



County of El Dorado

Board of Supervisors
Department
330 Fair Lane, Building A
Placerville, California
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Minutes - Draft Board of Supervisors

Michael Ranalli, Chair, District IV
Sue Novasel, Vice Chair, District V
Brian K. Veerkamp, Second Vice Chair, District III
John Hidahl, District I
Shiva Frentzen, District II

James S. Mitrising, Clerk of the Board of Supervisors
Don Ashton, Chief Administrative Officer
Michael J. Ciccozzi, County Counsel

Tuesday, April 10, 2018

8:00 AM

330 Fair Lane, Placerville, CA

ADDENDUM

Item 24 is hereby added to the Consent Calendar.

Vision Statement

**Safe, healthy and vibrant communities, respecting our natural resources
and historical heritage**

This institution is an equal opportunity provider and employer.

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The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017 the Board adopted the following protocol relative to public comment periods:

Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. At the discretion of the Board, time to speak by any individual may be extended.

A total of 20 minutes will be allocated for public comment during Open Forum and for each agenda item to be discussed. Public comment on certain agenda items designated and approved by the Board may be treated differently with specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending upon the nature of the issue.

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Chair of the Board may take the following actions.

Step 1. Request the person adhere to Board guidelines. If the person refuses, the Chair may ask the Clerk to turn off the speaker's microphone.

Step 2. If the disruption continues, the Chair may order a recess of the Board meeting.

Step 3. If the disruption continues, the Chair may order the removal of the person from the Board meeting.

8:02 A.M. - CALLED TO ORDER AND RECESSED TO CLOSED SESSION

Present: 4 - Supervisor Veerkamp, Supervisor Frentzen, Supervisor Ranalli and Supervisor Hidahl

Absent: 1 - Supervisor Novasel

8:37 A.M. - RECONVENED TO OPEN SESSION AND CLOSED SESSION REPORTS

Present: 4 - Supervisor Veerkamp, Supervisor Frentzen, Supervisor Ranalli and Supervisor Hidahl

Absent: 1 - Supervisor Novasel

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG

Father Sean Cox of the Faith Episcopal Church gave the Invocation.
Supervisor Veerkamp led the Pledge of Allegiance to the Flag.

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

A motion was made by Supervisor Frentzen, seconded by Supervisor Veerkamp to Adopt the Agenda and Approve the Consent Calendar with the following changes:

Supervisor Frentzen registered a No vote on item 2.

Pull items 10 and 24 for discussion.

Yes: 4 - Veerkamp, Frentzen, Ranalli and Hidahl

Absent: 1 - Novasel

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

OPEN FORUM

Public Comment: K. Payne, T. Kayes

18-0621 OPEN FORUM (See Attachment)

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. The total amount of time reserved for Open Forum is 20 Minutes.

CONSENT CALENDAR

- 1. **18-0550** Clerk of the Board recommending the Board approve the Minutes from the regular meeting of the Board of Supervisors on April 3, 2018.

This matter was Approved on the Consent Calendar.

GENERAL GOVERNMENT - CONSENT ITEMS

- 2. **18-0525** Chief Administrative Officer and Auditor-Controller recommending the Board extend the stipend of \$468.92 per pay period to Mr. Pierson for his continued role as the contract administrator of the Tyler Contract (e.g., FENIX) and as an Executive Sponsor of the FENIX project, through the last full pay period in December 2018.

FUNDING: General Fund.

This matter was Approved on the Consent Calendar.
Supervisor Frentzen registered a No vote on this matter.

- 3. **18-0547** Chief Administrative Office recommending the Board:
 - 1) Approve and authorize the Chair to sign a letter of endorsement supporting Assembly Bill (AB) 2596, an act relating to economic development and requiring the Governor’s Office of Business and Economic Development to lead the preparation of a California Economic Development Strategic Plan; and
 - 2) Adopt and authorize the Chair to sign Resolution **057-2018** further exemplifying the County’s support of the California Legislature and Governor’s adoption of California AB 2596.

FUNDING: N/A

This matter was Approved and Resolution 057-2018 was Adopted upon Approval of the Consent Calendar.

4. **18-0421** Chief Administrative Office, Procurement and Contracts Division, recommending the Board:
- 1) Approve and authorize the Purchasing Agent to sign Agreement 2754 with RELX, Inc. (dba LexisNexis) in the amount of \$65,775 with an effective date retroactive to January 1, 2018 through December 31, 2020 for the provision of web based electronic information library services;
 - 2) Authorize the Purchasing Agent to sign Schedule A documents for additional services that do not increase the total not to exceed amount of the Agreement; and
 - 3) Authorize the Purchasing Agent to further extend and increase the Agreement should the State of California Department of General Services (DGS) exercise its options to extend for two (2) additional one (1) year periods, provided that funding has been included in the County budget.

