

BUTLER
AMUSEMENTS, INC.
CLEANEST SHOW IN THE WEST

Booking and Promotion Office

P.O. Box 2210
Fairfield, CA 94533-0220
(707) 429-4788
Fax (707) 429-4787

January 26, 2015

County of El Dorado
Tax Collectors Office
360 Fair Lane
Placerville, CA 95667

Hello:

This letter will serve as our request for approval to hold a carnival at the El Dorado Towne Center in El Dorado Hills scheduled for March 26-29, 2015. The Carnival is being held to benefit the Oakridge High School Basketball Fundraising Committee. Our operating hours are Thursday 4PM to 10PM, Friday 4 PM to 11PM, Saturday 11AM to 11PM and Sunday Noon to 10PM. The carnival will consist of approximately twelve (12) amusements rides, approximately ten (10) game concessions and a food concession. Also the Carnival will setup March 23-25 and teardown will be March 30.

We do a cleanup of the entire carnival area after each day's operation as well as a final cleanup of the area prior to our departure. Butler Amusements is a highly qualified carnival company with over 40 years of experience serving major fairs in the western United States as well as major celebrations, shopping malls and other events. We will have approximately 40 employees with the Butler amusements Carnival.

We will provide waste control and portable toilets for our use as well as the public. All necessary permits and licenses will be acquired prior to our operation.

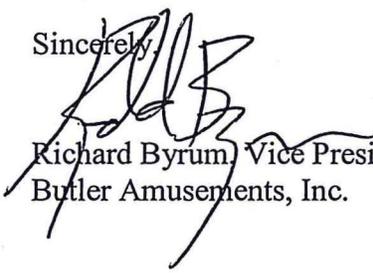
The area in the carnival zone will also have adequate lighting form rides and games. We will operate a cellular phone in our office area, which will allow emergency contact. Our supervisors carry portable radios at all times and have immediate contact with the base station located in our unit office. In the event of an emergency, they can contact someone near the phone to get a quick response. We are proposing to provide adequate security for the event from the licensed private security firm.

Butler Amusements will provide proof of liability insurance in the amount of \$5 million dollars naming all parties as required as additional insured.

This will be the third year for this fundraising carnival, which has always been held in the same location.

Thank you for your cooperation and I hope this letter provides more insight into the details of our event.

Sincerely,



Richard Byrum, Vice President
Butler Amusements, Inc.



360 FAIR LANE
PLACERVILLE, CA 95667

BUSINESS LICENSE APPLICATION
ORDINANCE 5.08.010

BUSINESS LICENSE # _____ (Tax Collector's Use Only)

CHECK ONE:

INDIVIDUAL	PARTNERSHIP	CORPORATION
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Business Name (DBA) BUTLER AMUSEMENTS, INC Phone # (707) 429-4788

Individual/Corporation/Partnership Name BUTLER AMUSEMENTS, INC.
(If different from above)

Mailing Address PO BOX 2210 FAIRFIELD CA 94533
Street or P.O. Box # City State Zip Code

Business Street Location office location 1006 Travis Blvd, Fairfield, CA 94533
Event location VACANT LOT AT VINE AND MERCEDES LANE - EL DORADO HILLS TOWN CENTE

Business Street Location is in: Residential Zone Commercial Industrial Zone

Business Description(s) TEMPERARY CARNIVAL - RIDES - GAMES - FOOD - MARCH 26-29, 2015
(If more than one, list each)

Business Type Code _____ (Tax Collector's Use Only)

Business Owner's Names, Titles, and Addresses: (List all owners/partners/officers; if more space is needed, attach list)

NAME	TITLE	ADDRESS
MICHAEL BRAJEVICH	CEO-PRESIDENT	1811 MCCRACKIN - SAN JOSE, CA 95125
LANCE MOYER	COO-VICE PRESIDENT	15715 LA TERRA DRIVE, MORGAN HILL CA 95032
RICH BYRUM	VICE PRESIDENT	PO BOX 2210 FAIRFIELD, CA 94533
TOM SHOBAKEN	SECRETARY/TREASURER	3003 SW 153RD DR #205 BEAVERTON, OR 97001

Assessor's Parcel # 000
(Obtain from Assessor's Office)

