

June 27, 2018



Joe Harn  
El Dorado County  
Auditor/Controller Department  
360 Fair Lane  
Placerville, CA 95667

In regards to: Funds needed from Index Code# 8963117; \$194,117.03

Dear Joe Harn,

Please release funds from index code # 8963117, in the amount of \$194,117.03, for capital project expenditures through March 31, 2018. This reimbursement request is related to Promontory Bocce Ball Courts and 2% Project Administration Fee (January 2018 – March 2018) as approved by the El Dorado Hills Community Services District Board of Directors in the FY2017 and FY2018 Park Impact Fee Capital Projects budget, Nexus Study dated August 21, 2017, and Master Plan dated June 2016.

To assist you in locating and reviewing the pertinent documents associated with the District Board's findings and approvals for the aforementioned capital projects the following is provided to you:

FY 17/18 Budget, which includes the capital projects. Found on the District's website here:  
[http://eldoradohillscsd.org/images/board\\_of\\_directors/archive/2017/agendas/2017\\_06\\_08\\_bod\\_agenda\\_packet.pdf](http://eldoradohillscsd.org/images/board_of_directors/archive/2017/agendas/2017_06_08_bod_agenda_packet.pdf)

Page 49-59 of budget and pages 282-292 of the June 2017 Board Meeting packet, cover the District's Capital projects.

FY 17/18 Budget Approval – Signed Minutes from June 2017 Board of Directors Meeting. Minutes may be found on the District's website here:  
[http://eldoradohillscsd.org/images/board\\_of\\_directors/archive/2017/minutes/2017\\_06\\_08\\_bod\\_minutes.pdf](http://eldoradohillscsd.org/images/board_of_directors/archive/2017/minutes/2017_06_08_bod_minutes.pdf) please see Item #19.

Nexus Study Update approved by District Board of Directors on November 12, 2015, found here  
[http://eldoradohillscsd.org/images/board\\_of\\_directors/archive/2015/agendas/11\\_12\\_2015\\_board\\_of\\_directors\\_packet.pdf](http://eldoradohillscsd.org/images/board_of_directors/archive/2015/agendas/11_12_2015_board_of_directors_packet.pdf) see Item #15, and signed Minutes of meeting found here  
[http://eldoradohillscsd.org/images/board\\_of\\_directors/archive/2015/minutes/2015\\_1112%20\\_signed\\_minutes.pdf](http://eldoradohillscsd.org/images/board_of_directors/archive/2015/minutes/2015_1112%20_signed_minutes.pdf)

Prior to District Board review of this Nexus Study Update the El Dorado County Administrative Office, County Counsel, and County Planning/Building Services were notified of the planned update on October 22, 2015 via email. The signed Minutes were provided, at a minimum, via email to the El Dorado County Administrative Office on January 11, 2016. Records will be provided upon request.

The District Board of Directors has approved a Nexus Update on January 11, 2018, see here [http://eldoradohillscsd.org/images/board\\_of\\_directors/archive/2018/agendas/00\\_2018\\_01\\_11\\_Agenda\\_Combined\\_Packet\\_for\\_Posting.pdf](http://eldoradohillscsd.org/images/board_of_directors/archive/2018/agendas/00_2018_01_11_Agenda_Combined_Packet_for_Posting.pdf) and signed Minutes here [http://eldoradohillscsd.org/images/board\\_of\\_directors/archive/2018/minutes/2018\\_01\\_11\\_signed\\_minutes.pdf](http://eldoradohillscsd.org/images/board_of_directors/archive/2018/minutes/2018_01_11_signed_minutes.pdf) . This update has also been submitted to the El Dorado County Administrative Office.

El Dorado Hills Community Services District Master Plan, found here <http://eldoradohillscsd.org/component/content/article/17-upcoming-events-blog/284-master-plan.html> and approved in June 2016, see here [http://eldoradohillscsd.org/images/board\\_of\\_directors/archive/2016/agendas/2016\\_06\\_09\\_bod\\_agenda\\_packet.pdf](http://eldoradohillscsd.org/images/board_of_directors/archive/2016/agendas/2016_06_09_bod_agenda_packet.pdf) and here [http://eldoradohillscsd.org/images/board\\_of\\_directors/archive/2016/minutes/2016\\_06\\_09\\_bod\\_minutes.pdf](http://eldoradohillscsd.org/images/board_of_directors/archive/2016/minutes/2016_06_09_bod_minutes.pdf)

El Dorado Hills has seen significant growth since the previous CSD Parks and Recreation Facilities Master Plan (Plan) was completed in 2007 and is expected to see an increase of another 13,111 residents by 2035. The increase in population has placed an additional demand for public facilities and the aforementioned projects are being constructed to accommodate the new development within the community. Valley View Community Park is a new park, and Promontory Bocce Ball Courts are an expansion to the existing facilities within the park to serve new residents. These projects, and the administration of them, are therefore funded at 100% Park Impact Fees.