FUNDING: General and Non-General Funds.

This matter was Approved on the Consent Calendar.

5. **18-0486** Chief Administrative Office, Procurement and Contracts Division, recommending the Board approve and authorize Purchasing Agent to sign Amendment III to Agreement 271-S1310 (FENIX 525), with Hilltop Tree Service, to provide certified arborist services and reports, and tree and brush cutting services for matters of public safety on an “as requested” basis to County departments, increasing the total not to exceed amount of the Agreement by \$50,000 for a new total not to exceed amount of \$212,196, with no change to the term of the Agreement.

FUNDING: General Fund (50%) and Road Fund (50%).

This matter was Approved on the Consent Calendar.

6. **18-0512** Human Resources Department recommending the Board approve and authorize the Chair to sign Resolution **055-2018** adopting the revised salary for the Information Technology Specialist II classification.

FUNDING: General Fund.

Resolution 055-2018 was Adopted upon Approval of the Consent Calendar.

7. **18-0528** Supervisor Frentzen recommending the Board approve and authorize the Chair to sign Resolution **053-2018** permitting J&M Displays West to conduct a firework display at the Cameron Park Lake on Saturday, June 30, 2018, as part of the Cameron Park Community Services District's 18th Annual Summer Spectacular event, contingent upon full compliance of necessary requirements, insurance, contracts and permits as deemed necessary by the fire control authorities and the various agencies.

Resolution 053-2018 was Adopted upon Approval of the Consent Calendar.

8. **16-0305** Supervisor Ranalli recommending the Board find that a state of emergency continues to exist in El Dorado County as a result of unprecedented tree mortality due to drought conditions and related bark beetle infestations. (Cont. 4/3/18, Item 17)

This matter was Approved on the Consent Calendar.

LAND USE AND DEVELOPMENT - CONSENT ITEMS

9. 17-0927 Community Development Services, Department of Transportation, recommending the Board consider the following for acquiring right of way for the Silver Springs Parkway to Bass Lake Road (south segment) Project CIP 76108:
- 1) Approve and authorize the Chair to sign the Acquisition Agreement for Public Purposes and the Certificates of Acceptance accepting a Grant Deed, Grant of Slope and Drainage Easement, and a Temporary Construction Easement from Daniel Pierce, a married man, as his sole and separate property, as to an undivided 50% interest and Emily Duby-Pierce, a married woman, as her sole and separate property, as to an undivided 50% interest, together as tenants in common for Assessor's Parcel Number 115-030-15. The Fee and Easement acquisitions provide right-of-way necessary to construct the Project, at a cost of \$86,300; and
 - 2) Authorize the Department of Transportation Director, or designee, to execute the escrow instructions and any other related escrow documents pertaining to the transaction, including payment of title and escrow fees, which are estimated to be \$2,500; and
 - 3) Authorize the Department of Transportation Director or designee to extend the date of closure of escrow upon mutual agreement of both parties if necessary.

FUNDING: Developer Advanced TIM fees (52.6% - Local), Traffic Impact Mitigation Fees (14.9% - Local), Developer Funds (32.1% - Local), and Road Fund/Discretionary (.4% - Local).

This matter was Approved on the Consent Calendar.

10. 18-0404

Community Development Services, Department of Transportation, recommending the Board consider the following pertaining to the 2018 Elks Club Drive Emergency Road Repair Project, Contract PW 17-31191, CIP 78725, Contract 2455:

- 1) Award the Construction Contract to the lowest responsive, responsible bidder, said bidder to be determined after the bid opening on March 29, 2018;
- 2) Approve and authorize the Chair to sign the Construction Contract, subject to review and approval by County Counsel and Risk Management; and
- 3) Authorize the Director of Transportation to sign an Escrow Agreement, if requested by the Contractor and in accordance with Public Contract Code Section 22300, for the purpose of holding Contract retention funds.

FUNDING: Federal Highway Administration (88.53% - Federal), California Disaster Assistance Act (8.60% - State), and Local Discretionary Funds. (2.87% - Local, Road Fund).

A motion was made by Supervisor Veerkamp, seconded by Supervisor Hldahl to Approve this matter.