Contractor's License # _____
(Required by State Law)

Clearance (if applicable):

<u>12/15</u> PLANNING	<u>12/15</u> BUILDING	<u>11/15</u> ENVIRON. HEALTH	FIRE DISTRICT	SHERIFF
<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>

Comments Consistent PD 99-04; Resumes BUS Apprvd Per 5.12.050.
(County use only)

Print Applicant's Name Richard Byrum Title Vice President

Applicant's Signature [Signature] Date 1/27/15 Phone # 707-429-4788

MAKE CHECKS PAYABLE TO: C. L. Raffety, C.P.A.
Treasurer/Tax Collector
360 Fair Lane, Placerville CA 95667-4197



Special Event Letter of Approval & Conditions

Event: EDH Spring Carnival Date: Thursday-Sunday March 26 th -29 th Time: 3/26 4-10pm, 3/27 4-11pm, 3/28 Noon-11pm, 3/29 Noon-10pm		
Location: North Regal Parking Lot parallel to Mercedes Lane (SEE MAP)		
Contact: Anita Flores – 916-220-9641 cell Steven White 530-409-9459		
Event Oversight and Supervision: Town Center Management Group, Inc. will be onsite only to ensure proper use of the facility.		
Special Facility Needs: <input type="checkbox"/> Security (Location and details): Carnival Management has hired DWB Protection Service to patrol carnival during hours of operations (2) unarmed guards (no armed guards allowed on property unless approved by TC Property Management. If armed guards are noticed permit will be revoked immediately.) During hours of non operation the carnival crew will be watching site. (1) TC guard to patrol out skirts of carnival during operation hours and (1) TC parking attendant Thurs/Fri and (2) TC parking attendants Sat/Sun to monitor and direct traffic into and out of Mercedes Parking lot. <input type="checkbox"/> Janitorial (Location and details): Carnival Management will have their own Janitorial to clean up and will have a dumpster truck on site to remove trash daily. Dumpster delivered on 3/23 and picked up on 3/30. TWS will put up No Parking signs on (72) hours (Friday, 3/20) before set up and remove no parking signs on 3/23. <input type="checkbox"/> Restrooms (Location and details): Restrooms (Porta Potties) will be inside of Carnival area and will be maintained by carnival staff. No Town Center restrooms will be designated for this event. <input type="checkbox"/> No Parking & No Event Parking Signs (Location and details): No Parking signs in designated carnival area will be installed 72 hours before set up. <input type="checkbox"/> Road Closure (Location and details): Not necessary. <input type="checkbox"/> Parking (Location and details): Staff will park trailers on empty dirt lot east of parking lot away from carnival area leaving parking open to attendees and theater parking. Mercedes has approved use of their upper lot for event parking. Security guard(s) provided. Detour signs will be displayed for flow of traffic out of parking lot. <input type="checkbox"/> Porta-Potty (Location and details): 6 Porta Potties will be on site; 5 regular and 1 handicap and one hand washing station. Delivered on 3/23 and picked up on 3/30. <input type="checkbox"/> Other (Location and details): Barricades will be dropped off by Nature Care early AM on 3/23 to section off carnival area from parking and block North exit. Rides will be fenced off and event location will be self contained and controlled by Carnival Staff; Carnival management will work with Property Management and Security to ensure Town Center rules and regulations are being abided by. 7-8 trailers will be on site which will house approximately 40 carnival employees Monday-Sunday 3/23-3/29.		
All materials and equipment shall be brought to the Exhibitor Premises at the times approved by Center management. Set Up: Monday-Wednesday 8am-6pm /23-25 Event Dates & Hours: 3/26 4-10pm, 3/27 4-11pm, 3/28 Noon-11pm, 3/29 Noon-10pm Clean Up: Sunday, March 29th Equipment includes: Carnival Equipment, rides, concessions, fencing, booths, porta potties, sleeping trailers, Dumpster truck, and security truck.	14-0414 2A 4 of 9	

