

The County of El Dorado

Chief Administrative Office

330 Fair Lane Placerville, CA 95667-4197

Gayle Erbe-Hamlin Chief Administrative Officer

Phone (530) 621-5530 Fax (530) 626-5730

DATE:

December 16, 2008

TO:

Board Members and Department Heads

Gayle Erbe-Hamlin, CAO

FROM:

RE:

County Christmas Choir

The tradition of our County Christmas Choir began more than 18 years ago. Choir participants practice for several weeks in preparation for their performances before the Board of Supervisors and in other county facilities. The practices take place during the lunch hour and have a minimal impact on services and productivity. This tradition is highly anticipated each year by the singers and countywide audiences alike.

County Christmas Choir participants are not required to use any form of personal leave when attending their respective performances. This memo is meant to memorialize the county's intent to continue to allow choir participants up to five hours of county time to perform with supervisor approval.

Thank you and feel free to contact me if you have any questions or comments.