When updating the Plan in 2016 the District sought community involvement, evaluated recreation trends and best practices, and reviewed past planning efforts to establish a future vision. The Master Plan is a guide and planning tool for the CSD to follow when prioritizing future projects. The projects for which the District has submitted this funding request are identified within the Master Plan as follows:

Bocce Ball Courts, pages 15, 28, 53 (see excerpts below)

This Master Plan establishes the goal of developing and maintaining diverse park and recreation facilities and program opportunities and provides recommendations for increasing the number and diversity of parks and programming in El Dorado Hills. Throughout the Master Planning process, community members emphasized the important role that the District's recreation facilities play in exercise, sports, recreation and social opportunities in El Dorado Hills. Stakeholders expressed the need for additional pool, sports fields, bocce ball courts, and senior center capacity. Community input revealed that El Dorado Hills and Promontory Community Parks are the most frequently used parks in the system. Residents value these large parks for their many and diverse features, including sports facilities and casual athletic opportunities, open spaces and well-maintained water features that can be enjoyed by all family members.

- B.9 Diversify the recreation opportunities provided in District parks, adding facilities such as bocce courts, a bike skills area/pump track, pickleball courts, exercise stations, a climbing structure, and new facility ideas suggested by the community as new trends emerge.

**Table 7: Recommendations for Existing District Parks (cont.)**

Site	Recommended Enhancements
Community Parks	
El Dorado Hills Community Park	Landscape renovation and sustainability enhancements, park amenity enhancements, major maintenance and reinvestment
Promontory Park	Landscape renovation and sustainability enhancements, park amenity enhancements, major maintenance and reinvestment

Within the District's Nexus Study, David Taussig & Associates (DTA) includes an AB 1600 Nexus Test on page 10, Table 3, as depicted below:

**TABLE 3  
EL DORADO HILLS COMMUNITY SERVICES DISTRICT**

Public Park and Recreational Facilities AB 1600 Nexus Test	
Identify Purpose of Fee	Park and Recreational Facilities.
Identify Use of Fee	The design, acquisition, installation, and construction of public park and recreational facilities.
Demonstrate how there is a reasonable relationship between the need for the public facility, the use of the fee, and the type of development project on which the fee is imposed	New development will generate additional residents who will increase the demand for active and passive park and recreational facilities within the District. Land will have to be purchased and improved to meet this increased demand. thus a reasonable relationship exists between the need for park and open space facilities and the impact of development. Fees collected from new development will be used exclusively for park, recreational, and open space facilities identified here in Section IV.

The District would like the requested funds wired to our account at Umpqua Bank at your earliest convenience. Wire instructions are as follows:

Umpqua Bank  
3880 El Dorado Hills Blvd.  
El Dorado Hills, CA 95762

Bank Account # 4200580  
Routing # 121141819

Should you have any questions in regards to this wire transfer please contact me at (916) 614-3233. Thank you for your assistance.

Sincerely,



Kevin A. Loewen  
General Manager

# General Ledger

## Detailed Trial Balance

User: sherys  
 Printed: 05/31/2018 - 7:52AM  
 Period: 07 to 09, 2018



Account Number	Description	Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
018	Impact Fees					
REVENUE						
018-3						
018-3-31-3200-3100	Property Tax Revenue	3,531,100.00				
1/31/2018 GL	7 122 Park Impact Fees cash collected and interest earned :			0.00	286,000.00	
2/28/2018 GL	8 110 Park Impact Fees cash collected and interest earned :			0.00	364,938.00	
3/31/2018 GL	9 110 Park Impact Fees cash collected and interest earned :			0.00	531,364.53	
3/31/2018 GL	9 118 Park Impact Fees interest earned at El Dorado Count			2,330.53	0.00	
	018-3-31-3200-3100 Totals:	3,531,100.00	-1,563,481.00	2,330.53	1,182,302.53	-2,743,453.00
	018-3 REVENUE Totals:	3,531,100.00	-1,563,481.00	2,330.53	1,182,302.53	-2,743,453.00
	REVENUE Totals:	3,531,100.00	-1,563,481.00	2,330.53	1,182,302.53	-2,743,453.00
	018 Totals:	3,531,100.00	-1,563,481.00	2,330.53	1,182,302.53	-2,743,453.00
	Report Totals:	3,531,100.00	-1,563,481.00	2,330.53	1,182,302.53	-2,743,453.00

