | 2010 |
| Environmental Management | 2007 |
| Planning Services | 2010 |
| Transportation – Land Use | 1997 |
| Transportation – Encroachments | 1993 |

CDA Service Fee Study



- Ten separate resolutions to be consolidated
- Fee study considerations:
 - Up to ten years of time study data
 - Full cost recovery
 - ✦ Salaries & benefits of most appropriate job classification
 - ✦ Overhead (payroll processing, accounting services, computer usage, etc.)
 - Level of service
 - Fees in comparable jurisdictions

CDA Service Fee Study



- Conducted limited stakeholder outreach
 - Cemetery Advisory Committee
 - Airport Advisory Committees
 - Permit Processing Oversight Committee
- Preliminary fee calculations are draft, not final

Fee Study General Findings



- Airports
 - Proposed to increase about 8.75%, consistent with CPI since last update
 - New fees for overnight vehicle parking
 - Reduce level of service

Fee Study General Findings



- Cemeteries
 - No changes to Georgetown cemetery fees
 - Placerville Union fees proposed to increase about 10%
 - Other cemeteries proposed to increase to be consistent with Placerville Union, about 67% or \$400
 - New non-resident, companion, & administration fees

Fee Study General Findings



- **Building Services**
 - Permit fee = Structure Valuation x Multiplier
 - ✦ Calculation shows multiplier should increase 18%
 - Other services calculated at average hourly rate
 - ✦ Hourly labor rate has increased 9%
 - Board-approved waivers and discounts

Fee Study General Findings



- **Environmental Management**
 - Updated annually based on CPI
 - Environmental health & land use permits calculated to increase about 25%
 - ✦ Additional time required to address new regulations
 - ✦ 14% increase in hourly labor rate
 - Septage disposal fee has not been updated in 20 years; proposed to increase 15% for major maintenance and capital projects

Fee Study General Findings



- **Planning Services**
 - Fees proposed to both decrease and increase
 - Hourly labor rate has increased 19%

Fee Study General Findings



- **Transportation Land Use & Encroachments**
 - Several flat fee charges are proposed to be converted to time and materials for activities requiring varied levels of effort
 - New fees for pre-application meetings and temporary use permits
 - Flat fee charges are calculated at a significant increase. Hourly labor rate has increased 112.5% since last update in 1993.

Fee Study Issues



- Significant increases are proposed for some fees
- In some cases, time study data is limited or does not take into account new regulations
- Impact of a replacement permitting system will not be known for 18-24 months
- Permit fee reductions for applicants paying TIM fees

Consolidated Policies & Procedures



- Legacy policies from former departments are being revised for consistency
- Customers will experience common practices across all divisions of CDA
 - Examples: Refunds and past-due collections

Alternatives



1. Implement full cost recovery
2. Phase in fee increases
 - Over two or more years
 - Partial or full time & material billings
 - For all or certain functions
3. No fee increases
4. Additional fees to consider:
 - Information technology fee
 - General Plan implementation fee

Next Steps



- Adjust proposed fees according to direction
- Technical review by CAO and Auditor
- Stakeholder outreach and input
- Return final recommendation to Board for consideration