

County of El Dorado

Minutes - Draft Board of Supervisors

Michael Ranalli, Chair, District IV Sue Novasel, Vice Chair, District V Brian K. Veerkamp, Second Vice Chair, District III John Hidahl, District I Shiva Frentzen, District II

James S. Mitrisin, Clerk of the Board of Supervisors

Don Ashton, Chief Administrative Officer

Michael J. Ciccozzi, County Counsel

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Board of Supervisors

Department 330 Fair Lane, Building A Placerville, California

Tuesday, March 6, 2018

9:00 AM

330 Fair Lane, Placerville, CA

ADDENDUM

Item 35 is hereby added to the Consent Calendar.

Item 36 is hereby added to 11:00 A.M. - TIME ALLOCATION.

Vision Statement Safe, healthy and vibrant communities, respecting our natural resources and historical heritage

Live Web Streaming and archiving of most Board of Supervisors meeting videos, all meeting agendas, supplemental materials and meeting minutes are available on the internet at: http://eldorado.legistar.com/Calendar.aspx

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The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017 the Board adopted the following protocol relative to public comment periods:

Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. At the discretion of the Board, time to speak by any individual may be extended.

A total of 20 minutes will be allocated for public comment during Open Forum and for each agenda item to be discussed. Public comment on certain agenda items designated and approved by the Board may be treated differently with specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending upon the nature of the issue.

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Chair of the Board may take the following actions.

- Step 1. Request the person adhere to Board guidelines. If the person refuses, the Chair may ask the Clerk to turn off the speaker's microphone.
- Step 2. If the disruption continues, the Chair may order a recess of the Board meeting.
- Step 3. If the disruption continues, the Chair may order the removal of the person from the Board meeting.

9:00 A.M. - CALLED TO ORDER

Present: 5 - Supervisor Veerkamp, Supervisor Frentzen, Supervisor Ranalli, Supervisor Novasel and Supervisor Hidahl

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG

Pastor Craig Klatt of the Camino Adventist Church gave the Invocation. Supervior Novasel led the Pledge of Allegiance to the Flag.

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

A motion was made by Supervisor Hidahl, seconded by Supervisor Frentzen to Adopt the Agenda and Approve the Consent Calender with no changes.

Yes: 5 - Veerkamp, Frentzen, Ranalli, Novasel and Hidahl

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

OPEN FORUM

Public Comment: B. Miser. Christine

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. The total amount of time reserved for Open Forum is 20 Minutes.

CONSENT CALENDAR

1. 18-0299

Clerk of the Board recommending the Board approve the Minutes from the regular meeting of the Board of Supervisors on February 13, 2018.

This matter was Approved on the Consent Calendar.

GENERAL GOVERNMENT - CONSENT ITEMS

2. 18-0259

The Auditor-Controller recommends the Board adopt and authorize the Chair to sign Resolution **025-2018** authorizing the transfer of \$26,656.59 in expired unclaimed property tax refunds to the county general fund in accordance with Revenue and Taxation Code (RTC) §5102.

Resolution 025-2018 was Adopted upon Approval of the Consent Calendar.

3. 18-0235

Clerk of the Board, based upon the recommendation of the El Dorado County Child Abuse Prevention Council, recommending the Board make the following reappointments to the El Dorado County Child Abuse Prevention Council:

Reappoint Sheryce Allendorf, Community Based Organization Member, Term Expiration 1/1/2020; and

Reappoint Carolyn Barla, Community Based Organization Member, Term Expiration 1/1/2020.

This matter was Approved on the Consent Calendar.

4. 18-0249

Clerk of the Board, Chief Administrative Office, and Library Department recommending the Board adopt revisions to Board Policy F-8 County Display Cases & Exhibits in support of Strategic Plan Good Governance Goal - Objective 2.2.

This matter was Approved on the Consent Calendar.

5. 18-0251

Human Resources Department recommending the Board approve and authorize the Chair to sign Resolution **022-2018** to retroactively change the bargaining unit of:

- 1) One (1.0) Senior Office Assistant position in the Chief Administrative Office, Economic Development Division from GE (Local 1) to CO (Confidential); and
- 2) One (1.0) Executive Secretary-Law Justice position in the Public Defender's Office from GE to CO.

Resolution 022-2018 was Adopted upon Approval of the Consent Calendar.

Human Resources Department recommending the Board approve and authorize the Chair to sign Resolution **023-2018** to:

- 1) Amend the Salary Schedule effective the first pay period following approval for the classifications Administrative Analyst I, Administrative Analyst II, and Sr. Administrative Analyst; and
- 2) Change the bargaining unit of the three classifications from MA (El Dorado County Managers' Association) to Local 1-PL (El Dorado County Employees' Association).

