



# County of El Dorado

## Chief Administrative Office

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Chief Administrative Officer

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TO: Members, Honorable Board of Supervisors  
FROM: FENIX Executive Sponsors and Project Manager  
SUBJECT: FENIX Project Update

### Financials

On January 2, 2018 the County officially went live with the FENIX system. During the first month of go-live, we have successfully issued over 1100 checks, completed wire transfers, and are balancing the deposits at the end of the day. Departments are inputting invoices and requisitions along with contract amendments all occurring with electronic workflow and approvals. There is a significant learning curve with the system and as predicted security permissions and workflows are being adjusted to improve processes. The implementation team which includes our core team, all the subject matter experts and super users that have assisted with data validation, development of guides, and training should be proud of this go-live accomplishment.

### HR/Payroll

On January 31, 2018, the Executive Sponsors and the project manager met and decided to delay the implementation of the HR/Payroll system. The most valuable resource the County has, our staff, is experiencing burnout at a high rate. We have been pushing very hard to meet deadlines and with the resources available, our expectations needed to be adjusted. The team continues to work on project deadlines, but resources need to be dedicated to the project to ensure a successful implementation while also preventing delays to other critical HR projects. Staff will be bringing a recommendation to the board at a later date with a request for additional staff to be assigned to the project.

"Change does not roll in on the wheels of inevitability, but comes through continuous struggle." –**Dr. Martin Luther King, Jr.**

### PROJECT TIMELINE

<u>Module</u>	<u>Scheduled Go-Live Date</u>	<u>Target Go-Live Date</u>
Finance	October 2017	January 2018
HR/Payroll	July 2018	TBD

If you have any questions or need additional information, please let Don Ashton know.

cc: Jim Mitrisin, Clerk of the Board