0 • C  
 C  
 1 23,599.44 +  
 2 170,517.59 +  
 Total Request 194,117.036  
 1 182,302.53 +  
 2 330.53 -  
 1 179,972.00 +  
 2 359.44 +

① Project Administration

Promontory Bocce Ball Courts CIP# 950

DATE	CK/INV	EXPENDITURES	DESCRIPTION	
1/26/2018	1196, 43841	El Dorado County	Asbestos Dust Mitigation Plans	438.68
2/7/2018	43819	Boccemon	Scoreboard	710.00
2/9/2018	43858	Progressive Landscapes Inc.	Remove and haul irrigation, drainage, and footing	35,938.00
2/15/2018	43858	Progressive Landscapes Inc.	Remove and haul sod	3,003.00
2/16/2018	43925	Progressive Landscapes Inc.	Concrete footings and wall block	53,907.00
2/23/2018	43926	Progressive Landscapes Inc.	French drains, bocce compaction, fence and railing	37,280.00
3/13/2018	44039	Progressive Landscapes Inc.	Concrete curbs	41,538.00
3/15/2018	44030	Miracle Playsystmes Inc.	Bench	5,010.03
3rd Qtr FY2018 Expenditures				<u>\$ 177,824.71</u>
Budget approved from Park Impact Fees				180,820.00
Less: Amount received 5/11/2018				10,302.41
Park Impact Fees approved balance 5/11/2018				<u>\$ 170,517.59</u>



# Air Quality Management District Receipt ~ Customer Copy



EL DORADO HILLS COMMUNITY SERVICES DISTRICT  
1021 HARVARD WAY  
EL DORADO HILLS, CA 95762

Invoice ID: **IN0103554**      Date Printed: **1/26/2018**      Receipt ID: **AB0197030**

Applied Date	Program / Element	Description / Permit Type	Permit Number:	Amount
1/26/2018	0951	ASBESTOS DUST MITIGATION PLANS		\$ 438.68
1/26/2018	9999	PAYMENT		\$ -27.68

950-9-90-9000-5132  
SH      1-3-18

This covers the number of staff hours identified on your permit. Any additional hours required will be billed at the approved District rate.  
**PAYOR: J.R. HICHBORN**      **TOTAL OUTSTANDING: \$ 411.00**

POSTED BY: **TODD LENKIN**

Thank you for working with us to improve air quality!  
For questions please contact the Air Quality Management District at 530-624-7501



**PAYOR: J.R. HICHBORN**

POSTED BY: **LENKIN**

PAYMENT TYPE: **Cash**

Date Applied: **1/26/2018**  
 Invoice ID: **IN0103554**  
 Receipt ID: **AB0197030**

Total Paid	Total Due
<b>\$ 27.68</b>	<b>\$ 411.00</b>

Pay to: Boccemon  
 702 Kentucky St #771  
 Bellingham, WA 98225

Date	Invoice #
2/7/2018	290441


# Invoice

El Dorado Hills Community Services  
 1021 Harvard Way  
 El Dorado Hills, CA. 95762

Ship To  
 El Dorado Hills Community Services  
 1021 Harvard Way  
 El Dorado Hills, CA. 95762



P.O. No.	Terms	Project
	Payment due prior to ...	

Quantity	Description	Rate	Amount
2	Custom Scoreboard  950- 9- 90 - 9000 - 5142  2/8/18	355.00	710.00
Includes freight		<b>Total</b>	\$710.00

Any extras or changes to shipping not on this invoice are the responsibility of you the client to pay.  
 Returns not allowed.

Phone - (360) 224-2909 Fax - (360) 734-2909



110 Blue Ravine Rd Ste#158  
 Folsom Ca 95630  
 CSLB No. 970596  
 donaldd52@yahoo.com  
 916-365-9552  
 progressivelandscapers.com

# Progressive Landscapes Inc.

## Invoice

Bill To: El Dorado CSD  
 tfessler@edhcsd.org  
 Bocce project Promontory Park

Invoice No: 844  
 Date: 02/09/2018  
 Terms: NET 0  
 Due Date: 02/09/2018

Description	Quantity	Rate	Amount
20% progress payment for removal and haul off, irrigation, drainage, and footing dug.= 35,938	1	\$35,938.00	\$35,938.00

