

November 14, 2017

TO: Members, Honorable Board of Supervisors  
FROM: FENIX Executive Sponsors and Project Manager  
SUBJECT: FENIX Project Update

September and October proved to be challenging months for receiving installing, testing, and meeting our project goals. The delivery of service pack 5 at the beginning of October was supposed to contain the final modifications requested for financial go-live and fixes to critical issues. A few of our critical issues were pushed out to be delivered in service pack 6 which created an impact on our December go-live. At the recommendation of the project manager, the Executive Sponsors approved to push the financial go-live date out to January 2018 to ensure complete testing of service pack 6 and provide a 60-day window of stability on our go-live release of the software.

In the first week of testing of service pack 6, the team discovered three critical errors that would prevent go-live. Tyler Technologies has worked diligently to find the source of the errors and has found solutions to all three. We are anticipating the delivery of the fixes by November 17. The team continues testing and training of the system and the County has begun the process of final conversions.

With the go-live date for financials being delayed to January of 2018, other module timelines for implementation have moved. The Budget module will be delayed and go-live November of 2018 for the development of fiscal year 19/20. The County's current budgeting system will be used to develop fiscal year 18/19. The implementation of the HR/Payroll system will be pushed out to July of 2018. Although these are significant delays to the modernization of the County's applications, the County should take comfort in the fact that systems are being implemented methodically and not rushed just to meet a deadline. If any unforeseen issues arise that impact the go-live of the County's financial system, the Board will be informed immediately.

#### PROJECT TIMELINE

<u>Module</u>	<u>Scheduled Go-Live Date</u>	<u>Target Go-Live Date</u>
Finance	October 2017	January 2018
HR/Payroll	January 2018	July 2018

If you have any questions or need additional information, please let Don Ashton know.

cc: Jim Mitrisin, Clerk of the Board