



EL DORADO COUNTY
HEALTH AND HUMAN SERVICES AGENCY

MEMO

Date: June 19, 2018

To: Don Ashton
CAO

From: Patricia Charles Heathers, PhD
HHSA Director

YCK
Subject: Health and Human Services Agency, Public Guardian Division, Requests to Process the Attached Budget Transfer

The Health and Human Services Agency, Public Guardian Division, is requesting a budget transfer to increase appropriations for unanticipated legal fees and decrease appropriations in Animal Services to offset the cost. This budget transfer will not result in additional General Fund support to HHSA.

Additionally, a reserve fund was set up in FY 2016-17 in anticipation of possibly needing to return funds to the State due to audit findings. The program is required to return \$58,570 to the State. Therefore, a portion of the budget transfer is to request to use the funds previously set aside for this audit finding, to return the necessary funds to the State.

Increase in Appropriations:

FENIX Org 5610100
Object: 4315 Contract: Legal Attorney \$104,000
PL String: 56PUBGUARD-56EXPNSE40-50500-WS

Decrease in Appropriations:

FENIX Org 5500000 (\$25,430)
Object: 3000 Permanent Employees
PL String: 55ANIML100-55OPEXPNSE-50200-WS

FENIX Org 5500000
Object: 4500 Special Department Expense (\$20,000)
PL String: 55ANIML100-55OPEXPNSE-50200-WS

Increase in Revenues:

FENIX Org 1560600
Object: 0003 Fund Balance from Designations (\$58,570)
PL String: NONE

Signature: _____

Handwritten signature of Patricia Charles Heathers.

Date: _____

6/19/18