Yes: 4 - Veerkamp, Frentzen, Ranalli and Hldahl

Absent: 1 - Novasel

11. 18-0417

Community Development Services, Planning and Building Department, recommending the Board approve and authorize the Chair to sign the Memorandum of Understanding with the California Tahoe Alliance to encourage coordinated guidance on state funding legislation and to provide a mechanism to apply for funding that supports a broad range of environmental, restoration, and water quality and supply projects while also supporting coordinated implementation of the Environmental Improvement Program.

FUNDING: Public Utility Franchise Fees. (No Federal Funds)

This matter was Approved on the Consent Calendar.

LAW AND JUSTICE - CONSENT ITEMS

- 12. 18-0407** Sheriff's Office, in conjunction with the Probation Department, recommending the Board approve and authorize the Chair to sign Amendment I to Agreement 197-S1711 (386) with Tri-Signal Integration, Inc., to amend the Scope of Services removing annual testing, inspections, monthly preventive maintenance, and repairs "as needed" on the CCTV Camera, Intercom, and Electronic Door Controls, amend Exhibit A, and to decrease the not to exceed amount to \$27,896.

FUNDING: General Fund.

This matter was Approved on the Consent Calendar.

END CONSENT CALENDAR

DEPARTMENT MATTERS (Items in this category may be called at any time)

- 13. 18-0526** Clerk of the Board and the Placerville Airport and Georgetown Airport Advisory Committees recommending the Board adopt and authorize the Chair to sign Resolution **052-2018** thereby repealing Board Policy I-4, Placerville Airport Advisory Committee and Georgetown Airport Advisory Committee, and consolidate the two advisory committees to establish a County Airport Advisory Committee. (Est. Time: 10 Min.)

A motion was made by Supervisor Veerkamp, seconded by Supervisor Ranalli to Adopt Resolution 052-2018.

Yes: 4 - Veerkamp, Frentzen, Ranalli and Hidahl

Absent: 1 - Novasel

- 14. 18-0548** Chief Administrative Office recommending the Board
- 1) Approve a reorganization of the Information Technologies and Treasurer-Tax Collector office staffing, to centralize information technology staffing within the Information Technologies Department;
 - 2) Adopt and authorize the Chair to sign Resolution **056-2018** amending the Authorized Personnel Allocation Schedule to reassign the two information technology positions currently allocated to the Treasurer-Tax Collector's Office to the Information Technologies Department, effective with the pay period beginning April 28, 2018;
 - 3) Approve the related Budget Transfer (4/5 vote required to approve budget transfer document); and
 - 4) Direct the Director of Information Technology to develop a service level agreement with the Treasurer-Tax Collector to reflect continued service to the Treasurer-Tax Collector's Office. (Est. Time: 15 Min.)

FUNDING: General Fund (no change).

A motion was made by Supervisor Veerkamp, seconded by Supervisor Ranalli to Approve this matter and Adopt Resolution 056-2018 including the direction that Information Technology staff will remain in the Treasurer-Tax Collector's Office through December 2018 while the transition of these positions to Information Technology takes place.

Yes: 4 - Veerkamp, Frentzen, Ranalli and Hidahl

Absent: 1 - Novasel

- 15. 18-0420** Community Development Services, Planning and Building Department, recommending the Board receive and file an informational presentation on the recently developed Storm Water Resource Plan for the West Slope. (Est. Time: 15 Min.)

FUNDING: No funding associated with this item.

Public Comment: T. Kayes, M. Egert

Received and Filed.

- 16. 18-0536** Supervisor Ranalli recommending the Board:
- 1) Approve the **Introduction** (First Reading) of Ordinance **5084** amending Chapter 9.55 of the El Dorado County Ordinance Code pertaining to the Camping and Storage of Personal Property on Private and Public Property to prohibit camping at County cemeteries or property that was obtained to preserve the existing natural conditions or habitats, including but not limited to habitat for Pine Hill Endemics or Oak Woodlands, or as a means to mitigate impacts to such habitats or the environment from public works or development projects; and
 - 2) Waive full reading of the Ordinance, read by title only, and continue this matter to April 24, 2018 for **Final Passage** (Second Reading). (Cont. 4/3/18, Item 18) (Est. Time: 5 Min.)

Public Comment: T. Kayes

A motion was made by Supervisor Ranalli, seconded by Supervisor Hidahl to Approve this matter and Continue Ordinance 5084 to April 24, 2018 for Final Passage (Second Reading).