Subtotal \$35,938.00  
 TAX 0% \$0.00  
 Total \$35,938.00  
 PAID \$0.00

**Balance Due \$35,938.00**

*Samuel*  
 2/12/18  
*Michelle*  
 2/12/18

20% Progress Payment  
 P.O. # 0000000192





110 Blue Ravine Rd Ste#158  
Folsom Ca 95630  
CSLB No. 970596  
donaldd52@yahoo.com  
916-365-9552  
progressivelandscapers.com

# Progressive Landscapes Inc.

## Invoice

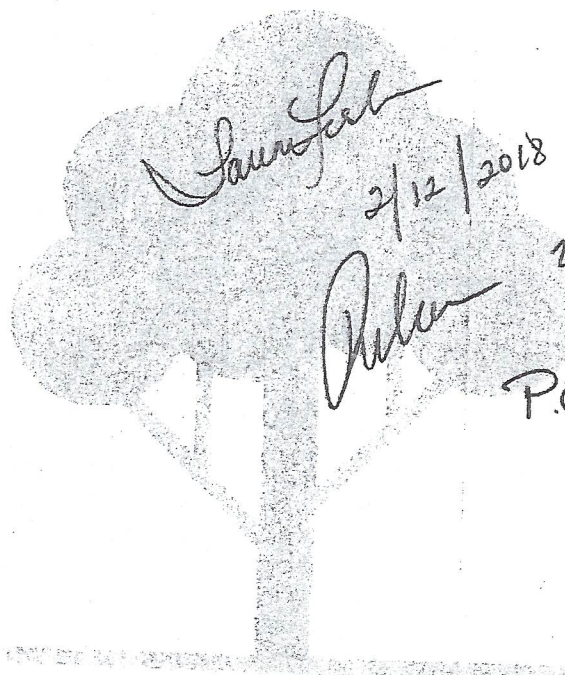
Bill To: El Dorado CSD  
tfessler@edhcsd.org  
Promontory Park Bocce ball

Invoice No: 845  
Date: 02/12/2018  
Terms: NET 0  
Due Date: 02/12/2018

Description	Quantity	Rate	Amount
Extra work. Remove and haul off of 2002 sqft of addition sod around the outside edge of the bocce project.=3003	1	\$3,003.00	\$3,003.00

Subtotal \$3,003.00  
TAX 0% \$0.00  
Total \$3,003.00  
PAID \$0.00

**Balance Due \$3,003.00**



*Laurel*

2/12/2018

*Paula*

2/12/18

P.O. # 0000000192



110 Blue Ravine Rd Ste#158  
Folsom Ca 95630  
CSLB No. 970596  
donaldd52@yahoo.com  
916-365-9552  
progressivelandscapers.com

# Progressive Landscapes Inc.

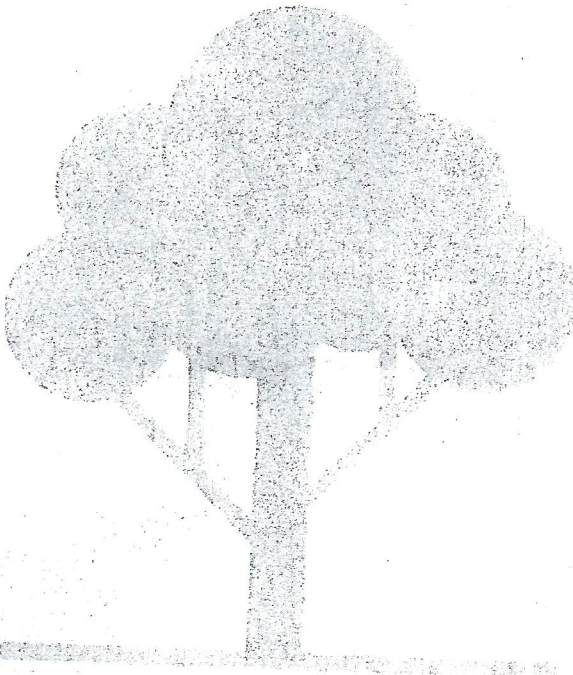
## Invoice

Bill To: El Dorado CSD  
tfessler@edhcsd.org  
Bocce court promontory Park

Invoice No: 848  
Date: 02/16/2018  
Terms: NET 0  
Due Date: 02/16/2018

Description	Quantity	Rate	Amount
30% at concrete footings poured and wall block on site. Wall rough in.	1	\$53,907.00	\$53,907.00
		Subtotal	\$53,907.00
		TAX 0%	\$0.00
		Total	\$53,907.00
		PAID	\$0.00

