## CONTRACT ROUTING SHEET

Date Prepared: 2/24/14
PROCESSING DEPARTMENT:
Department:
Dept. Contact:
Phone \#:
Department Head Signature:

Need Date: 2/28/14
CONTRACTOR:
Name: Sacramento Metro Fire District
Address: 10545 Armstrong Avenue Mather, CA 95655
Phone:


CONTRACTING DEPARTMENT: HHSA/Public Health
Service Requested: Agmt with Fiscal Intermediary for GEMT Administration Cost

Value: of reimbursementcreceived
Compliance with Human Resources requirements? Compliance verified by:

COUNTY COUNSEL: (Must approve all contracts and MOU's)
 Disapproved: Disapproved:

Date:
Date:


By:
By:


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| :--- |
| Please see attached memo |

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)
Approved:
Disapproved:
Date:
By:
Approved:
Disapproved:
Date:
By:

OTHER APPROVAL: (Specify departments) participating or directly affected by this contract).
NOTE: Any contract that involves the development, installation, implementation, storing, retrieving, transfer, or sending of electronic information, the acquisition of software or computer related items, or any other service/item that may be IT related, especially those that involve computers and telecommunications, must be approved by IT before submission to Counsel. This also applies to any other contract that requires approval from another department.
Departments:

| Approved: | Disapproved: |
| :--- | :--- | :--- |
| Approved: |  |$\quad$| Date: |
| :--- |
| By: |

