

CONTRACT ROUTING SHEET

Date Prepared: May 1, 2018

Need Date: May 7, 2018

PROCESSING DEPARTMENT:

Department: Planning & Building Dept.

Dept. Contact: Michael Nihan

Phone #: X6583

Department Head Signature: *Michael Nihan*

CONTRACTOR:

Name: BLM Pine Hill Preserve

Address: _____

Phone: _____

CONTRACTING DEPARTMENT: Planning & Building Dept.

Service Requested: Final Review of CMA Renewal for Pine Hill Preserve – signed by other parties

Contract Term: 9/30/2026 Contract Value: \$0.00

Compliance with Human Resources requirements? Yes: _____ No: _____

Compliance verified by: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: ✓ Disapproved: _____ Date: 5/8/2018 By: K. Markham

Approved: _____ Disapproved: _____ Date: _____ By: _____

EL DORADO COUNTY COUNSEL
2018 MAY -2 PM 4:18

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: N/A Disapproved: _____ Date: _____ By: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

NOT APPLICABLE

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____

Approved: N/A Disapproved: _____ Date: _____ By: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____



COUNTY OF EL DORADO
COMMUNITY DEVELOPMENT SERVICES
PLANNING AND BUILDING DEPARTMENT
OFFICE OF THE DIRECTOR

INTEROFFICE MEMORANDUM

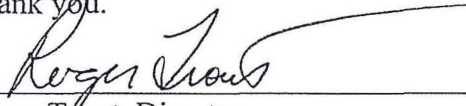
Date: April 30, 2018
To: Don Ashton, Chief Administrative Officer
Joe Harn, Auditor/Controller
From: Roger Trout, Planning and Building Department Director
Subject: Delegation of Signature Authority

I will be out of the office on Tuesday, May 1, 2018 and Friday, May 4, 2018 from 8:00 a.m. to 5:00 p.m. During my absence I am delegating my signature authority to Michael Nihan, Principal Planner in Community Development Services.


Michael Nihan, Principal Planner
Community Development Services, Planning and Building Department

Please call Cindy Johnson at Ext. 4650 should you need assistance during the delegation period.

Thank you.


Roger Trout, Director
Community Development Services, Planning and Building Department

RT: ccj

cc: Shawne Corley, Assistant Chief Administrative Officer
Creighton Avila, Deputy Chief Administrative Officer
Rafael Martinez, Director, Transportation Division
Greg Stanton, Director, Environmental Management Division
Becky Morton, Chief Fiscal Officer
Anne Novotny, Principal Planner
Rommel Pabalinas, Principal Planner
Jeni Ramirez, Administrative Services Officer, Admin. & Finance, Personnel Unit
Karen Feathers, Chief Administrative Office
Melanie Young, Auditor/Controller's Office
Char Tim, Planning and Building Department
Cara Bishop, Planning and Building Department
Kathy Flessing, Admin. & Finance, Personnel Unit
Julie Hart, Admin. & Finance, Personnel Unit