## CONTRACT ROUTING SHEET

PROCESSING DEPARTMENT:
Department:
Dept. Contact:
Phone:
Department Head Signature:

Transportation
Michele Smith X4937


CONTRACTOR:
Name Address:

Phone:
Tom Celio
Deputy Director, Maintenance and Operations

CONTRACTING DEPARTMENT: Transportation

## Service Requested:

## Contract Term:

Contract/Amendment Amount:
Compliance with Human Resources Requirements? Yes:
Compliance verified by: Contract Notification Sent $\qquad$
N/A
$\$$ ution ; HR Response Received : OK per

COUNTY COUNSEL: (must approve all contracts and MOUs)
Approved:


Disapproved: $\qquad$ Date:

$B y:$ $\qquad$
Approved: $\qquad$ Disapproved: $\qquad$ Date:
By: $\qquad$
$\qquad$
$\qquad$
$\qquad$


RISK MANAGEMENT: (All contracts and MOUs except boilerplate grant funding agreements)
Approved: $\qquad$ Disapproved: $\qquad$ Date: $\qquad$ By:
Approved: $\qquad$ Disapproved: $\qquad$ Date: $\qquad$ By:
$\qquad$

RISK MANAGEMENT REVIEW NOT REQUIRED - PLEASE RETURN DIRECTLY TO DOT


