

**EL DORADO COUNTY
BOARD OF SUPERVISORS
AGENDA TRANSMITTAL
MEETING OF JULY 19, 2003**

AGENDA TITLE: STEP PLACEMENT FOR SERGEANT K. BURGESS, B. GOLMITZ, D. LEWIS & COMMUNICATIONS MANAGER F. YOST	
DEPARTMENT: SHERIFF	DATE: 6/19/03
CONTACT: NANCY EGBERT	PHONE: 621-5479
CAO USE ONLY <i>D. Laura A. Gill</i>	
DEPARTMENT SUMMARY AND REQUESTED BOARD ACTION: Pursuant to Section 211 of the El Dorado County Compensation Resolution, your Board is requested to: 1) place Sergeant Khristine Burgess at Step 3 of the pay scale effective March 8, 2003; 2) place Sergeant Brian Golmitz at Step 3 of the pay scale effective November 16, 2002; 3) place Sergeant Darin Lewis at Step 3 of the pay scale effective September 21, 2002; 4) place Communications Manager Frank Yost at Step 5 of the pay scale effective February 8, 2003; and, 5) direct the Human Resources Director to prepare changes to the Section 206 of the Compensation Resolution (and any other required document) to permit consideration of special pays when determining step placement upon promotion.	
CAO RECOMMENDATION: <i>Recommend approval. Laura A. Gill 7/1/03</i>	
Financial Impact? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Funding Source <input checked="" type="checkbox"/> Gen Fund <input type="checkbox"/> Other
BUDGET SUMMARY: Total Est. Cost \$ <u>19,130.</u> Funding Budgeted \$ <u>19,130.</u> New Funding \$ _____. Saving* \$ _____. Other \$ _____. Total Funding Available \$ <u>19,130.</u> Change in Net County Cost \$ <u>-0-</u> * Explain	CAO OFFICE USE ONLY: 4/5's Vote Req'd. () Yes (<input checked="" type="checkbox"/>) No Change in Policy (<input checked="" type="checkbox"/>) Yes () No New Personnel () Yes (<input checked="" type="checkbox"/>) No CONCURRENCES: Risk Management <u>N/A</u> County Counsel <u>↓</u> Other <u>Human Resources</u>
BOARD ACTIONS: JUL - 8 2003 - SEE PAGE TITLED BOARD ACTION.	
Vote: Unanimous _____ Or Ayes: Noes: Abstentions: Absent:	I hereby certify that this is a true and correct copy of an action taken and entered into the minutes of the Board of Supervisors Date: _____ Attest: DIXIE L. FOOTE, Board Of Supervisors Clerk By: _____

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 EL DORADO COUNTY

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BOARD ACTION

JULY 8, 2003

Sheriff recommending the following advanced-step placements in the respective salary ranges:

(1) Sergeant Khristine Burgess at Step 3 for the position of Correctional Sergeant effective March 8, 2003;

(2) Sergeant Brian Golmitz at Step 3 effective November 16, 2002;

(3) Sergeant Darin Lewis at Step 3 effective September 21, 2002; and

(4) Frank Yost at Step 5 for the Communications Manager position effective February 8, 2003.

BOARD ACTION - Recommendations 1 through 4, as well as 5 and 6 recommended orally this date and set forth below, were approved based on the authority provided by Section 211 of the Compensation Administration Resolution with it clearly stated that the advanced-step placement for Mr. Yost is based on his exemplary service:

(5) Sergeant Thomas Murdoch at Step 3 of the pay scale effective October 20, 2001; and

(6) Sergeant Timothy McNulty at Step 3 of the pay scale effective October 21, 2000.

Additionally, Human Resources Department was directed to prepare changes to Section 206 of the County Compensation Resolution, and any other required document, to permit consideration of special pays when determining step placement upon promotion.

PDB S(absent)