

CONTRACT ROUTING SHEET

Contract #: 475-S1511

Date Prepared:	April 13, 2015	Need Date: ASAP 806 DATE	4/28
PROCESSING DI Department: Dept. Contact: Phone #: Department Head Signature:	Procurement & Contracts	CONTRACTOR: Name: Liebert Cassidy Whitmore Address: 6033 W. Century Blvd., 5 th F Los Angeles, CA 90045 Phone: 310-981-2000	loor
CONTRACTING DEPARTMENT: Human Resources Service Requested: Professional employment and labor relations legal services, and training. Contract Term: Three (3) Years Contract Value: \$100,000.00 Compliance with Human Resources requirements? Yes: No: Compliance verified by: APPROVED AND IS-JUDIE BUGGE.			
Approved:	SEL: (Must approve all contra Disapproved: Disapproved:)_
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	TO RISK MANAGEMENT. THANK ENT: (All contracts and MOU Disapproved: Disapproved:		s)
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OTHER APPROV Departments:	AL: (Specify department(s) p	participating or directly affected by this contrac	
Approved:	Disapproved: Disapproved:	Doto: Dur	UES DEPT