FUNDING: N/A

Resolution 023-2018 was Adopted upon Approval of the Consent Calendar.

7. 18-0301

Human Resources Department recommending the Board approve the insertion of a minimum qualification substitution pattern to the existing Deputy Probation Officer I/II - Institutions classification specification.

FUNDING: N/A

This matter was Approved on the Consent Calendar.

8. 18-0302

Human Resources Department recommending the Board approve and adopt the newly revised Park Operations Assistant classification specification.

FUNDING: N/A

This matter was Approved on the Consent Calendar.

9. 18-0250

Human Resources Department recommending the Board adopt the Telework Policy.

FUNDING: N/A

Recorder-Clerk recommending the Board consider the following:

1) Authorize the Recorder-Clerk to negotiate a three (3) year Agreement for Services with SouthTech Systems for the provision of a replacement Document Recording and Clerk Management System for a one time not to exceed amount of \$256,962 plus applicable taxes, one-time SQL server licenses not to exceed \$20,000 plus applicable taxes, and annual maintenance and support not to exceed \$46,260 per year; and
2) Authorize the Purchasing Agent or their designee to execute said Agreement, contingent upon Counsel and Risk Management review.

FUNDING: Recorder-Clerk Special Revenue Funds.

This matter was Approved on the Consent Calendar.

11. 18-0238

Supervisor Novasel recommending the Board take the following action regarding the District 5 representative on the Community and Economic Development Advisory Committee:

- 1) Accept with thanks the resignation of David Orr; and
- 2) Appoint Leon Abravanel Term Expiration 1/1/2019.

This matter was Approved on the Consent Calendar.

12. 18-0293

Supervisor Ranalli recommending the Board authorize the Chair to sign a Certificate of Commendation to recognize and congratulate Danny Sewell for attaining the rank of Eagle Scout.

This matter was Approved on the Consent Calendar.

13. 18-0328

Supervisor Ranalli recommending the Board approve the appointment of Tim Page to serve as the District IV alternate member on the Veterans Affairs Commission. Term to expire on January 1, 2019.

This matter was Approved on the Consent Calendar.

14. 16-0305

Supervisor Ranalli recommending the Board find that a state of emergency continues to exist in El Dorado County as a result of unprecedented tree mortality due to drought conditions and related bark beetle infestations. (Cont. 2/13/18, Item 9)

HEALTH AND HUMAN SERVICES - CONSENT ITEMS

15. 18-0331

Health and Human Services Agency recommending the Board adopt and authorize the Chair to sign Resolution **024-2018**, thereby adding one Administrative Technician allocation with a Confidential designation, and deleting one vacant Executive Assistant allocation.

FUNDING: Various Health and Human Services Agency funding streams; Federal, State, and General Fund.

Resolution 024-2018 was Adopted upon Approval of the Consent Calendar.

16. 18-0120

Health and Human Services Agency, recommending the Board:

- 1) Approve and authorize the Chair to sign Agreement for Services #632 with Only Kindness, Inc., for the provision of outreach and engagement services for veterans and their families, for a term commencing upon execution through June 30, 2020, with a maximum contractual obligation of \$450,000; and
- 2) Authorize the Purchasing Agent, or their designee to execute further documents relating to Agreement for Services #632, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

FUNDING: Mental Health Services Act.

This matter was Approved on the Consent Calendar.

17. 18-0227

Health and Human Services Agency, recommending the Board approve and authorize the Chair to sign Memorandum of Understanding 248-M1810 with Area 4 Agency on Aging Joint Powers Authority, and San Joaquin County Department of Aging and Community Services, to serve as fiscal intermediary for the provision of education and counseling on the Health Insurance Counseling and Advocacy Program for Medicare Beneficiaries, for the term upon execution through June 30, 2023.

FUNDING: California Department of Aging.

Health and Human Services Agency, recommending the Board receive and file a report from Dr. Williams, Public Health Officer, regarding the cessation of County Public Health Laboratory services approved by the Board at the hearing held on March 21, 2017.

FUNDING: N/A

LAND USE AND DEVELOPMENT - CONSENT ITEMS

19. 18-0127

Community Development Services, Department of Transportation and Human Resources, recommending the Board adopt and authorize the Chair to sign Resolution **026-2018**, amending the Authorized Personnel Allocation Resolution 109-2017, thereby deleting one vacant Sr. Engineering Technician allocation, one vacant Engineering Technician allocation, and one vacant Assistant in Civil Engineering (Limited Term) allocation and adding two Department Analyst I/II allocations and one Associate Civil Engineer allocation to the personnel allocations for the Department of Transportation, effective March 6, 2018.

