

Topic	Included in 2/1/18 Conceptual Approval	To be Studied by Ad Hoc Committee
Permitting Process	Pre-permit inspections for safety and compliance with permit requirements	Notification of neighbors within certain radius of proposed VHR
	Analysis of permitting process to determine appropriate County department to house the function	Cost recovery for permitting process Permit fee structure and amounts
Violations and Penalties	<ul style="list-style-type: none"> • No warning for first violation • Increase penalties to \$500, \$1,000, \$1,500 for first, second, third violation • Possible revocation upon 3rd incident resulting in a violation within 18-month period 	Permanent permit revocation after specified number of violations/incidents
		Assessment of penalties against owner and occupant
		Penalty structure and amounts
		Neighbor approval for permit reinstatement after suspension or revocation
Occupancy	Cap on occupants at total allowed by permit between hours of 10 p.m. and 8 a.m.	Cap on occupants at any time of day Change method for determining maximum occupancy
Signage	Require exterior signage that includes 24-hour local contact information, VHR permit number, County contact information	Additional information to be required on signage: occupancy, number of cars allowed, etc.
		Provide owners with downloadable templates for signage
Enforcement	Review of enforcement function with recommendations on processes, staffing, and placement within County structure to come	
Parking		Further limit parking on street
		Further limit total number of vehicles allowed
Trash	Refer to County Health and Safety ordinance for all requirements	
Noise	Limitation on occupancy between 10 p.m and 8 a.m.	Require installation of noise monitoring devices
		Further limit occupancy at other times of day
		Extend “quiet hours”
Clustering, Location, cap		Establish limits on VHR’s by distance, neighborhood, etc.
		Allow only in certain areas
		Establish cap on total permits issued
Temporary Suspension of Permitting Process		Consider how to address permit applications in process at time of suspension
Use of Technology/Third Party Services		Use of noise monitoring devices
		Contract with third party to help find non-permitted VHR’s
		Contract with third party for collection of TOT
		Use of software to automate permitting process