## CONTRACT ROUTING SHEET

Date Prepared: $7 / 1105$

## PROCESSING DEPARTMENT:

Department:
Dept. Contact:
Phone\#:
Department
Head Signature: $\qquad$

## Need Date:



CONTRACTOR:

## CONTRACTING DEPARTMENT: Sheriff


Term:
Compliance with Human Resources requirements?
Compliance verified by:
Yes:
Phone


COUNTY COUNSEL: (Must approve all contracts and MOU's)


PLEASE FORWARD TO RISK MANAGEMENT. THANKS
RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)
Approved:
Approved: $\qquad$ Disapproved: Disapproved: $\qquad$ Date:


By :
By :

$\qquad$
$\qquad$

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).
Departments:

$\qquad$