FUNDING: Various Department of Transportation funding streams. (Non-General Fund)

Resolution 026-2018 was Adopted upon Approval of the Consent Calendar.

20. 18-0150

Community Development Services, Department of Transportation, recommending the Board consider the following:

- 1) Approve and authorize the Chair to sign the Notice of Acceptance with Martin Brothers Construction, for the 2017 Tahoe Basin Pavement Rehabilitation Project, Contract PW 17-31187, CIP 49307, P&C 214-C1811; and
- 2) Approve and authorize the Clerk of the Board to release the Payment and Performance Bonds to the Surety upon notification from the Department of Transportation, after the one-year guarantee period.

FUNDING: Local and State discretionary funding. (100%)

This matter was Approved on the Consent Calendar.

21. 18-0051

Community Development Services, Department of Transportation, recommending the Board approve and authorize the Director of Transportation to sign a Modification to the United States Forest Service Domestic Grant 13-DG-11051900-029 which will increase the current grant funding in the amount of \$275,000 from \$2,268,538 to \$2,543,538 for use on the Country Club Heights Erosion Control Project (CIP 95191).

FUNDING: United States Forest Service Grant Funds. (100% - Federal)

Community Development Services, Department of Transportation, recommending the Board consider the following pertaining to the 2018 Elks Club Drive Emergency Road Repair Project, Contract PW 17-31191, CIP 78725:

- 1) Approve and adopt the Plans and Contract Documents and authorize the Chair to sign the Plans; and
- 2) Authorize advertisement for construction bids.

FUNDING: FHWA (88.53% - Federal) and Local Discretionary Funds. (11.47% - Local)

This matter was Approved on the Consent Calendar.

23. 18-0204

Community Development Services, Department of Transportation, recommending the Board adopt and authorize the Chair to sign Resolution **021-2018** authorizing the Department of Transportation Director, or designee, the delegated authority to approve temporary road closures for utility and Capital Improvement Program projects.

FUNDING: N/A

Resolution 021-2018 was Adopted upon Approval of the Consent Calendar.

24. 18-0168

Chief Administrative Office and Community Development Services, Planning and Building Department recommending the Board adopt and authorize the Chair to sign Personnel Allocation Resolution **020-2018**, thereby amending the current authorized personnel allocation to delete a vacant 1.0 full time equivalent (FTE) Office Assistant I/II allocation in Community Development Services, Administration and Finance and add a 1.0 FTE Development Technician I/II allocation to the Community Development Services, Planning and Building Department.

FUNDING: Building Permit Fees.

Resolution 020-2018 was Adopted upon Approval of the Consent Calendar.

Community Development Services, Planning and Building Department, submitting for approval of Final Map (TM06-1428-F-2) for Carson Creek Unit 2A, Phase 2, creating a total of 141 lots consisting of 139 residential lots and 2 lettered lots on property identified by Assessor's Parcel Number 117-680-05, located on the south side of Carson Crossing Drive on the west side of Palmdale Drive, in the El Dorado Hills area, and recommending the Board consider the following:

- 1) Approve the Final Map (TM06-1428-F-2) for Carson Creek Unit 2A, Phase 2 Subdivision; and
- 2) Approve and authorize the Chair to sign the Agreement to Make Subdivision Improvements. (Supervisorial District 2)

FUNDING: Developer funded subdivision improvements.

This matter was Approved on the Consent Calendar.

26. 18-0298

Community Development Services, Department of Transportation, recommending the Board consider the following pertaining to the Newtown Road Storm Damage Repair Project, Contract PW 17-31185, CIP 78706:

- 1) Approve and adopt the Plans and Contract Documents and authorize the Chair to sign the Plans; and
- 2) Authorize advertisement for construction bids.

FUNDING: Federal Highway Administration anticipated reimbursement (88.53%), California Disaster Assistance Act anticipated reimbursement (8.60%), Road Fund (2.87%)

This matter was Approved on the Consent Calendar.

END CONSENT CALENDAR

DEPARTMENT MATTERS

27. 18-0241

Treasurer-Tax Collector recommending the Board consider the following:

1) Approve the Introduction (First Reading) of Ordinance **5080** amending Title 5 - County Business License Ordinance of the El Dorado County Ordinance Code, Chapter 5.04 - General Provisions.

