

To: County Counsel

Contract #: N/A

CONTRACT ROUTING SHEET

Date Prepared: May 15, 2017

Need Date: ASAP BOS 6/6/17

PROCESSING DEPARTMENT:

Department: Information Technologies

CONTRACTOR:

Name: General Network Usage Policy and Usage and Access Procedures and Guidelines

Dept. Contact: David Russell/Mollie Purcell

Address: _____

Phone #: x5575 or x5106

Department _____

Phone: _____

Head Signature: [Signature]

CONTRACTING DEPARTMENT: Please review prior to BOS (old and new versions attached)

Service Requested: N/A

Contract Term: N/A Contract Value: N/A

Compliance with Human Resources requirements? Yes: Yes No: _____

Compliance verified by: N/A

COUNTY COUNSEL: (Must approve all contracts and MOU) Please call Mollie Purcell x5106 for P/U

Approved: ✓ Disapproved: _____ Date: 5/26/17 By: [Signature]

Approved: _____ Disapproved: _____ Date: _____ By: _____

See email

Changes incorporated M.Purcell 6/22/17

RECEIVED COUNTY COUNSEL
MAY 17 AM 3:21

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: _____ Disapproved: _____ Date: _____ By: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

OTHER APPROVAL: Please call Mollie Purcell x5106 to pick up

Departments: Human Resources

Approved: _____ Disapproved: _____ Date: _____ By: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

To: HR

Contract #: N/A

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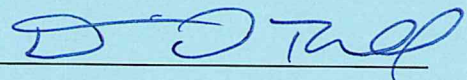
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Approved: _____ Disapproved: _____ Date: _____ By: _____

AM:09 HR/RM MAY 17'17

OTHER APPROVAL: Please call Mollie Purcell x5106 to pick up

Departments: Human Resources

Approved:  Disapproved: _____ Date: 6/14/17 By: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