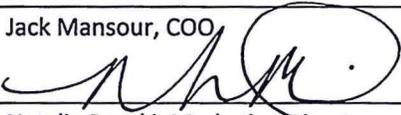


Special Event Letter of Approval & Conditions

<p>EDH Town Center/The Mansour Company is entitled to the highest sponsorship level and recognition for the use of the premises.</p>														
<p>Total Fees Due and Payment Schedule:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Security Guard (1) Guard during operation hours</td> <td style="text-align: right;">\$748</td> </tr> <tr> <td>Parking Security: (1) attendant Thurs/Fri and (2) on Sat/ Sun</td> <td style="text-align: right;">\$1050</td> </tr> <tr> <td>Janitorial</td> <td style="text-align: right;">\$75</td> </tr> <tr> <td>Locations Fee</td> <td style="text-align: right;">Waived (\$2500 value)</td> </tr> <tr> <td>Event Management Fee</td> <td style="text-align: right;">Waived (\$500 value)</td> </tr> <tr> <td>Event Fees due March 4th. Make check payable to TCEOA:</td> <td style="text-align: right;">\$1873</td> </tr> </table> <p>Oak Ridge High School agrees to pay TCEOA a flat amount of \$750 for gross proceeds under \$15,000 or 5% of gross proceeds above \$15,000 (see contract). Due by 4/3.</p>	Security Guard (1) Guard during operation hours	\$748	Parking Security: (1) attendant Thurs/Fri and (2) on Sat/ Sun	\$1050	Janitorial	\$75	Locations Fee	Waived (\$2500 value)	Event Management Fee	Waived (\$500 value)	Event Fees due March 4th. Make check payable to TCEOA:	\$1873		
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<p>Provide Required Proof of Insurance including additionally insured.</p> <p><u>INSURANCE REQUIREMENTS:</u></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 35%;">General Aggregate</td> <td>Minimum of \$5,000,000</td> </tr> <tr> <td>Products Comp./Op Agg.</td> <td>Minimum of \$1,000,000</td> </tr> <tr> <td>Personal & Adv. Injury/WC</td> <td>Minimum of \$1,000,000</td> </tr> <tr> <td>Each Occurrence</td> <td>Minimum of \$1,000,000</td> </tr> <tr> <td>Workers Compensation:</td> <td>Proof of Statutory Limits</td> </tr> </table> <p>Additional Insured: EDH Town Center East Owners Association(Certificate Holder) Town Center East, LP El Dorado Hills Theatre, LLC Town Center Management Group, Inc. The Mansour Company The Nagle Company, Inc.</p> <p>And...</p> <p>Tradewinds Lodge Attn: Michelle Affinito 2920 Arden Way STE #F-1 Sacramento, CA 95825</p> <p>Von Housen Motors Attn: George Grinzewitsch, Jr. 1000 Mercedes Lane El Dorado Hills, CA 95762</p> <p>Please send <u>original</u> Certificates of Insurance to: Town Center East Owners Association c/o Town Center Management Group, Inc. 4364 Town Center Blvd., Suite 310, El Dorado Hills, CA 95762 In Description Area of Certificate Please be specific re: which area (amphitheater, trail, streets, etc.) you will be working in and the specific dates of the event if applicable.</p>	General Aggregate	Minimum of \$5,000,000	Products Comp./Op Agg.	Minimum of \$1,000,000	Personal & Adv. Injury/WC	Minimum of \$1,000,000	Each Occurrence	Minimum of \$1,000,000	Workers Compensation:	Proof of Statutory Limits				
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Workers Compensation:	Proof of Statutory Limits													
<p>Signage Locations Available</p> <p>Approved Banners: Latrobe North, Vine, Upper Theater Plaza Banners must be the exact dimension of the Event Banner Dimensions. All Banner and poster artwork must be approved by TC Management prior to production. Banner Installation Fees: Waived</p>														
	14-0414 2A	5 of 9												



Special Event Letter of Approval & Conditions

<p>Other related conditions:</p> <ul style="list-style-type: none"> • A list of all vendors and sponsors need to be submitted for approval. Sponsorship package must be provided to approve sponsors/vendors. • Sponsor/vendor banners and the location must be approved by management prior to event. • A map of the event layout needs to be submitted 2 weeks prior to the event date. This map needs to identify where electrical needs are required. • Fire Department approval of event layout. • A copy of all permits, board approval letter and business license required. • TC Management to inspect all asphalt and curbs prior to event to document existing deficiencies/damage. • TC Management will meet with Carnival when they arrive for set-up and then again before they leave to inspect clean-up. 		
<p>This contract is approved based on meeting the conditions presented. This permit can be revoked if obligations or conditions are not met.</p> <p>Property Management Approval: _____ Date: _____</p> <p align="center">Jack Mansour, COO</p> <p>Approval:  _____ Date: <u>1.27.15</u></p> <p align="center">Natalie Buerki, Marketing Director</p>		

Please sign in agreement to these conditions and return.