2) Waive full reading of the Ordinance, read by title only and continue this matter to March 13, 2018, for Final Passage (Second Reading). (Est. Time: 10 Min)

FUNDING: N/A

A motion was made by Supervisor Veerkamp, seconded by Supervisor Novasel to Approve this matter and Continue to March 13, 2018.

Yes: 5 - Veerkamp, Frentzen, Ranalli, Novasel and Hidahl

28. 18-0105

Chief Administrative Office recommending the Board receive informational presentations from the listed Departments as part of the preparation for the Fiscal Year 2018-19 Budget development process:

- 1) District Attorney;
- 2) Agricultural Commissioner;
- 3) Public Defender;
- 4) Child Support Services; and
- 5) Chief Administrative Office Administration & Wrap-up. (Est. Time: 2 Hr.)

The Board received presentations from the District Attorney, Agricultural Commissioner, Public Defender, Child Support Services and Chief Administrative Office - Administration and Wrap-Up.

29. 18-0292

Chief Administrative Office recommending the Board receive and file the attached Fiscal Year 2017-18 Mid-Year Budget Report, and approve the updated Board Policy B-1, Budget Control and Responsibility. (Est. Time: 30 Min.)

Public Comment: K. Payne

A motion was made by Supervisor Veerkamp, seconded by Supervisor Frentzen to Approve this matter.

Yes: 5 - Veerkamp, Frentzen, Ranalli, Novasel and Hidahl

11:00 A.M. - TIME ALLOCATION

30. 18-0294

Supervisor Ranalli recommending Board:

- 1) Recognize California Highway Patrol Officer Ian Hoey for his dedication and extraordinary effort to establish partnerships, on behalf of the Placerville California Highway Patrol Office, with the numerous local government, education and non-profit organizations throughout the County of El Dorado in the establishment, support and participation in programs and events that serve to improve and protect the lives of all residents throughout the County of El Dorado; and
- 2) Authorize Chair to sign Proclamation to commend Officer Ian Hoey for his commitment to protect and serve the residents of the County of El Dorado. (Est. Time: 10 Min.)

Public Comment: M. Alder, D. Gentry, R. Peshon, S. Wallace, G. Schwab, Representative of Divide Chamber of Commerce, C. Kendall, K. Greenwood, L. Simmons

Supervisor Ranalli read the Proclamation.

A motion was made by Supervisor Ranalli, seconded by Supervisor Frentzen to Approve this matter.

Yes: 5 - Veerkamp, Frentzen, Ranalli, Novasel and Hidahl

31. 18-0283

Supervisor Frentzen recommending the Board approve and authorize the Chair to sign a Proclamation recognizing Grizzly Flats Fire Safe Council as the recipient of the 2018 Wildfire Mitigation Award. This prestigious award is supported by the National Association of State Foresters, the International Association of Fire Chiefs, the National Fire Protection Association and the USDA Forest Service to recognize the efforts of organizations and individuals who have implemented successful and sustainable wildfire mitigation projects in their communities. (Est. Time: 10 Min.)

Public Comment: M. Alder, T. Hinkle, K. Payne, M. Hessinger, P. Dwyer, M. Webb, T. Tinsley, K. Greenwood

Supervisor Frentzen read the Proclamation.

A motion was made by Supervisor Frentzen, seconded by Supervisor Veerkamp to Approve this matter.

Yes: 5 - Veerkamp, Frentzen, Ranalli, Novasel and Hidahl

2:00 P.M. - TIME ALLOCATION

32. 18-0148

HEARING - To consider an appeal submitted by Lake Tahoe Accommodations to determine whether findings of the Vacation Home Rental Administrative Hearing Officer are supported by substantial evidence. Vacation Home Rental addresses related to this hearing are 1240 Pine Valley Road and 1845 Susquehana Drive in the unincorporated area of South Lake Tahoe. (Est. Time: 30 Min.)

Public comment on this matter is restricted to the specific appeal as agendized.

Pulbic Comment: R. Young

Supervisor Ranalli opened the public hearing.

A motion was made by Supervisor Veerkamp, seconded by Supervisor Frentzen to deny the appeal and uphold the findings of the Vacation Home Rental Administrative Hearing Officer based upon the facts and the evidence presented to the Board of Supervisors.

