## CONTRACT ROUTING SHEET

Date Prepared: July 10, 2012
PROCESSING DEPARTMENT:
Department:
Dept. Contact:
Phone \#:
Department Head Signature:


Daniel Nelson, M.P.A., Director

Need Date: July 16, 2012
CONTRACTOR:
Name: CSA 3 Benefit Assessment
Address:
Phone:
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CONTRACTING DEPARTMENT: Health and Human Services Agency - Public Health Service Requested: Resolution regarding Benefit Assessment fee on improved parcels in SLT Contract Term: Tax year 2012-2013
Compliance with Human Resources requirements?
Contract Value: \$0
Compliance verified by: N/A
COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved:
Approved:
 Disapproved: $\qquad$ Date: Disapproved: $\qquad$ Date:

By: By:


RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreement\$)

Approved:
Approved:
$\qquad$ Disapproved: Disapproved: $\qquad$
Date:
Date:
$\square$ By: $\qquad$ $\square$

## Resolution - Does not require review by Risk Management.

OTHER APPROVAL: (Specify departments) participating or directly affected by this contract).
Departments:
Approved:
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Approved: $\qquad$
Disapproved:
Disapproved:
Date:
By:

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Date:
By:
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