Yes: 4 - Veerkamp, Frentzen, Ranalli and Hidahl

Absent: 1 - Novasel

9:30 A.M. - TIME ALLOCATION

- 17. 18-0551** Board of Supervisors presenting awards to winners of the 23rd Annual Student Map Drawing Contest hosted by the County and sponsored by the local organization of professional Surveyors, Architects, Geologists and Engineers (S.A.G.E.). (Est. Time: 1.5 Hr.)

No Formal Action Taken. Awards were presented to the winners of the 23rd Annual Student Map Drawing Contest.

11:00 A.M. - TIME ALLOCATION

- 18. 18-0451** Health and Human Services Agency recommending the Board adopt and authorize the Chair to sign a Proclamation recognizing April 8, 2018 through April 14, 2018 as “Animal Care and Control Week” in the County of El Dorado. (Est. Time: 5 Min.)

FUNDING: N/A

Supervisor Ranalli read the Proclamation.

A motion was made by Supervisor Ranalli, seconded by Supervisor Frentzen to Approve this matter.

Yes: 4 - Veerkamp, Frentzen, Ranalli and Hidahl

Absent: 1 - Novasel

- 19. 18-0347** HEARING - Community Development Services, Planning and Building Department, recommending the Board conduct a public hearing under the requirements of the Tax Equity and Fiscal Responsibility Act of the Internal Revenue Code of 1986, as amended, to consider adoption and authorizing the Chair to sign Resolution **047-2017** approving the issuance of bonds by the California Municipal Finance Authority, in the aggregated principal amount not to exceed \$21,000,000, to finance the acquisition of an approximately 1.4-acre site and the existing improvements thereon, including an approximately 80,000 square-foot building, and for the improvement of the site and the building and the acquisition and installation of fixtures, furniture and equipment for public charter school use located in unincorporated El Dorado County at 1102 Investment Blvd., El Dorado Hills, (unincorporated El Dorado County), California. The Bonds to be issued by the California Municipal Finance Authority for the Project will be the sole responsibility of the Borrowers, and the County will have no financial, legal, moral obligation, liability or responsibility for the Project, or the repayment of the Bonds for the financing of the Project. (Est. Time: 5 Min.)

FUNDING: California Municipal Finance Authority Charter School Revenue Bonds (John Adams Academy, El Dorado Hills Project) Series 2018.

Supervisor Ranalli opened the public hearing.

Supervisor Ranalli closed the public hearing.

A motion was made by Supervisor Hidahl, seconded by Supervisor Frentzen to Adopt Resolution 047-2018.

Yes: 4 - Veerkamp, Frentzen, Ranalli and Hidahl

Absent: 1 - Novasel

20. 18-0444

Health and Human Services Agency (HHS), recommending the Board:

- 1) Award Request for Proposals (RFP) 18-952-040, to the successful proposer, Social Entrepreneurs, Inc., to conduct an Oral Health Needs Assessment and provide consulting services to assist HHS in implementing a Local Oral Health Program for the residents of El Dorado County;
- 2) Authorize HHS to negotiate an Agreement for Services with Social Entrepreneurs, Inc., with a total not-to-exceed amount of \$110,000 and a term effective on execution through June 30, 2019;
- 3) Authorize the Purchasing Agent to execute said Agreement for Services, contingent upon approval by County Counsel and Risk Management; and
- 4) Authorize the Purchasing Agent, or designee, to execute any amendments relating to the Agreement developed in association with RFP 18-952-040, which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management. (Est. Time: 5 Min.)

FUNDING: State Funding.

A motion was made by Supervisor Frentzen, seconded by Supervisor Veerkamp to Approve this matter.

Yes: 4 - Veerkamp, Frentzen, Ranalli and Hidahl

Absent: 1 - Novasel

1:30 P.M. - TIME ALLOCATION**21. 18-0562**

Supervisor Ranalli recommending the Board consider the following:

- 1) Direct the Planning and Building Director, pursuant to his recommendation and Section 130.71.110 of the County Ordinance Code pertaining to the Ecological Preserve Fee, that Rare Plant Endowment funds be used for any specialized cleanup and/or maintenance work that might be required for the approximately 30 acres of County-owned land near Palmer Drive and Loma Drive acquired by the County for the purposes of rare plant preservation and project mitigation, with a not to exceed amount of \$20,000; and
- 2) Direct the Planning and Building Director and the Transportation Director to provide a report to the Board before the end of 2018, on the condition of this property following the completion of work to cleanup and secure this property. (Est. Time: 30 Min.)