Yes: 3 - Veerkamp, Frentzen and Ranalli

Noes: 2 - Novasel and Hidahl

2:30 P.M. - TIME ALLOCATION

33. 18-0337

HEARING - To consider an appeal submitted by Richard Young to determine whether findings of the Vacation Home Rental Administrative Hearing Officer are supported by substantial evidence. Vacation Home Rental address related to this hearing is 2541 Copper Way in the unincorporated area of South Lake Tahoe. (Est. Time: 30 Min.)

Public comment on this matter is restricted to the specific appeal as agendized.

Supervisor Ranalli opened the public hearing.

A motion was made by Supervisor Novasel, seconded by Supervisor Veerkamp to:

- 1) Uphold the findings of the Vacation Home Rental Administrative Hearing Officer regarding the occupancy violation based upon the facts and the evidence presented to the Board of Supervisors;
- 2) Deny the findings of the Vacation Home Rental Administrative Hearing Officer regarding the noise violations based upon the facts and evidence presented to the Board of Supervisors; and
- 3) Order staff to return the fine paid regarding the noise violations.

Yes: 4 - Veerkamp, Frentzen, Ranalli and Novasel

Noes: 1 - Hidahl

ITEMS TO/FROM SUPERVISORS

Supervisor Frentzen reported on the following:

Local Agency Formation Committee budget and legislative meeting.

Senior Ad Hoc meeting.

El Dorado Transit and Transportation meeting.

Crab feed fundraising event in Cameron Park.

Snowline Hospice grand opening.

Supervisor Veerkamp reported on the following:

Interagency meeting with City of Folsom

Interagency meeting with City of Placerville.

Youth Commission meeting.

Washington D.C. trip.

El Dorado Transit and Transportation meeting.

Meet and greet with tribal council representatives.

Supervisor Novasel reported on the following:

Tahoe Regional Planning Agency meeting.

Governing Board Tahoe Regional Planning Agency meeting.

Ad Hoc Cannabis meeting.

Round table discussion in Pollock Pines.

Traffic in Meyers discussion.

Supervisor HIdahl reported on the following:

South East Connect Joint Powers Authority meeting.

California State Association of Counties meeting.

School Board meeting.

Community Council meeting.

Supervisor Ranalli reported on the following:

Ad Hoc Cannabis meeting.

Georgetown Rotary crab feed.

Ponderosa Interchange discussion.

HUB 4 ribbon cutting.

AQUA conference.

CAO UPDATE

Don Ashton, Chief Administrative Officer, reported on the following:

Tahoe Regional Planning Agency meeting.

March 14, 2018 meeting regarding homelessness and how the County is

responding.

ADJOURNED AT 4:44 P.M.

CLOSED SESSION

34. 18-0290 Pursuant to Government Code Section 54957- Public Employee

Performance Evaluation. Title: Director of Planning & Building. (Est.

Time: 20 Min.)

No action reported. All five Supervisors participated.

On August 19, 2003, the Board adopted the following protocol: It is a requirement that all speakers, County staff and the public, when approaching the podium to make a visual presentation to the Board of Supervisors, must provide the Clerk with the appropriate number of hard copies of the presentation for Board members and the audience.

Digital Recordings of regular, Tuesday Board of Supervisors meeting are BROADCAST ON CABLE TV as follows:

West Slope - Comcast - Channel 15, Wednesday at 1:00 P.M. (day after Tuesday meeting) and Tuesday at 7:00 A.M. (One week after previous Tuesday Meeting)

ADDENDUM

LAND USE AND DEVELOPMENT - CONSENT ITEMS

35. 18-0384

Community Development Services, Department of Transportation, recommending the Board consider the following:

- 1) Accept the State of California Department of Forestry and Fire Protection Local Assistance for Tree Mortality Grant award in the amount of \$306,175 and approve Grant Agreement 8GA17109;
- 2) Authorize the El Dorado County Sheriff, or other identified personnel, to sign the Grant Agreement as instructed by the State of California due to Resolution 199-2015; and
- 3) Authorize the Department of Transportation Director to execute any future amendments or modifications that do not increase the awarded Grant amount.

This matter was Approved on the Consent Calendar.

11:00 A.M. - TIME ALLOCATION

36. 18-0375

Public Defender recommending the Board adopt and authorize the Chair to sign a Proclamation recognizing Mark Ralphs for over 20 Years of Service to the County of El Dorado. (Est. Time: 5 Min.)

Public Comment: R. Peshon, K. Greenwood, J. Simmerkoski

Teri Monterosso, Public Defender, read the Proclamation.

A motion was made by Supervisor Ranalli, seconded by Supervisor Veerkamp to Approve this matter.

Yes: 5 - Veerkamp, Frentzen, Ranalli, Novasel and Hidahl