Signature: _____ Date: _____

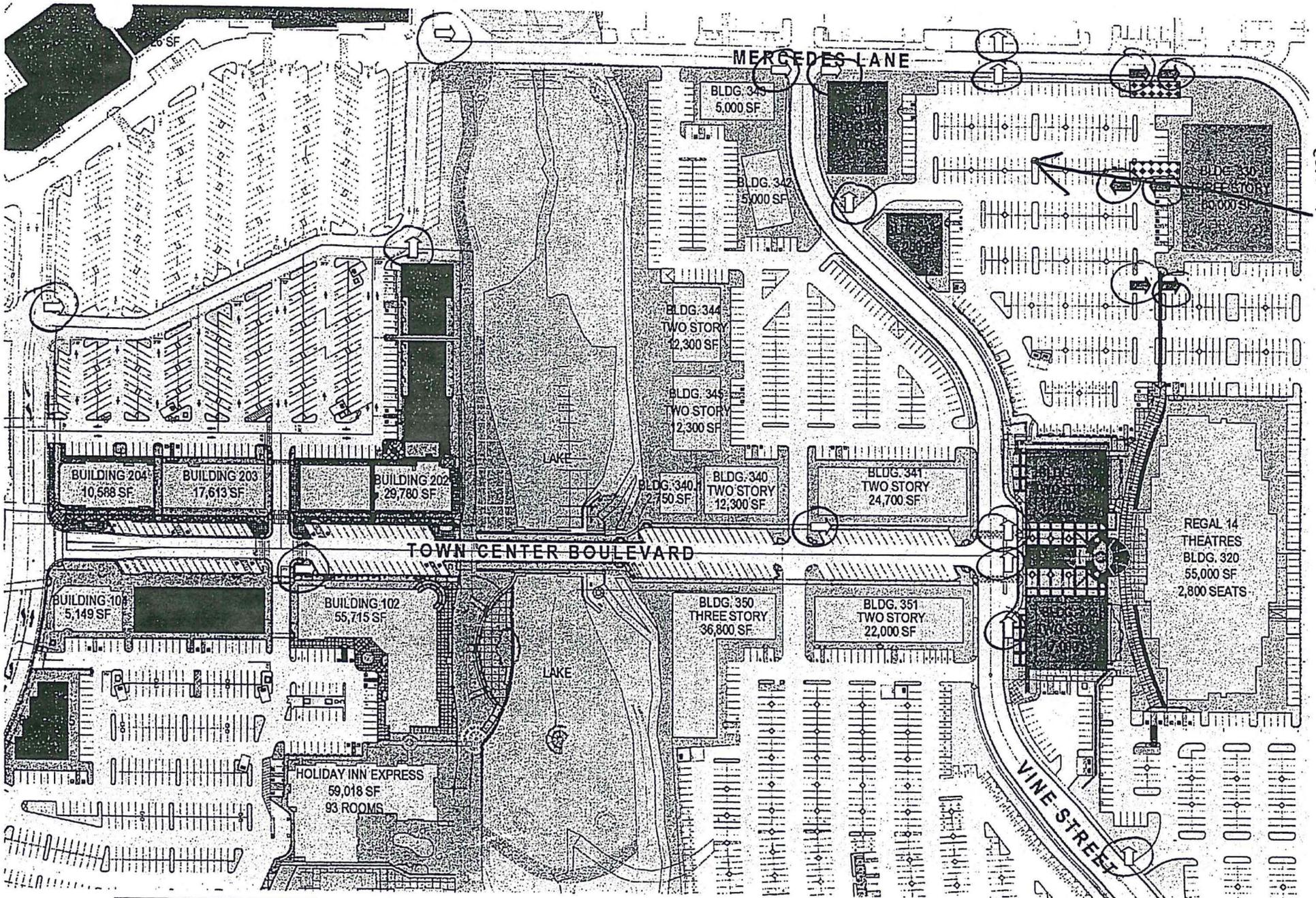


Google earth

feet
meters



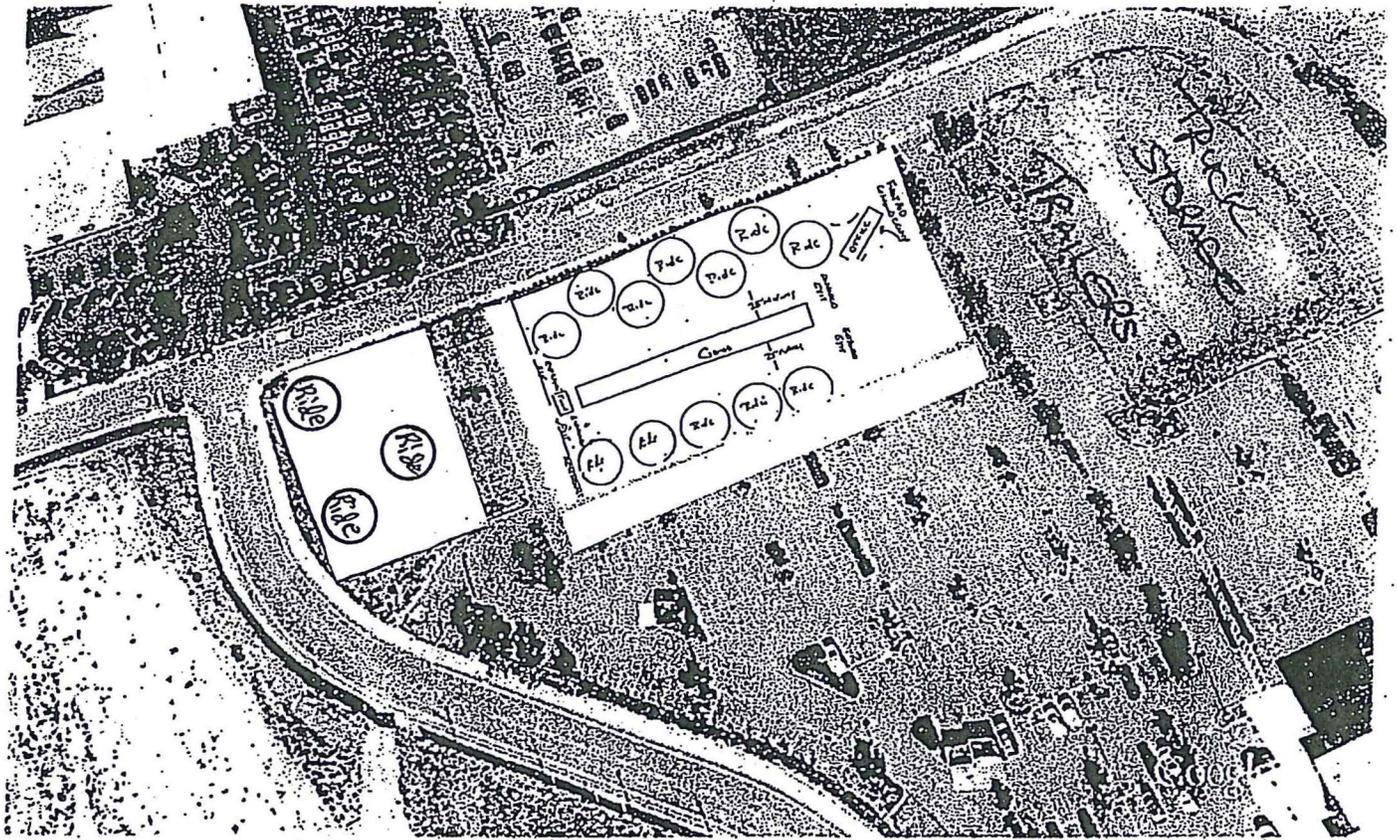
140' x 501'



Carnival area

Detour Signs	
Directional Signs	
Barricades	

Parking Sign Map



Google earth