A motion was made by Supervisor Ranalli, seconded by Supervisor Veerkamp to Approve this matter.

Yes: 4 - Veerkamp, Frentzen, Ranalli and Hidahl

Absent: 1 - Novasel

2:00 P.M. - TIME ALLOCATION**22. 18-0355**

HEARING - To consider a request submitted by Adam and Angela Anderson appealing the Planning Commission's February 8, 2018, County modification of Special Use Permit S10-0009 for Villa Florentina Bed & Breakfast limiting amplified music until 7:00 PM on property identified by Assessor's Parcel Number 006-132-28, consisting of 3.57 acres in the Coloma area; and Planning staff recommending the Board deny the appeal, thereby upholding the Planning Commission's February 8, 2018, modifications of the original Conditions of Approval of Special Use Permit S10-0009. (Supervisorial District 4) (Est. Time: 1 Hr.)

Public Comment: R. Smay, B. Day, R. Smay, C. Ciotol, D. White, M. Lane, C. Anders, D. Smay, B. White, S. Schwartz-Kendall, C. Sandberg, J. Vanhall, J. England

Supervisor Ranalli opened the public hearing and at the conclusion of the public comment period, closed the public hearing.

A motion was made by Supervisor Veerkamp, seconded by Supervisor Hidahl to:

- 1) Conceptually deny the Appeal by Adam and Amy Anderson;
- 2) Conceptually modify Special Use Permit S10-0009 for Villa Florentina Bed & Breakfast to remove the ability to conduct special events, however allowing a stay of enforcement for the permittees' three existing contractual obligations under the terms of the original permit; and
- 3) Continue this matter to April 24, 2018 for final action and adoption of findings of fact consistent with the evidence presented.

Yes: 4 - Veerkamp, Frentzen, Ranalli and Hidahl

Absent: 1 - Novasel

ITEMS TO/FROM SUPERVISORS

Supervisor Frentzen reported on the following:
Ambulance and Fire working group.
Transit Authority and Transportation Commission meetings.
Senior Legal Ad Hoc meeting.

Supervisor Veerkamp reported on the following:
Fair Board meeting.
Sacramento Area Council of Government transportation meeting.
Public budget discussion.
New Hire orientation.
Agricultural round table.
Ambulance and Fire working group.
Cap to Cap in Washington, DC.

Supervisor Hidahl reported on the following:
School traffic discussion.
Transit Authority and Transportation Commission meetings.
Cap to Cap meetings.
Crime Victims Rights week.
Monthly community meeting.
District I web page.

Supervisor Ranalli reported on the following:
Divide Chamber mixer.
Transit Authority and Transportation Commission meetings.
Cameron Park Community Services District.
Garden Valley fire breakfast.
Vacation Home Rental Ad Hoc in Tahoe.
Cap to Cap in Washington, DC.

CAO UPDATE

Don Ashton, Chief Administrative Officer, reported on the following:
No Board meeting next Tuesday.
Special Board meeting on Friday, April 20, 2018 at 9:00 a.m.

ADJOURNED AT 3:38 P.M.

CLOSED SESSION

23. 18-0529

Conference with Legal Counsel - Initiation of Litigation pursuant to Government Code Section 54956.9(d)(4). Number of potential cases: (1). (Est. Time: 15 Min.)

No Action Reported. Supervisors Hidahl, Frentzen, Veerkamp and Ranalli participated. Supervisor Novsel was absent.

ADDENDUM**24. 18-0581**

Community Development Services, Department of Transportation recommending the Board retroactively approve, with a starting date of April 9, 2018, and authorize the Chair to execute the following contract change orders on the Tree Mortality Project Phase III, Contract 2423, PW 17-30218:

- 1) Contract Change Order 1, in the amount of \$37,050, requiring that all limbs and slash are chipped and removed as the trees are felled instead of stacking the slash on site and having Cal Fire chip and remove the slash at a later date; and
- 2) Contract Change Order 2, with a not-to-exceed amount of \$20,000, reducing the allowable road closure time in order to accommodate the bus schedule for Camino Union School District.

FUNDING: California Disaster Assistance Act Funds (75% - State) and General Fund (25% - Local).

A motion was made by Supervisor Veerkamp, seconded by Supervisor Ranalli to Approve this mater.

Yes: 4 - Veerkamp, Frentzen, Ranalli and Hidaahl

Absent: 1 - Novasel