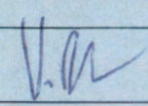


CONTRACT ROUTING SHEET

Date Prepared: March 3, 2017

Need Date: ASAP

PROCESSING DEPARTMENT:

Department: District Attorney
Dept. Contact: Nancy Anderson
Phone #: 6484
Department: _____
Head Signature: 

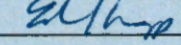
CONTRACTOR:

Name: Capitol Tech Solutions
Address: 2832 G St., Ste. 110
Sacramento, CA 95816
Phone: 916-443-5395

CONTRACTING DEPARTMENT: District Attorney

Service Requested: Strategic digital and social media consulting
Contract Term: 1 year Contract Value: \$19,200.00
Compliance with Human Resources requirements? Yes: _____ No: _____
Compliance verified by: MISY GARCIA 4/3/17


COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: _____ Date: 3/13/17 By: 
Approved: _____ Disapproved: _____ Date: _____ By: _____

PLEASE FORWARD TO HUMAN RESOURCES FOR CONTRACT REVIEW/APPROVAL PER ATTACHED CONTRACT PROCESSING FORM

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: Disapproved: _____ Date: 3-13-17 By: 
Approved: _____ Disapproved: _____ Date: _____ By: _____

EL DORADO COUNTY COUNSEL
2017 MAR -7 AM 11:57

AM 10:35 HR/RM MAR 13 '17

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: HUMAN RESOURCES
Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____