**Balance Due \$53,907.00**



950-9-90-9000-5142

P.O. # 0000000192

*Rhu* 2/20/18



110 Blue Ravine Rd Ste#158  
 Folsom Ca 95630  
 CSLB No. 970596  
 donaldd52@yahoo.com  
 916-365-9552  
 progressivelandscapers.com

# Progressive Landscapes Inc.

## Invoice

Bill To: El Dorado CSD  
 tfessler@edhcsd.org  
 Promontory Park bocce

Invoice No: 854  
 Date: 02/23/2018  
 Terms: NET 0  
 Due Date: 02/23/2018

Description	Quantity	Rate	Amount
20% fencing and railing ordered and getting fabricated. Fill and compaction of bocce area. French drains in for courts. Additional wall needed on left side of project.= 1350	1	\$37,280.00	\$37,280.00

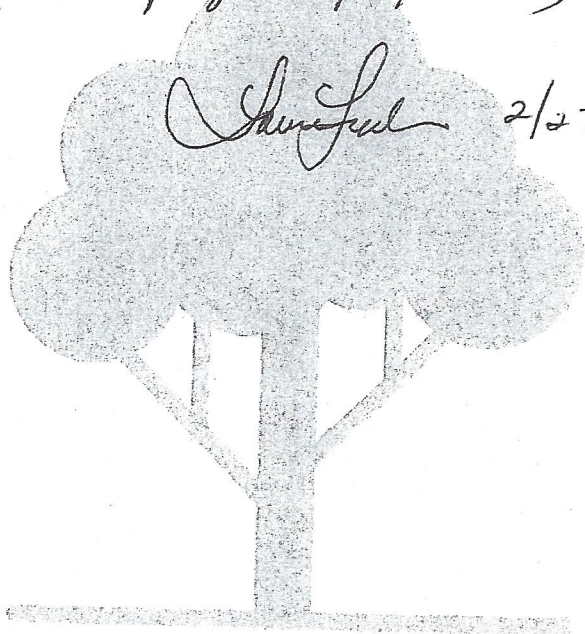
Subtotal \$37,280.00  
 TAX 0% \$0.00  
 Total \$37,280.00  
 PAID \$0.00

**Balance Due \$37,280.00**

950  
 945-9-90-9000-5142

( 20% progress payment )

*Tfessler* 2/27/2018



\*  
 - Hold check -  
 do not mail  
 Deliver check to  
 Tanni.

Thank You!



# PROGRESSIVE LANDSCAPES INC

110 Blue Ravine Rd Ste#158  
Folsom Ca 95630  
CSLB No. 970596  
donaldd52@yahoo.com  
916-365-9552  
progressivelandscapers.com

## Progressive Landscapes Inc.

## Invoice

Bill To: El Dorado CSD  
tfessler@edhcsd.org  
Promontory Park bocce

Invoice No: 860  
Date: 03/13/2018  
Terms: NET 0  
Due Date: 03/13/2018

Description	Quantity	Rate	Amount
20% at concrete curbs poured	1	\$41,538.00	\$41,538.00
5600 extra cost for metal for fencing			
Subtotal			\$41,538.00
TAX 0%			\$0.00
Total			\$41,538.00
PAID			\$0.00

**Balance Due \$41,538.00**

950-9-90-9000-5142

*Tammie Fessler*  
3/26/18

*Rudolf*  
3/26/18

*7/7 3/29/18*

*Please hold checks  
for Tami.*



MIRACLE PLAYSYSTEMS INC

PO BOX 263  
 ALAMO, CA 94507  
 T: 800-879-7730  
 F: 510-893-2163

Invoice

Date	Invoice #
3/15/2018	F2018-0178

DIR # 1000015853  
 CSL # 981433

Bill To
El Dorado Hills CSD 1021 Harvard Way El Dorado Hills, CA 95762

Ship To
El Dorado CSD 1021 Harvard Way El Dorado Hills, CA 95762

P.O. No.	Terms	Project		
	Net 30	18_0163 El Dorado Hills CSD		
Description	Qty	Rate	Amount	
CY420P - Wabash - 6' Bench w/back - Perforated - Color - Green	4	952.00	3,808.00T	
Freight charge	1	925.95	925.95	
<p>5290  <del>5237</del>            950-9-90-9000-5442  <i>Prater</i> 3/29/18            742 3/29/18</p>				
Please remit to above address.		<b>Subtotal</b>	\$4,733.95	
		<b>Sales Tax (7.25%)</b>	\$276.08	
		<b>Total</b>	\$5,010.03	
		<b>Payments/Credits</b>	\$0.00	
		<b>Balance Due</b>	\$5,010.03	