

# CONTRACT ROUTING SHEET

Date Prepared: July 9, 2015

Need Date: ASAP

**PROCESSING DEPARTMENT:**

Department: Procurement & Contracts  
Dept. Contact: Ashley Boyd  
Phone #: x5804  
Department: \_\_\_\_\_  
Head Signature: [Signature]

**CONTRACTOR:**

Name: Superior Court of CA, EDC  
Address: 2850 Fairlane Court, Suite 110  
Placerville, CA 95667  
Phone: 530-621-7454

**CONTRACTING DEPARTMENT:** CAO

Service Requested: Alternate Dispute Resolution Services  
Contract Term: Five (5) Years Contract Value: \$341,558.00  
Compliance with Human Resources requirements? Yes:  No: \_\_\_\_\_  
Compliance verified by: REQUESTED 7/9/15 APPROVED 7/13/15 - JUDIE EUGEL

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved: cond'l Disapproved: \_\_\_\_\_ Date: 7/20/2015 By: J. [Signature]  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Subject to changes as noted.  
CHANGES INCORPORATED. LAB.

EL PASO COUNTY COUNSEL  
2015 JUL -9 PM 4: 01

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved:  Disapproved: \_\_\_\_\_ Date: 7/21/15 By: [Signature]  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

PLEASE CALL ASHLEY @ x5804 REGARDING THE INS FOR THIS AGM.  
WORKERS COMP UPDATED 7/9/15.

RECEIVED  
RISK MANAGEMENT DEPT.  
21 PM 1: 01

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_