


CONTRACT ROUTING SHEET

Date Prepared: Dec 1, 2017

Need Date: Dec 7, 2017

PROCESSING DEPARTMENT:

Department: Human Resources
Dept. Contact: Mike Strella
Phone #: X5622
Department
Head Signature: 

CONTRACTOR:

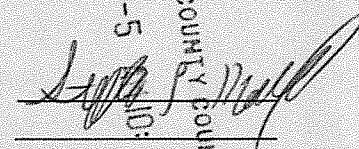
Name: N/A
Address: _____
Phone: _____

CONTRACTING DEPARTMENT: Human Resources/Child Support Services

Service Requested: Review Resolution for adding a new classification, Assistant Director of Child Support Services/Chief Attorney. Salary is to be 7% below the new salary of the Director of CSS as designated in Resolution 165-2017 (attached)

Contract Term: _____ Contract Value: NA
Compliance with Human Resources requirements? Yes: X No: _____
Compliance verified by: Mike Strella

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: ✓ Disapproved: _____ Date: 12/5/17 By: 
Approved: _____ Disapproved: _____ Date: _____ By: _____

EL DORADO COUNTY COUNSEL
2017 DEC -5
10:11

Verify whether Crim Attorney's has been notified
* Notice sent to union 12/6/17 MStrella

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

NOT REQUIRED

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

PM 11:04 HR/RM DEC 6 '17