## CONTRACT ROUTING SHEET

| PROCESSING DE |
| :--- |
| Department: |
| Dept. Contact: |
| Phone: |
| Department Head |
| Signature: |



| Assessment Ballot |
| :--- |
| Proceeding/Hearing and |
| Establishing Benefit |
| Assessment Resolution |
| ZOB \#98127, CSA \#9 | Contract Services Officer

CONTRACTING DEPARTMENT: Transportation
Service Requested:
Contract Term:
Contract/Amendment Amount:
Compliance with Human Resources Requirements?
Yes: $X$
Compliance verified by: Contract Notification Sent $\qquad$ ; HR Response Received $\$$ OK per_ N/A-Resolution_.
COUNTY COUNSEL: (must approve all contracts and MOUs)



RISK MANAGEMENT: (All contracts and MOUs except boilerplate grant funding agreements)
Approved: $\qquad$ Disapproved: $\qquad$ Date: $\qquad$ By:
Approved: $\qquad$ Disapproved: $\qquad$ Date: $\qquad$ By: $\qquad$

RISK MANAGMENT REVIEW NOT REQUIRED - PLEASE RETURN DIRECTLY TO DOT

OTHER APPROVAL (Specify department(s) participating or directly affected by this contract). Department(s):


Approved: Disapproved: $\qquad$ Date: By: $\qquad$
$\qquad$
$\qquad$

